



Private School Consultation Meeting Log

Date: 10/29/21

Time: 1:00 pm

Location: email

Meeting called by: Megan Bogdan

Type of meeting: Email

Attendees: (Attach attendance sign-in sheet)

----- **Agenda Topics** -----

Welcome Megan Bogdan [Insert *time allocation*]

Discussion: Ms. Bogdan reached out to the principals of Holy Family elementary (Heather Williams) and middle school (Zachary Zeckser) and Trinity Lutheran (Mark Mueller) by email. She expressed our desire to partner with them should we be chosen to receive the 21st Century Community Learning Centers grant. They did not respond to emails sent regarding this matter.

Conclusions: None of the principals responded to the attempt to contact them and discuss a further partnership. At this time, YouthPort will move on in the application process without those schools as defined partners.

<u>Action Items:</u>	Person responsible:	Deadline:
_____	_____	_____

Resources for Non-Public Schools [Insert *Name*] [Insert *time allocation*]

<u>Discussion:</u> _____ 		
<u>Conclusions:</u> _____ 		
<u>Action Items:</u> 	Person responsible: 	Deadline:

Consultation Procedures [Insert <i>Name</i>] [Insert <i>time allocation</i>]		
<u>Discussion:</u> _____ 		
<u>Conclusions:</u> _____ 		
<u>Action Items:</u> 	Person responsible: 	Deadline:
Questions All Staff [Insert <i>time allocation</i>]		
<u>Discussion:</u> _____ 		

<hr/>		
Conclusions: _____ <hr/>		
<u>Action Items:</u> <hr/>	Person responsible: <hr/>	Deadline: <hr/>

Note: Outcomes for your consultation: A) Services will be provided, name site, and number of children to be served, B) Services were declined.

Outcome of Consultation
Participation

The private school will participate.

The private school will not participate.

Other Information

Resource persons:	
Special notes:	

Note: This is not an official U.S. Department of Education document. Adapted with permission from NCLB *Private School Services, Local Education Agency Resource Guide, A Handbook for District Administrators*, Orange County, Calif., Department of Education, 2006.