**Iowa 21st Century Community Learning Centers**

**Communications, Sustainability and Partnership Committee**

***Meeting Agenda***

March 25, 2024
10:00AM

Join Zoom Meeting

<https://us06web.zoom.us/j/91999007996?pwd=TytSNkdtOWhBajh4QUtwRllYNDNVUT09>

Meeting ID: 919 9900 7996 | Passcode: 667606

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**COMMITTEE MISSION:** This committee provides insight on state evaluation and resources around evaluation for programs and resources for sustainability. The committee reviews out-of-school time data, such as the annual Statewide Afterschool Report and provides input on the statewide survey for local 21CCLC programs.​

**COMMITTEE Chair:** Elana Zalar & Katie Boatwright

**ROSTER**

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| --- | --- | --- |
| NAME | SITE/SCHOOL | Attendance |
| A.J. Salinas | Boys & Girls Clubs of Central Iowa |[x]
| Abby Kempema  | Siouxland Human Investment Partnership |[x]
| Bailey Moore | Boys & Girls Clubs of the Cedar Valley |[x]
| Briana Ingwersen | YouthPort |[x]
| Dejah Banks | DMPS  |[ ]
| Elana Harm | Council Bluffs CSD |[x]
| Erin Brookshire | Fort Dodge CSD |[x]
| George Phillips | Boys & Girls Clubs of the Cedar Valley |[x]
| Jenna Andrews  | Siouxland Human Investment Partnership |[ ]
| Joe Maloney | Dubuque Community School District |[ ]
| Katie Boatwright  | Fairfield CSD |[x]
| Keely Schaftner | Fort Madison CSD |[x]
| Molly Jones  | Clinton Schools  |[ ]
| Neisa Taylor | Boys & Girls Clubs of Central Iowa |[ ]
| Savannah Talich | Council Bluffs CSD |[x]
| Vic Jaras | IDOE |[x]

**AGENDA ITEMS**

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| **Agenda Item** | **Notes** |
| Warm Welcome - Cameras on! Please introduce yourself, your program, and one special or funny thing you heard recently from a kid in your program :) | It was announced that Elana and Katie resigned from their roles as co-chairs of the committee. IAA staff opened the floor to the group to gauge interest in the role of committee chair. After a moment of silence, Heidi encouraged members to email Elva if interested in the role. |
| Review the Communications, Sustainability and Partnership Committee Guide  | [Committee Guide](https://drive.google.com/file/d/1x96ymK75ct-eVyURnAzlc9P3F9fB99yG/view?usp=sharing)Elana provided an overview of the committee guide, highlighting its significance in the committee's work over the past year. IAA staff opened the floor to feedback or suggestions on the guide. Erin suggested adding the chairperson’s expectations to the guide. Vic suggested removing the exact dates the committee meets from the guide and adding those dates to the website. Members of the committee will be given a week to provide feedback on the guide before posting it to the 21st Century website. |
| Review Inter-Committee Updates/Summary Form  | [Inter-Committee Updates/Summary (google.com)](https://docs.google.com/forms/d/e/1FAIpQLSdZoAE4eZbm0QCu89RpFczjtVrkcU2RDBeSPyJjixZM5i-leQ/viewform)In an effort to bridge communication between all 21CCLC committees, an inter-committee Google form was created. The form was created to build a culture of ongoing collaboration throughout our committees; especially for sites that may not have the capacity to have a presence throughout all committees. Vic shared his concern about including other committees in the decision to use the inter-committee form. He asked what the difference is between the notes shared by IAA to the committees after their meetings. HB suggest IAA provide committee chair's with a summary from each committee meeting to provide their respective members with an update. |
| 21CCLC Community Partner List – How to use! | Vic & Heidi provided an overview of the partnership lists. Heidi shares that were up to 600 partners before the COVID pandemic. The latest partners list can be found on the Iowa21CCLC website, [21CCLC Partners List 2023-2024](https://www.iowa21cclc.com/21cclc-partners)Vic suggested adding a STATE tab for partners serving the entire state. He explains that Blank Park Zoo has a van that charges programs flat rates to do programming with animals. Also, SCI has a van that can be used to conduct science experiments with youth for a flat fee. |
|  |  |
| Other/Open Agenda |  |

**WORK PLAN**

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| --- | --- | --- | --- | --- |
| **Deadline** | **Activity** | **Who’s Responsible** | **Outcome Expected** | **Notes for Implementation** |
|  | Provide feedback or suggestions on the guide | Committee Members |  | An overview of the chairperson's duties will be added to the guide. Please share if you have any other suggestions. |
|  |  |  |  |  |

**NEXT MEETING DATE: June 21, 2024**

**ADJOURN**