**Iowa 21st Century Community Learning Centers**

**Evaluation Committee**

***Meeting Agenda***

April 4th, 10 am  
10:00AM

Topic: 21CCLC Evaluation Committee

Join Zoom Meeting

https://us06web.zoom.us/j/95523785601?pwd=V2pHRG1iQlhGQm1iMGkrWWxSMTFCZz09

Meeting ID: 955 2378 5601

Passcode: 781712

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**COMMITTEE MISSION:** This committee provides insight on state evaluation and resources around evaluation for programs and resources for sustainability. The committee reviews out-of-school time data, such as the annual Statewide Afterschool Report and provides input on the statewide survey for local 21CCLC programs.​

**ROSTER**

|  |  |  |
| --- | --- | --- |
| NAME | SITE/SCHOOL | MARK FOR ATTENDANCE |
| Kaitlin Schmidt | St. Mark Youth Enrichment | X |
| Amy Clair | Iowa City Schools |  |
| Katie Boatright | Fairfield Schools |  |
| Elana Zalar | Council Bluffs Schools |  |
| Lynn Redenbaugh | Storm Lake Schools |  |
| Jenna Andrews | SHIP |  |
| Ryan McDonald | Des Moines Public Schools |  |
| Amy Whittington | Central Decatur Schools |  |
| Jessica Walter | Council Bluffs Schools | X |
| Linda Phillips | Des Moines Public Schools | X |
| Vic Jaras | IDOE |  |

**AGENDA ITEMS**

|  |  |
| --- | --- |
| **Agenda Item** | **Notes** |
| Housekeeping | Is everyone who’s attending listed on the committee roster |
| Evaluation Reminders: |  |
| Evaluation Survey | Review results and discuss |
| Monthly focus areas: Statewide Survey | Review specifically questions 10 & 11 for reference of “regular attendees”  Look for consistency for years referenced especially summer (extra clarity is needed for new grantees to know what years they report on for the first time) |
| Committee Guide Review/Feedback | Final review and call for input/revisions |
| Questions/Troubleshooting |  |
| Other |  |

**WORK PLAN**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Deadline** | **Activity** | **Who’s Responsible** | **Outcome Expected** | **Notes for Implementation** |
| 4/30/2023 | Provide feedback on statewide survey questions | Committee members | Clarity on how questions 10 & 11 should be represented with new hourly bands |  |
| 4/30/2023 | Provide feedback on evaluation committee guide | Committee members | Final input for committee members to add to provide resources and best practices. | Further comments in the ‘*Tips/Tricks/Hints from the field’* can be added from current survey |
| 4/30/2023 | Complete evaluation committee survey | Committee members | Committee members provide input in survey: <https://www.surveymonkey.com/r/QBSSRGJ> | Final review of survey and brainstorming for next steps can happen at June meeting. |

**NEXT MEETING DATE: June 6th**

**ADJOURN**