

Memorandum of Understanding (MOU)

MEMORANDUM OF UNDERSTANDING (MOU) between
Burlington Community School District's PiECES program
and
Community Action of Southeast Iowa

This is an agreement between "Program", hereinafter called BCSD PiECES and "Partner", hereinafter called Community Action.

I. PURPOSE & SCOPE

The purpose of this MOU is to clearly identify the roles and responsibilities of each party as they relate to partnership with the BCSD PiECES after school program.

In particular, this MOU is intended to:

- » Expand access to programming for more youth and their families within the BCSD PiECES program
- » Enhance students' and family learning through enrichment offered by our community partner including family engagement and family resources
- » Expand opportunities for the youth and families of BCSD PiECES program to participate in activities and events held by the partner

II. BACKGROUND

Community Action of Southeast Iowa works toward the goal of helping people out of poverty, assist them in obtaining decent and affordable housing, adequate nutrition, employment, affordable and quality childcare, education and training so that they may become self-sufficient and improve their quality of life. Community Action designs and implements programs in our Southeast Iowa to address the needs above. Community Action is one of sixteen community action agencies in the state of Iowa and one of over 1,000 nationwide. The Community Action of Southeast Iowa operates programming in Des Moines County, Henry, Lee, and Louisa counties. Community Action also provides emergency assistance such as shelter, food and clothing to area residents and the homeless throughout the five county region.

Burlington Community School District and the PiECES program have partnered with Community Action for years to offer resources and support programs to the families we serve. Community Action participates on the monthly PiECES/YouthNet Advisory Committee, offers resources to our families, and participates in family engagement activities for PiECES.

III. PROGRAM RESPONSIBILITIES UNDER THIS MOU

BCSD PiECES shall undertake the following activities:

- Support the staff from Community Action when they provide enrichment programming to PiECES students and/or family members;
- Promote and refer families to Community Action programs and events;

- Secure both student and family program time during the PiECES program hours for any Community Action staff or volunteer to work with our families and students;
- Invite Community Action to all YouthNet/PiECES Advisory Council meetings held on a monthly basis.

IV. PARTNER RESPONSIBILITIES UNDER THIS MOU

Community Action of Southeast Iowa shall undertake the following activities:

- Continue outreach visits to the after school program and family engagement events;
- Work with school staff to partner on activities offered by Community Action;
- Provide support to PiECES staff who refer families to the programs offered or resources available by Community Action;
- Participate in a minimum of two family engagement events held by PiECES;
- Offer events for students and families in collaboration with family engagement or family literacy programming for PiECES.

V. FUNDING

This MOU is not a commitment of funds.

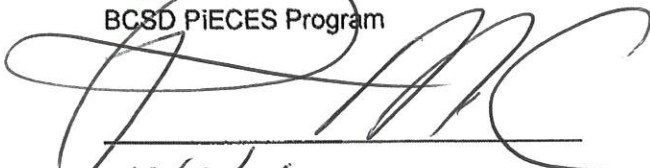
VI. EFFECTIVE DATE AND SIGNATURE

This MOU shall be effective upon the signature of Parties A and B authorized officials. It shall be in force from July 1, 2022 to June 30, 2027.

The Program and Partner indicate agreement with this MOU by their signatures.


Signatures and dates

BCSD PiECES Program



12/6/21 Date

Community Action of Southeast Iowa



11/30/21 Date