

Memorandum of Understanding (MOU)

MEMORANDUM OF UNDERSTANDING (MOU) between

Burlington Community School District's PiECES program

and

Southeastern Community College

This is an agreement between "Program", hereinafter called BCSD PiECES and "Partner", hereinafter called SCC.

I. PURPOSE & SCOPE

The purpose of this MOU is to clearly identify the roles and responsibilities of each party as they relate to partnership with the BCSD PiECES after school program.

In particular, this MOU is intended to:

- » Expand access to programming for more youth and their families within the BCSD PiECES program
- » Enhance students' and family learning through enrichment offered by our community partner
- » Expand opportunities for the youth and families of BCSD PiECES program to participate in activities and events held by the partner

II. BACKGROUND

SCC provides Adult Education and Literacy (AEL) services, including high school equivalency diploma preparation, to individuals in southeast Iowa. Program personnel assist adults in obtaining the knowledge and skills necessary for employment and self-sufficiency and in acquiring the educational skills necessary to become full partners in the educational development of their children. The BCSD PiECES program serves youth who could directly benefit from their parent's participation in family literacy activities and AEL Services.

III. PROGRAM RESPONSIBILITIES UNDER THIS MOU

BCSD PiECES shall undertake the following activities:

- Support the staff from SCC's AEL program when they provide enrichment programming to PiECES students and/or family members;
- Promote SCC and SCC's AEL programs and events to the students and families of PiECES;
- Secure program time during the PiECES program hours for any SCC and/or SCC AEL staff to engage with PiECES students and families;
- Invite SCC to all YouthNet/PiECES Advisory Council meetings held on a monthly basis.

IV. PARTNER RESPONSIBILITIES UNDER THIS MOU

SCC shall undertake the following activities:

- Continue outreach visits to the after school program;
- Work with school staff to partner on activities offered by SCC and SCC's AEL program;
- Involve PiECES student and family members in any SCC programs that occur during out of school time or holiday (no school days);
- Provide meeting space for PiECES activities or events;
- Offer events for students and families in collaboration with family engagement or family literacy programming for PiECES.

V. FUNDING

This MOU is not a commitment of funds.

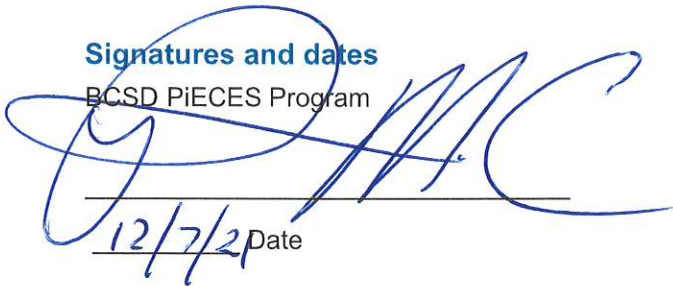
VI. EFFECTIVE DATE AND SIGNATURE

This MOU shall be effective upon the signature of Parties A and B authorized officials. It shall be in force from July 1, 2022 to June 30, 2027.

The Program and Partner indicate agreement with this MOU by their signatures.

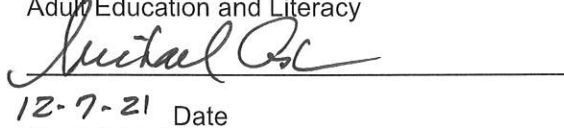
Signatures and dates

BCSD PiECES Program



12/7/21 Date

Southeastern Community College, Office of
Adult Education and Literacy



12-7-21 Date