**21CCLC Grantee Timeline – 2023-2024 – Updated June 12, 2023**

The Nita M Lowey 21st Century Community Learning Centers is a federal grant opportunity that supports the creation of community learning centers in states, which provide academic enrichment opportunities during non-school hours for children, particularly students who attend high-poverty and low-performing schools. The 21CCLC program generally has a three-pronged approach, which is that programs incorporate academic achievement, enrichment, and family engagement into their out-of-school time activities for students.

The Iowa Department of Education administers Iowa 21CCLC grant process and Technical Assistance and Support to grantees is provided through the Iowa Afterschool Alliance.

**Primary Contacts:**

Technical Assistance, Budgets, Grant & Program Questions: Iowa Department of Education, State Consultant Vic Jaras, [vic.jaras@iowa.gov](mailto:vic.jaras@iowa.gov)

21CCLC Professional Development, Peer Review, Meetings, Webinars, Committees, Technical Assistance & Support: Iowa Afterschool Alliance, Heidi Brown, [hbrown@sppg.com](mailto:hbrown@sppg.com) and Elva Griffin, egriffin@sppg.com

21CCLC Resources can be found on the 21CCLC website: [www.iowa21cclc.com](http://www.iowa21cclc.com).

The 21CCLC grantees have the opportunity to participate in four\* committees that complete planning and activities throughout the year. Each committee is chaired by a local 21CCLC director or program staff. The following committees meet year-long, on a bimonthly basis via conference call (committee meeting dates and additional information can be found on the 21CCLC website [www.iowa21cclc.com](http://www.iowa21cclc.com)). Grantees are expected to participate in one committee per cohort. Attendance is taken at meetings and information about participation will be requested on future RFA applications

*\*A fifth committee, the New Grantee-Staff Transition Committee was established in 2019 and participation is extended through invitation to those sites who are a new grantee or that have undergone key staff transitions. However, these meetings are also open to all existing grantees and can be accessed at any time, including situations in which there are new program or site staff. To be included in the email distribution list, please contact Heidi Brown at* [*hbrown@sppg.com*](mailto:hbrown@sppg.com)*.*

1. **Evaluation Committee** – This committee provides insight on state evaluation and resources around evaluation for programs and resources for sustainability. The committee reviews out-of-school time data, such as the annual Statewide Afterschool Report and provides input on the statewide survey for local 21CCLC programs.
2. **Professional Development Committee** – This committee provides input and assists with outreach and professional development activities, such as the coordination of the annual out-of-school time conference, as well as regional workshops for the 21CCLC network and other out-of-school time providers.
3. **Communication, Partnerships, and Sustainability Committee** – This committee keeps current with 21CCLC activities and best practice examples occurring across the state and communicates examples of high-quality afterschool programming on a regular basis with a strong focus on building awareness of partnerships and how these are connected to the ability for a program to become sustainable.
4. **Family Engagement Committee** – This committee focuses on strategies for family engagement, including identifying and sharing of best practices.
5. **New Grantee/Staff Transition Committee** – This committee works to support sites in the first year of their grant as well as sites who have experienced staff transition. The overarching goal is to provide guidance and support for the main concepts of the grant including compliance, recruitment, retention, reporting, and other documentation.

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| **Yearly Timeline (Approximate)** | **Activity Expected** | **Location** |
| --- | --- | --- |
| **July 2023** | | |
| July 1 | Fiscal year starts |  |
| August 3 – November 1 | APR Data Entry  Window 1 – Activities, Staffing, and Participation | APR |
| July 14 | OSTCP Site Check In | Zoom |
| July 19-20 | U.S. Department of Education Nita M. Lowey 21st Century Community Learning Center Summer Symposium | New Orleans, LA |
| July 20 | New Grantee/Staff Transition Meeting | Zoom |
| July 26 | Family Engagement Committee | Zoom |
| **August 2023** | | |
| August 1 | Evaluation Committee Meeting | Zoom |
| August 4 | Professional Development Committee | Zoom |
| August 5 | Professional Development Committee | Zoom |
| August 17 | New Grantee-Staff Transition Committee | Zoom |
| August 25 | 21CCLC Director’s Meeting | Zoom |
| **September 2023** | | |
| September TBD | New RFA is released | Link found on IDOE website |
| September-November TBD | Face to face and virtual Technical Assistance Meetings for the 21st CCLC grant | TBD |
| September 20 | Communications, Partnerships and Sustainability Committee | Zoom |
| September 21 | New Grantee/Staff Transition Committee | Zoom |
| September 22 | 21CCLC Director’s Meeting | Zoom |
| September 28-29 | Iowa Impact After School Conference  All grantees must send a representative to the entire conference. | Des Moines |
| September 27 | Family Engagement Commitee | Zoom |
| September 29 | New Grantee-Staff Transition Committee  \*Note this will happen at the Impact Afterschool Conference | Zoom |
| September 30, 2023 | 2022-2023 School Year and Summer 2023 Community Partnership List is due (required by ESSA)  2022-2023 and Summer 2023 Professional Development Log is due  \*Templates can be found on <https://www.iowa21cclc.com/grant-info> | Documents can be emailed to Heidi Brown at [hbrown@sppg.com](mailto:hbrown@sppg.com) |
| **October 2023** | | |
| October 3 | Evaluation Committee | Zoom |
| October 6 | PD Committee Meeting | Zoom |
| November 10, 2023 – March 13, 2024 | APR Data Entry  Window 2 – Outcomes/Certification | APR |
| October 19 | New Grantee-Staff Transition Committee | Zoom |
| October 27 | 21CCLC Director’s Meeting | Zoom |
| **November 2023** | | |
| November 15 | Communications, Sustainability, Partnerships Committee | Zoom |
| November 16 | New Grantee-Staff Transition Committee | Zoom |
| November 20 | State Survey Link Sent (due mid-January) | Survey Monkey |
| November 22 | Family Engagement Committee | |
| November 23-24 | IDOE and IAA offices are closed for holiday | |
| November 30 | Local Evaluations are due |  |
| **December 2023** | | |
| December 1 | Professional Development Committee | Zoom |
| December 5 | Evaluation Committee | Zoom |
| December 15 | RFA is due | INSERT LINK HERE |
| December 2023 | RFAs are sent to Peer Review Team | PLATFORM |
| December 24-January 1 | IAA offices are closed/staff with limited availability due to the holiday  IDOE offices are closed 12/25 & 1/1 | |
| **January 2024** | | |
| January (or February) TBD | New 2024 APR dates to be released as soon as possible. | APR |
| January 2024 | RFA Peer Review Consensus Meeting | Zoom |
| January 12 | State Survey Responses are due | Survey Monkey |
| January 17 | Communications, Partnership and Sustainability Committee | Zoom |
| January 18 | New Grantee-Staff Transition Committee | Zoom |
| January 24 | Family Engagement Committee | Zoom |
| January 26 | 21CCLC Director’s Meeting | Zoom |
| **February 2024** | | |
| February 2 | Professional Development Committee | Zoom |
| February 6 | Evaluation Committee | Zoom |
| February 15 | New Grantee-Staff Transition Committee | Zoom |
| February 21 | Communications, Partnerships Committee |  |
| **March 2024** | | |
| March 21 | New Grantee-Staff Transition Committee | Zoom |
| March 27 | Family Engagement Committee | Zoom |
| **April 2024** | | |
| April 2024 | Grant Awards Announced |  |
| April TBD | Spring Virtual Workshop | Zoom |
| April 2 | Evaluation and Sustainability Committee | Zoom |
| April 5 | Professional Development Committee | Zoom |
| April 17 | Communications, Partnerships, and Sustainability Committee | Zoom |
| April 18 | New Grantee-Staff Transition Committee | Zoom |
| **May 2024** | | |
| May 16 | New Grantee-Staff Transition Committee | Zoom |
| May 22 | Family Engagement Committee | Zoom |
| May 2024 | New Grant Contracts from IDOE |  |
| **June 2024** | | |
| June TBD | New Award Orientation  All new grantees must attend. | Zoom |
| June 4 | Evaluation Committee | Zoom |
| June 7 | Professional Development Committee | Zoom |
| June 19 | Communications, Partnerships, Sustainability Committee | Zoom |
| June 20 | New Grantee-Staff Transition Committee | Zoom |

\*If you do not plan to submit an application for funding, it is encouraged that you be a peer reviewer. If you are interested in being a peer reviewer, please contact Vic Jaras at [vic.jaras@iowa.gov](mailto:vic.jaras@iowa.gov).

* All committees meet via Zoom. Committees meet every other month unless indicated. Committees meet on the following schedule unless otherwise indicated. Please note that Committee schedules may change at the beginning of the school year due to Committee member availability. Grantees will be notified of any changes to the schedule below.
  + Professional Development Committee meets on the 1st Friday of the month at 10:00am
  + Evaluation and Sustainability Committee meets on the 1st Tuesday of the month at 10:00am.
  + Family Engagement Committee meets on the 4th Wednesday of the month at 10:00am.
  + Communications Committee meets on the 3rd Wednesday of the month at 10:00am
  + New Grantee-Staff Transition Committee meets on the 3rd Thursday of the month at 10:00am.
  + 21CCLC Director’s Meetings are the 4th Friday of the month at 10:00 am.