



**Iowa 21st Century Community Learning Centers
Evaluation Committee**

Meeting Notes

April 5th, 2022

9:00AM

Join by Zoom Meeting:

<https://zoom.us/j/99119011661?pwd=WWdtOEk0YVFdDgxoUNnWkhDTjYzUT09>

COMMITTEE MISSION: This committee provides insight on state evaluation and resources around evaluation for programs and resources for sustainability. The committee reviews out-of-school time data, such as the annual Statewide Afterschool Report and provides input on the statewide survey for local 21CCLC programs.

ROSTER

| NAME | SITE/SCHOOL | MARK FOR ATTENDANCE |
|------------------|--------------------------------|---------------------|
| Kaitlin Schmidt | St. Mark Youth Enrichment | X |
| Amy Clair | Iowa City Schools | X |
| Dom Shirley | Des Moines Schools | |
| Katie Boatright | Fairfield Schools | X |
| Chol Chagai | Clinton Schools | X |
| Beth Christoffer | Allamakee Schools | X |
| Elana Zalar | Council Bluffs Schools | X |
| Lynn Redenbaugh | Storm Lake Schools | X |
| Jenna Andrews | SHIP | X |
| Amy Whittington | Central Decatur Schools | X |
| Shaney Ford | Davenport Schools | |
| Lisa Stevenson | Marshalltown Schools/MICA | |
| Billy Stone | Oakridge Neighborhood Services | |
| Jenny Becker | Kids on Course | |
| Nikki Clausen | Council Bluffs Schools | X |
| Abby Kempema | SHIP | X |

AGENDA ITEMS

| Agenda Item | Notes |
|-----------------------|--|
| Evaluation Reminders: | Kaitlin shared a graphic of upcoming APR deadlines: Early/Mid-June 2022: SEA Set-Up Window Late June- Late September 2022: Data entry window 1 for ACTIVITIES, STAFFING, and PARTICIPATION |

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|----------------------------|---|
| | <p>Mid-October 2022- Late January 2023: Data entry window 2 for OUTCOMES and CERTIFICATION</p> <p>Please note: exact dates are forthcoming.</p> |
| Evaluation Committee Guide | <p>Kaitlin shared the Committee Guide draft. The summary of the Committee was created based on survey results from the 21CCLC network. Kaitlin asked for feedback on the document. Feedback was positive, and no changes were made to the first two pages. Kaitlin noted that the “Guidance specific to Committee” section will need more work to include required elements from the IAA website, best practices, and other listed needs. Kaitlin will reach out to the IAA team to develop this section. Please reach out to Kaitlin if you would like to help develop this section.</p> |
| Questions/Troubleshooting? | |
| | |
| Other | |

WORK PLAN

| Deadline | Activity | Who's Responsible | Outcome Expected | Notes for Implementation |
|----------|---|---------------------|---------------------------------------|--------------------------|
| 6/7/2022 | Develop “Guidance Specific to Committee” section of Guide | Kaitlin and Britney | Draft prepared for Committee feedback | |
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NEXT MEETING DATE: June 7th, 2022

ADJOURN