

Audubon Community School District

Application Information

Applicant Serving as Fiscal Agent (Applicant Agency):

Audubon Community School District

County: Audubon

Amount Requested: \$74,300

Director of Agency:

Contact Name: Eric Trager

Agency Name: Audubon Community School District

Address: 800 Third Avenue, Audubon 50025

Phone: (712) 563-3751

Fax: (712) 563-3607

Email: etrager@audubon.k12.ia.us

Is the Grant Contact/Project Director the same contact as the Director of Agency?

No

Grant Contact/Project Director:

These fields will appear blank if the previous question was answered "Yes" and the Grant Contact/Project Director is the same as the Director of Agency.

Contact Name: Sam Graeve, Elementary Principal

Agency Name: Au

Address: 600 Tracy Street, Audubon 50025

Phone: (712) 563-3751

Fax: N/A

Email: sgraeve@audubon.k12.ia.us

DUNS Number: 827016650

Data Collection and Evaluation Contact:

Contact Name: Sam Graeve

Address: 600 Tracy Street, Audubon 50025

Phone: (712) 563-3751

Fax: N/A

Email: sgraeve@audubon.k12.ia.us

Fiscal Contact:

Contact Name: Natalie Lange, School Business Officer

Address: 800 Third Avenue, Audubon 50025

Phone: (712) 563-2607

Fax: (712) 563-2607

Email: nlange@audubon.k12.ia.us

Past Grantee Supplemental Application Information

Have you ever been in non-compliance (received a letter notice from Iowa Department of Education stating non-compliance) with 21CCLC rules and regulations in the past three years?

No

Did you meet your attendance goals for the past two years? (21CCLC funded sites are required to meet their attendance goals at a rate of 70% in year one and 80% by year three)

Yes

Please provide your enrollment numbers for the last three years of your previous 21CCLC grant.

2018-2019 = 84

2019-2020 = 79

2020-2021 = 78

Please provide your average daily attendance for the last three years of your previous 21CCLC grant.

2018-2019 = 41

2019-2020 = 35

2020-2021 = 37

Did you meet your academic goals for the past two years?

No

How many of your local evaluation goals did you meet over the past two years?

50%

How much have office referrals been reduced over the past five years of your grant?

Less than 50%

Have you provided children with the required snack?

Yes

Have you exceeded the snack requirement, by providing a full meal?

Yes

How many parent engagement meetings did you have in the last year of your most recent 21CCLC Grant?

4

How many field trips did you provide in the last year of your most recent 21CCLC Grant?

6

Are you charging program fees to families?

No

After 5 years, how many community partners for sustainability have been recruited?

More than 10

Have you participated in required committee work in the last year? Attended:

All Meetings

Have you attended required Professional Development in the last year? Attended:

All Meetings

Legal Status of Applicant

(Check one box below and provide appropriate agency identification information)

- City or City Agency
- County or County Agency
- State or Federal Agency
- State College or University
- Community College
- County Office of Education
- School District
- Tribal Council
- Military Installation
- Nonprofit Organization-
Number of years in operation 100+
- For-Profit Organization
Number of years in operation

Enter Federal Employer ID Number: 42-6000735 **OR**

Enter School District Code:

(If applicable) Enter Child Care License #: N/A

COMMUNITY TYPE

Please use the U.S. Census definitions below to identify the population size of your community.
<https://www.census.gov/quickfacts/fact/table/US/PST045217>

- Urban: 50,000 or more people
- Urban cluster (suburban): between 2,500 and 49,999 people
- Rural: 2,499 or fewer people

Request for Competitive Priority

It is the responsibility of the applicant to request and provide documentation of competitive priority in scoring of applications. Below, please check the boxes for priority you are requesting and provide explanation of the documentation provided to substantiate your request. **To indicate your selection, double click the checkbox, choose “Checked” from the pop-up menu, and click “OK”.** Examples of documentation are provided. **Please compile this document and your documentation into a single file to upload.**

Application proposes to serve children and youth in ***schools designated “Comprehensive” or “Targeted” on Iowa School Performance Profiles*** AND is jointly submitted as a collaboration between local educational agencies receiving funds under Title I and a community-based organization or other public or private entity that contributes to the program. Best Practice is that applicants serve a minimum of 50% of FRPL children at each school in the application to receive the bonus points. NOTE: This collaboration cannot include vendors. *Up to 5 additional points awarded.*

Documentation (2 pieces required). Examples of documentation: 1. Original signatures of joint applicants AND MOUs recognizing joint submission. 2. Look up your school on Iowa School Performance Profiles at <https://www.iaschoolperformance.gov/ECF/Home/Index>.

Indicate your documentation sources here and compile these documents into a single file to upload.

1. **Iowa School Performance Profile**
2. **Local school information system (JMC)**

Application proposes to serve **a county with more than 17% child poverty**. *Up to 5 additional points awarded.*

Documentation_(1 piece required per county served) Examples of documentation: Look up your count at <https://datacenter.kidscount.org/data/tables/1239-child-poverty?loc=17&loct=5#detailed/5/2715-2813/false/37,871,870,573,869,36,868,867,133,38/any/2685>

Indicate your documentation sources here by inserting your county/counties child poverty rate, secure a print-out and compile these documents into a single file to upload.

County: Audubon Child Poverty Rate: 17% Average over 4 years (2016-2019)

County: Child Poverty Rate:

County: Child Poverty Rate:

Application proposes to serve rural communities (**community with population 2,499 or below**). *Up to 5 additional points awarded.*

Documentation_Example of documentation: Look up city populations at: <https://www.census.gov/quickfacts/fact/table/US/PST045217>

Indicate your city populations here, secure a print-out and compile these documents into a single file to upload.

City to be served: Audubon Population: 1910 (2020 Census)

City to be served: Population:

City to be served: Population:

NOTE: Up to 5 additional points awarded for each category. When an application is received for multiple districts/buildings, the points will be determined by the number of districts/buildings that qualify for the points. If you are applying for more than one county, or community, provide data for each site in your application. The IDOE reserves the right to reduce points if schools do not meet all required criteria.

Application proposed to serve a full meal daily and provide evidence of this partnership with a school food system or local food bank. *Up to 5 additional points awarded.*

Applications serving middle school and/or high school students and who plan to implement a Career and Technical Education component with evidence of a partnership with a local college or university. *Up to 5 additional points awarded.*

Minority Impact Statement

Pursuant to 2008 Iowa Acts, HF 2393, Iowa Code Section 8.11, all grant applications submitted to the State of Iowa which are due beginning January 1, 2009 shall include a Minority Impact Statement. This is the state's mechanism to require grant applicants to consider the potential impact of the grant project's proposed programs or policies on minority groups.

Please choose the statement(s) that pertains to this grant application. Complete all the information requested for the chosen statement(s).

- The proposed grant project programs or policies could have a disproportionate or unique **positive** impact on minority persons.

Indicate which group is impacted:

- Women
- Persons with a Disability
- Blacks
- Latinos
- Asians
- Pacific Islanders
- American Indians
- Alaskan Native Americans
- Other

Describe the positive impact expected from this project: Audubon Elementary School does not discriminate in hiring, enrolling, or providing access to services and provides equal access to all programs and activities, regardless of gender, race, origin, or age, including school board meetings, extracurricular programs, teacher conferences, recreational activities, social and cultural activities, adult education, or hobby classes.

- The proposed grant project programs or policies could have a disproportionate or unique **negative** impact on minority persons.

Indicate which group is impacted:

- Women
- Persons with a Disability
- Blacks
- Latinos

- Asians
- Pacific Islanders
- American Indians
- Alaskan Native Americans
- Other

Describe the negative impact expected from this project

Present the rationale for the existence of the proposed program or policy.

Provide evidence of consultation of representatives of the minority groups impacted.

- The proposed grant project programs or policies are **not expected to have** a disproportionate or unique impact on minority persons.

Present the rationale for determining no impact.

I hereby certify that the information on this form is complete and accurate, to the best of my knowledge:

Name: **Sam Graeve**

Title: Elementary Principal

Definitions

“Minority Persons”, as defined in Iowa Code Section 8.11, mean individuals who are women, persons with a disability, Blacks, Latinos, Asians or Pacific Islanders, American Indians, and Alaskan Native Americans.

“Disability”, as defined in Iowa Code Section 15.102, subsection 5, paragraph “b”, subparagraph (1):

b. As used in this subsection:

(1) *“Disability”* means, with respect to an individual, a physical or mental impairment that substantially limits one or more of the major life activities of the individual, a record of physical or mental impairment that substantially limits one or more of the major life activities of the individual, or being regarded as an individual with a physical or mental impairment that substantially limits one or more of the major life activities of the individual.

“Disability” does not include any of the following:

- (a) Homosexuality or bisexuality.
- (b) Transvestism, transsexualism, pedophilia, exhibitionism, voyeurism, gender identity disorders not resulting from physical impairments or other sexual behavior disorders.
- (c) Compulsive gambling, kleptomania, or pyromania.
- (d) Psychoactive substance abuse disorders resulting from current illegal use of drugs.

“State Agency”, as defined in Iowa Code Section 8.11, means a department, board, bureau, commission, or other agency or authority of the State of Iowa.

Private School Consultation Meeting Log

Equitable Participation of Private, Non-Public School Students: Students, teachers, and other educational personnel are eligible to participate in 21CCLC programs on an equitable basis, which is determined by a pre-application consultation. A public school or other public or private entity that is awarded a grant must provide equitable services to private, non-public school students and their families. In designing a program that meets this requirement, grantees must provide comparable opportunities for the participation of both private and public school students in the area served by the grant. Given this requirement, a private school that is awarded a grant must provide equitable services to the public school students and families and vice versa.

Grantees must consult with private and non-public school officials during the design and development of the 21CCLC program on issues such as how the children's needs will be identified and what services will be offered. Services and benefits provided to private school students must be secular, neutral, and non-ideological. Consultation involves communication and discussions between LEAs and private school officials on key issues that are relevant to the equitable participation of eligible private school students, teachers, and other education personnel in *ESEA/ESSA* programs. Consultation with non-public schools should occur within the first month of preparing an application for funding. Applications must provide a log of communications in Appendix A that includes contacts, meeting dates and times, and outcomes.

The required form included below provides a template for outreach and documentation of consultation with non-public entities. Meaningful consultation provides a genuine opportunity for all parties to express their views, to have their views seriously considered, and to discuss viable options for ensuring equitable participation of private school students, teachers, and other education personnel. Adequate notice of such consultation is critical in ensuring meaningful consultation and the likelihood that those involved will be well prepared with the necessary information and data for decision-making. Consultations should take place in September or October.

Private schools may apply for this grant and are likewise held to the standard requirements of equitable participation and timely and meaningful consultation. Private school grantees must provide equitable access to the program for all public school students and their families who reside in the geographic area of the private school. Private schools, where applicable, must consult with public schools.

Contact Steve Crew with the Iowa Department of Education at steve.crew@iowa.gov with questions about non-public consultation.

To include in Form F: contact names, phone numbers, email addresses and dates of consultation. Include more information than less.

Note: Outcomes for your consultation: A) Services will be provided, name site, and number of children to be served, B) Services were declined.



Private School Consultation Meeting Log

This is not applicable. We do not have a private school in Audubon County.

Meeting called by:

Type of meeting:

Attendees: (Attach attendance sign-in sheet)

----- Agenda Topics -----		
Welcome [Insert Name] [Insert time allocation]		
<u>Discussion:</u> _____ _____ _____		
<u>Conclusions:</u> _____ _____		
<u>Action Items:</u> _____	Person responsible: _____	Deadline: _____
Resources for Non-Public Schools [Insert Name] [Insert time allocation]		

Discussion: _____

Conclusions: _____

Action Items:

Person responsible:

Deadline:

Consultation Procedures [Insert Name] [Insert time allocation]

Discussion: _____

Conclusions: _____

Action Items:

Person responsible:

Deadline:

Questions All Staff [Insert time allocation]

Discussion: _____

<hr/> <hr/> <p>Conclusions: _____</p> <hr/>		
<p><u>Action Items:</u></p> <hr/>	<p>Person responsible:</p> <hr/>	<p>Deadline:</p> <hr/>

Note: Outcomes for your consultation: A) Services will be provided, name site, and number of children to be served, B) Services were declined.

**Outcome of Consultation
Participation**

**The private school will
participate.**

**The private school will not
participate.**

Other Information

Resource persons:	
Special notes:	

Note: This is not an official U.S. Department of Education document. Adapted with permission from NCLB *Private School Services, Local Education Agency Resource Guide, A Handbook for District Administrators*, Orange County, Calif., Department of Education, 2006.

Sustainability Planning Template and Previous Sustainability Form

Sustainability Plan

Please fill in the table with the information provided by the MOUs. (See Appendix G in the Instruction Packet for a sample MOU document and note that MOUs are required to complete your application)

Community Partner	Contribution (detail)	Staff Provided	In-kind value	Sites Served
AMCV	\$500	Present & host	\$200	Audubon Elementary
Audubon State Bank	\$500	Presenters	\$200	Audubon Elementary
Landmands Bank	\$500	Presenters	\$200	Audubon Elementary
Audubon Family Chiropractic	\$250	Presenter	\$200	Audubon Elementary
Heartland AEA 11	Conduct our Local Evaluation	Evaluator/Consultant	\$1000	Audubon Elementary
Audubon FFA		Present and Host		Audubon Elementary
Audubon City Pool		Host student	\$1000	Audubon Elementary
Audubon Public Library		Presenters	\$200	Audubon Elementary
Audubon Fire & Rescue		Present & Host	\$200	Audubon Elementary
Audubon Chamber of Commerce		Present & Supply Materials	\$200	Audubon Elementary
Audubon Rec Center		Host & Discount	\$200	Audubon Elementary
Audubon Sheriff & Police Dept		Presenters	\$200	Audubon Elementary
Audubon County ISU Extension		Present & Supply Materials	\$200	Audubon Elementary
TOTAL:	\$2570		\$4000	

Previous Sustainability Form

Existing 21st Century Community Learning Center programs are required to document efforts at sustainability according to federal law. This template serves as an opportunity for existing 21st Century Community Learning Centers grantees to document what partners have committed to support through financial contributions, in-kind donations, volunteer time, and other goods and services. **A lack of evidence of sustainability will be considered supplanting and will not be funded.**

Please describe your existing sustainability efforts, including how existing partners are engaged, how potential sustainability partners are identified and engaged, and how your program will ensure efforts at continued partner engagement. This section should summarize your past five-year sustainability plan. This should be reflected in your narrative and budget. **YOU MUST DOCUMENT SOME LEVEL OF SUSTAINABILITY TO AVOID SUPPLANTING.**

ONLY PREVIOUSLY FUNDED 21st Century Grantees MUST fill out this form. If you had 21st CCLC funding in the past, you must complete this form.

Using the table below, **please indicate the level of sustainability** committed by partners over the past five years. Continued support from partners should be reflected in your budget and budget narrative. (Expand the form as needed to **DOCUMENT** your community partners from the previous grant).

How many years of funding did you receive? 10 years 5 years

Did you have a gap in funding before this application? Yes No

If there was a gap in funding did you maintain your program for the children-

At the same level At a reduced level The program ended

Provide a summary narrative of your previous 21st Century Community Learning Centers Grant work:

The Audubon Community School District (CSD) received a federal grant from the 21st Century Community Learning Centers (21st CCLC) program to provide out of school programming during the school year and through summer break. The school district (i.e., administration, teachers) and other community stakeholders determined a need for out of school programming and care for students in the community with working parents. A review of local day care centers on-line and interview with Audubon residents revealed, there is one community-based child care center that serves infant through pre-school age clients. Other options included in-home child care providers which stakeholders described as limited based on the number of students who would need to utilize the care. Community members including parents and grandparents saw the need for additional after school programming to fill the gap between day care and being able to stay home alone'. Stakeholders defined the need as provide students with a safe and age-appropriate option when parents were not available outside of school hours.

The current program runs on school days from 3:30-6:30pm and during the summer Monday through Friday from 9:00am-5:00pm. Both programs are available for students in kindergarten through 4th grade and are run from the grounds of the Audubon elementary school building. The program is staffed by Audubon (CSD) with 4 paid positions including a program director, lead associate and support staff. Staff includes high school students, college students and community members. The management plan includes a leadership committee who hires all staff and a stakeholder's advisory group that includes community partners, parents, students and district staff.

According to the grantee and monthly attendance data, a typical day has approximately 35+ kids and 4-5 adults. This provides a ratio of approximately 7 kids per provider during regular program hours. The LAUNCH after school programming includes a healthy snack, physical activities (e.g., outdoor play, yoga, sport games), academic support through homework help or tutoring, STEM activities, arts and crafts activities and social interactions with peers. The summer program also includes healthy snacks and full, healthy meal, physical activities, academic support, STEM, arts and crafts, social interactions and additional community and state-wide field trips (e.g., pool, trunk or treat, Henry Doorly Zoo, Science Center of IA, Iowa Cubs Baseball, community libraries and more). The grant allows Audubon CSD to provide these services to many students who may come from low- or limited-income families and provide these students with experiences or opportunities that may not be available otherwise. While many low- or limited-income families participate in the program, there is no income requirement for attendance. The program is open to all students.

Parents and community partners see the impact and benefit of the program providing opportunities for learning and care for students. Other school districts and communities are beginning to replicate after school programs seeing the benefits to students. Additionally, parents outside of the district boundaries have inquired about summer program access. This is a promising benefit to see how the actions of one program can influence and benefit students beyond their personal reach.

Partner Name	Length of Partnership	Contribution	Qty/Amt	Value	
AMVC	6	Financial	\$500	\$500	
		Does the program provide funding to the partner? Please provide the percentage. Please describe here: N/A			
		In-Kind	Staff to present	\$200	
		Please describe the contribution being made in detail: 1) Provide continued financial support for maintaining fieldtrips and transportation 2) Help students learn about the pig by-products and retail of cut of meat.			
		Equipment and/or Supplies			
		Please describe contribution in detail:			
		Facilities	AMVC Conference		
		Please provide description of facilities contributed:			
		Staff	Vet and/or HR personnel		
		Please describe what staff will be doing: 1) Provide educational session at AMVC with a vet 2) Interactive overview of pig farming and the careers available with the industry			
		Volunteers			

		Please describe what volunteers will be doing:		
		Background check for staff and volunteers: staff and volunteers must have background checks. Who pays for the background checks? Please describe:		
		Total Value of Partnership		\$700
Partner Name	Length of Partnership	Contribution	Qty/Amt	Value
Audubon State Bank	6	Financial	\$500	\$500
		Does the program provide funding to the partner? Please provide the percentage. Please describe here:		
		In-Kind		
		Please describe the contribution being made in detail: 1) Provide career exploratory programming in bank related fields 2) Have a bank employee available to lead a session at least each year of the grant 3) Provide educational hands-on programs pertaining to banking 4) Provide continued financial support for maintaining field trips and transportation 5) Inform students and families about future educational opportunities		
		Equipment and/or Supplies		
		Please describe contribution in detail:		
		Facilities		
		Please provide description of facilities contributed:		
		Staff		
		Please describe what staff will be doing:		
		Volunteers		
		Please describe what volunteers will be doing:		
		Background check for staff and volunteers: staff and volunteers must have background checks. Who pays for the background checks? Please describe:		

		Total Value of Partnership		\$500	
Partner Name	Length of Partnership	Contribution	Qty/Amt	Value	
Landmands Bank	6	Financial	\$500	\$500	
		Does the program provide funding to the partner? Please provide the percentage. Please describe here:			
		In-Kind			
		Please describe the contribution being made in detail: 1) Provide career exploratory programming in bank related fields 2) Have a bank employee available to lead a session at least each year of the grant 3) Provide educational hands-on programs pertaining to banking 4) Provide continued financial support for maintaining field trips and transportation 5) Inform students and families about future educational opportunities			
		Equipment and/or Supplies			
		Please describe contribution in detail:			
		Facilities			
		Please provide description of facilities contributed:			
		Staff			
		Please describe what staff will be doing:			
		Volunteers			
		Please describe what volunteers will be doing:			
		Background check for staff and volunteers: staff and volunteers must have background checks. Who pays for the background checks? Please describe:			
		Total Value of Partnership			
Partner Name	Length of Partnership	Contribution	Qty/Amt	Value	
Audubon Family Chiropractic	6	Financial	\$250	\$250	

	Does the program provide funding to the partner? Please provide the percentage. Please describe here:	
	In-Kind	
	Please describe the contribution being made in detail: 1) Provide career exploratory programming in related fields 2) Provide educational hands-on programs pertaining to healthy education 3) Provide continued financial support for maintaining field trips and transportation	
	Equipment and/or Supplies	
	Please describe contribution in detail:	
	Facilities	
	Please provide description of facilities contributed:	
	Staff	
	Please describe what staff will be doing:	
	Volunteers	
	Please describe what volunteers will be doing:	
	Background check for staff and volunteers: staff and volunteers must have background checks. Who pays for the background checks? Please describe:	
	Total Value of Partnership	

What percentage of your previous grant funding were you able to sustain with community partners? **2%**

How many community partners did you secure in the past five years? **Twenty-three (23)**

Explain any challenges you had with securing community partners.

All of our community partners have been highly supportive. The greatest limitation is the amount they can give. In our small community, so many student and community groups ask our local businesses for donations, there just isn't much left over to make large donations that could sustain our Launch Kids Program. That is why receiving the grant is critical to our community. Parents have shared their gratitude about how much our program has helped them by allowing them to continue to work at their jobs, not having to pay for daycare (which is very limited) and knowing that their child is safe and engage in productive activities and relationships with other students and adults. Even though the percentage of the amount community partners has provided is small, the support in the past, and moving forward does give us hope that there may come a time when more resources will help us maintain the Launch Kids

Program. We know that our local employers appreciate employees children have a place safe place to go and that makes for more productive workers!

Assurances & Agreements Required of All Applicants

Part A: Nondiscrimination

As the designated applicant agency representative, I certify that the 21st Century Community Learning Centers Program will comply with federal and state laws which prohibit discrimination on the basis of gender, race, national origin, disability, age, and religion in educational programs. Multicultural, gender fair approaches will be used in planning and implementing request for applications programs. Programs will provide accommodations to students learning English as a second language.

Part B: Use of Funds

As the designated applicant agency representative, I certify that the 21st Century Community Learning Centers Program will primarily target students who attend schools eligible for Title I school wide eligible programs and their families. Funds will be spent under the guidelines for federal grants (EDGAR).
<https://www2.ed.gov/about/offices/list/osdfs/edgar2008.pdf>

Part C: Supplement, not Supplant

As the designated applicant agency representative, I certify that funds from 21st Century Community Learning Centers Program will supplement, not supplant, existing services and funds. I further certify that funds under this program will be used to increase the level of state, local and other non-federal funds that would, in the absence of these Federal funds, be made available for authorized programs and activities, and will not supplant federal, state, local, or non-federal funds.

Part D: Fiscal Control and Accounting Procedures

As the designated applicant agency representative, I certify that an annual fiscal audit will be conducted and adequate, accurate attendance records will be kept for the 21st Century Community Learning Centers Program. I further certify that the collaborative will 1) submit periodic program and fiscal reports as required by the state fiscal agent, including but not limited to, the number of pupils served, and expenditure of funds for which they were granted; 2) maintain records and provide access to those records when requested by the state fiscal agent; 3) maintain all supporting documentation of the status and results of the initiative for up to three years from the date of submission of the final expenditure report. 4) Follow the financial rules for this program as outlines in IDOE guidance provided.

Part E: Control of Funds

As the designated applicant agency representative, I certify that it assumes responsibility for the control of funds received under this request for applications. It is acceptable to subcontract with another agency for fiscal management of the grant funds.

Part F: Program Accountability

The request for applications program manager or fiscal agent is responsible to notify the Iowa Department of Education immediately any time a deviation occurs or necessity arises to alter any of the goals, program elements, budget or other sections as stated in the request for applications. Program agrees to provide a minimum of 60 hours contact time a month and 30 days of summer school (if applicable). You are required to meet 70% of your attendance goals in year one of funding and 80% by year three. Failure to meet your attendance goals could result in a reduction of funding.

Part G: Evaluation and Data Collection

As the designated applicant agency representative, I certify that the 21st Century Community Learning Centers Program agrees to collect additional data that will be necessary for the evaluation of the 21st Century Community Learning Centers Program, as may be required by the Iowa Department of Education and the U.S. Department of Education.

Part H: Program Site

As the designated applicant agency representative, I certify that the 21st Century Community Learning Centers Program will take place in a safe and easily accessible facility. The program site selected is either an elementary or secondary school-site setting or another location that is at least as available and accessible as the school site.

Part I: Collaboration with Schools

As the designated applicant agency representative, I certify that the 21st Century Community Learning Centers Program was developed and will be carried out in active collaboration with the schools the students attend. Effective integration of the 21CCLC with the regular school day requires that there be a dedicated effort to achieve ongoing communication and articulation of issues between regular school and before and after school staff. Such efforts might include, but are not limited to, quarterly meetings with the principal, combining meetings or training opportunities, identifying preferred methods of communication (e.g., a note in the school mailbox, e-mail, etc.), or case conferencing regarding individual students.

Part J: Notice to the Community

As the designated applicant agency representative, I certify that the community to be served by the 21st Century Community Learning Centers Program was given prior notice of this applicant's intent to submit an application.

Part K: Public Review of the Application

As the designated applicant agency representative, I certify that this application and any waiver requested have been made available for public review.

Part L: Parent Consent

As the designated Applicant Agency, I certify that a process will be put in place to obtain parent consent from the parents of students who participate in the proposed Community Learning Center program for the purpose of transferring records between the participant students schools and the proposed program. The Applicant agrees to meet with project staff at the Iowa Department of Education upon request.

Part M: Private and Public School Consultation

As the designated Applicant Agency, I certify that I have consulted with the private and public school(s) within the boundaries of the school(s) that this application proposes to serve. I certify that the proposal meets the requirement that grantees must provide comparable opportunities for the participation of both public- and private-school students in the areas served by the grant. Include names, dates, and signatures on the separate form.


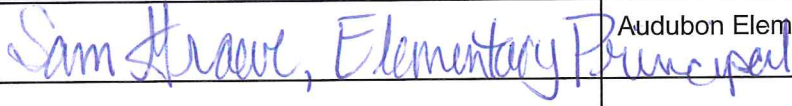
Part N: Grant Termination (Additional conditions in Appendix C)

Grantees are subject to annual progress review by the Iowa Department of Education. The department may terminate a grant with a 10 day notice as a result of a non-compliance issue(s) or if federal funding is no longer available.

Certification: As the authorized representative of the Applicant Agency, and on behalf of the 21st Century Community Learning Centers Program, I agree to fulfill all of the above agreements and conditions.

Signature of Applicant Agency Representative on behalf of the 21st Century Community Learning Centers Program	Applicant Agency Name
<i>Affidavit: By signing this, I certify to the best of my knowledge and belief that the application is true, complete, and accurate, and the expenditures are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812</i>	





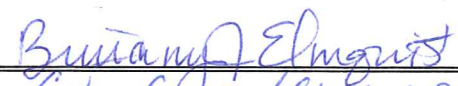
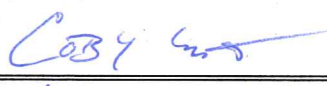
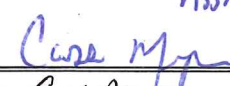
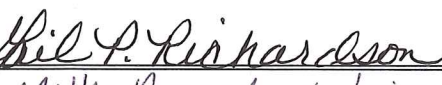
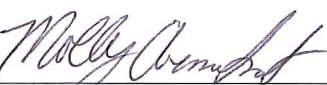
Certification: As the designated local education agency representative, I agree to fulfill all of the above agreements and conditions. In addition, I certify that the local education agency (school and district) agrees to collect and share with program partner agencies additional education achievement data, attendance and other requested data that will be necessary for the evaluation of the 21st Century Community Learning Centers Program, as may be required by the Iowa Department of Education.

Signature of Local Education Agency Superintendent	Local Education Agency Name
	Audubon Community School District
<i>Affidavit: By signing this, I certify to the best of my knowledge and belief that the application is true, complete, and accurate, and the expenditures are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812</i>	
Signature of Site Principal for Each 21 st Century Community Learning Centers-Funded Site	Site Name
	Audubon Elementary School
<i>Affidavit: By signing this, I certify to the best of my knowledge and belief that the application is true, complete, and accurate, and the expenditures are for the purposes and objectives set forth in the terms and conditions of</i>	

Collaborative Signatures

Every 21CCLC program shall be developed, implemented, evaluated, and sustained through a collaborative process that includes parents, youth, and representatives of participating school sites (e.g., classroom teachers, custodial staff, support staff, etc.), governmental agencies, such as city and county parks and recreation departments, community organizations, and the private sector. The signatures provided here are partners you do not have an MOU with.

Applications only allowed up to one (1) additional page for signatures.

Name/Signature		Agency Affiliation	
Name/Title	Todd Johnson Sheriff	Agency	Audubon County Sheriff Office
Signature		Address	PO Box 262 318 Leroy St
		City/Zip	Audubon 50025 Phone 712-563-2631
Name/Title	Ann Carter Program Coordinator	Agency	ISM Extension and Outreach, Audubon Co.
Signature		Address	608 Market St
		City/Zip	Audubon 50025 Phone 712 563 4239
Name/Title	Dan Bierbrodt - Manager	Agency	Audubon Rec Center
Signature		Address	703 Southside Ave.
		City/Zip	Audubon 50025 Phone (712) 588-1128
Name/Title	Joe Foran - City Clerk	Agency	Heartland AED - City of Audubon
Signature		Address	410 N. Park Pl.
		City/Zip	Audubon 50025 Phone (712) 563-3269
Name/Title	Brittany Elmquist	Agency	Audubon FFA
Signature		Address	800 Third Ave
		City/Zip	Audubon 50025 Phone (712) 563-3751
Name/Title	Coby Gert / Chief of Police	Agency	Audubon Police Department
Signature		Address	410 N. Park Pl
		City/Zip	Audubon/50025 Phone 712-563-2500
Name/Title	Audubon Fire & Rescue Asst. Chief	Agency	Audubon VFD
Signature		Address	113 Market St.
		City/Zip	Audubon 50025 Phone (712) 563-2023
Name/Title	Gail Richardson / Director	Agency	Audubon Public Library
Signature		Address	401 N. Park Pl
		City/Zip	Audubon Phone (712) 563-3301
Name/Title	Molly Armentrout / Director	Agency	Audubon Chamber of Commerce
Signature		Address	421 S Park Place
		City/Zip	Audubon Phone 712-563-3780

Memorandum of Understanding (MOU)

Audubon Launch Kids Club

MEMORANDUM OF UNDERSTANDING (MOU) between

Audubon Launch Kids Club

and

Landmands Bank

This is an agreement between "Program", hereinafter called The Launch Program and "Partner", hereinafter called Landmands Bank.

I. PURPOSE & SCOPE

The purpose of this MOU is to clearly identify the roles and responsibilities of each party as they relate to....

In particular, this MOU is intended to:

- » Maintain and/or expand access to programming for more youth
- » Enhance students' learning through enrichment
- » Provide transportation to and from program/field trips

II. BACKGROUND

Brief description of the parties involved in the MOU with mention of any current/historical ties to this project.

Audubon Elementary hosts an afterschool program called Launch Kids Program that operates on a federal grant. The program has been in existence since 2016, during which time Landmands Bank has been a strong advocate and partner in supporting our program. Landmands Bank is a partners in our community entering into an agreement to help sponsor the Launch program.

III. PROGRAM RESPONSIBILITIES UNDER THIS MOU

The Launch Program shall undertake the following activities:

- 1) Provide space, staff and materials to operate this after school and summer program in conjunction with community supported sponsors.
- 2) Schedule times for community member to speak about their industry and potential future careers.
- 3) Invite partners to provide feedback and guidance to improve programming.
- 4) Use local media to acknowledge partnerships participation.

IV. PARTNER RESPONSIBILITIES UNDER THIS MOU

Landmands Bank shall undertake the following activities:

- 1) Provide career exploratory programming in bank related fields
- 2) Have a bank employee available to lead a session at least each year of the grant
- 3) Provide educational hands-on programs pertaining to banking
- 4) Provide continued financial support for maintaining field trips and transportation
- 5) Inform students and families about future educational opportunities

V. FUNDING

This MOU does include the exchange of funds between the two parties.

VI. EFFECTIVE DATE AND SIGNATURE

This MOU shall be effective upon the signature of Parties A and B authorized officials. It shall be in force from July 1, 2022 to June 30, 2023.

The Program and Partner indicate agreement with this MOU by their signatures.

Signatures and dates

Launch Kids Club Coordinator, Sam Graeve

Sam Graeve
12/06/2021 Date

Tina Andersen, Landmands Bank

Tina Andersen
12-07-21 Date

AMVC

December 6, 2021

Memorandum of Understanding

On behalf of AMVC, LLC, I strongly support this grant for Audubon Community School. It is my pleasure to write a letter of support of the Audubon Community School District's grant application for their Launch Kids Club

AMVC, LLC, is a diversified livestock production company headquartered in Audubon that provides management, nutritional and veterinary support for farms and clients. Our veterinary clinic has been a staple in the community for more than 40 years. In September 2014, we opened a new facility with a small animal wing, embryo transfer laboratory, padded equine room and cattle working area. There are five veterinarians on staff at the Audubon clinic that each has their area of specialization.

In addition to AMVC Veterinary Services, AMVC Management Services is also located in Audubon. AMVC is the ninth largest pork producer in the United States. AMVC manages several sow farms and finishers in the community, as well as employs a large number of Audubon County residents.

AMVC will work with Audubon Community Schools to:

- Provide an educational session at AMVC Veterinary Services in Audubon with a veterinarian
- Provide an interactive overview of pig farming and the careers available within the industry
- Help students learn about pig by-products and the different retail cuts of meat
- Provide continued financial support for maintaining field trips and transportation

AMVC is looking forward to partnering with the Audubon Community School to impact the youth in our community. We know that Audubon Community School, if selected for this grant, will help grow and develop Audubon's future leaders and community members.

Alicia Humphrey

Alicia Humphrey
Public Relations Director
AMVC, LLC
(712) 563-2080
ahumphrey@amvcms.com

Sam Grabe
Audubon Elementary Principal

Memorandum of Understanding (MOU)

Audubon Launch Kids Club

MEMORANDUM OF UNDERSTANDING (MOU) between

Audubon Launch Kids Club

and

Audubon State Bank

This is an agreement between "Program", hereinafter called The Launch Program and "Partner", hereinafter called Audubon State Bank.

I. PURPOSE & SCOPE

The purpose of this MOU is to clearly identify the roles and responsibilities of each party as they relate to....

In particular, this MOU is intended to:

- » Maintain and/or expand access to programming for more youth
- » Enhance students' learning through enrichment
- » Provide transportation to and from program/field trips

II. BACKGROUND

Brief description of the parties involved in the MOU with mention of any current/historical ties to this project.

Audubon Elementary hosts an afterschool program called Launch Kids Program that operates on a federal grant. The program has been in existence since 2016, during which time Audubon State Bank has been a strong advocate and partner in supporting our program. Audubon State Bank is a partners in our community entering into an agreement to help sponsor the Launch program.

III. PROGRAM RESPONSIBILITIES UNDER THIS MOU

The Launch Program shall undertake the following activities:

- 1) Provide space, staff and materials to operate this after school and summer program in conjunction with community supported sponsors.
- 2) Schedule times for community member to speak about their industry and potential future careers.
- 3) Invite partners to provide feedback and guidance to improve programming.
- 4) Use local media to acknowledge partnerships participation.

IV. PARTNER RESPONSIBILITIES UNDER THIS MOU

Audubon State Bank shall undertake the following activities:

- 1) Provide career exploratory programming in bank related fields
- 2) Have a bank employee available to lead a session at least each year of the grant
- 3) Provide educational hands-on programs pertaining to banking
- 4) Provide continued financial support for maintaining field trips and transportation
- 5) Inform students and families about future educational opportunities

V. FUNDING

This MOU does include the exchange of funds between the two parties.

VI. EFFECTIVE DATE AND SIGNATURE

This MOU shall be effective upon the signature of Parties A and B authorized officials. It shall be in force from July 1, 2022 to June 30, 2023.

The Program and Partner indicate agreement with this MOU by their signatures.

Signatures and dates

Launch Kids Club Coordinator, Sam Graeve

Megan Wagner, Audubon State Bank

Sam Graeve
12/16/21 Date

Megan Wagner, A.V.P.
12/16/21 Date

Memorandum of Understanding (MOU)

Audubon Launch Kids Club

MEMORANDUM OF UNDERSTANDING (MOU) between

Audubon Launch Kids Club

and

Audubon Family Chiropractic

This is an agreement between "Program", hereinafter called The Launch Program and "Partner", hereinafter called Audubon Family Chiropractic.

I. PURPOSE & SCOPE

The purpose of this MOU is to clearly identify the roles and responsibilities of each party as they relate to The Launch Kids Program.

In particular, this MOU is intended to:

- » Maintain and/or expand access to programming for more youth
- » Enhance students' learning through enrichment
- » Provide financial support for programming and/or field trips

II. BACKGROUND

Brief description of the parties involved in the MOU with mention of any current/historical ties to this project.

Audubon Elementary hosts an afterschool program called Launch Kids Program that operates on a federal grant. The program has been in existence since 2016, during which time Audubon Family Chiropractic has been a strong advocate and partner in supporting our program. Audubon Family Chiropractic is a partner in our community entering into an agreement to help sponsor the Launch program.

III. PROGRAM RESPONSIBILITIES UNDER THIS MOU

The Launch Program shall undertake the following activities:

- 1) Provide space, staff, and materials to operate this after school and summer program in conjunction with community supported sponsors.
- 2) Schedule times for community member to speak about their industry and potential future careers.
- 3) Invite partners to provide feedback and guidance to improve programming.
- 4) Use local media to acknowledge partnerships participation.

IV. PARTNER RESPONSIBILITIES UNDER THIS MOU

Audubon Family Chiropractic shall undertake the following activities:

- 1) Provide career exploratory programming in related fields
- 2) Provide educational hands-on programs pertaining to healthy education
- 3) Provide continued financial support for maintaining field trips and transportation

V. FUNDING

This MOU does include the exchange of funds between the two parties.

VI. EFFECTIVE DATE AND SIGNATURE

This MOU shall be effective upon the signature of Parties A and B authorized officials. It shall be in force from July 1, 2022 to June 30, 2023.

The Program and Partner indicate agreement with this MOU by their signatures.

Signatures and dates

Launch Kids Club Coordinator, Sam Graeve

Dr. Doug Olsen, Audubon Family Chiropractic

Sam Graeve
12/10/21 Date

Doug Olsen
12-6-21 Date

Memorandum of Understanding (MOU)

Audubon Launch Kids Club

MEMORANDUM OF UNDERSTANDING (MOU) between

Audubon Launch Kids Club

and

Heartland Area Education Agency

This is an agreement between “Program”, hereinafter called The Launch Program and “Partner”, hereinafter called Heartland AEA.

I. PURPOSE & SCOPE

The purpose of this MOU is to clearly identify the roles and responsibilities of each party as they relate to the Launch Program.

In particular, this MOU is intended to:

- » Maintain and/or expand access to programming for more youth
- » Enhance students’ learning through enrichment
- » Provide transportation to and from program/field trips

II. BACKGROUND

Brief description of the parties involved in the MOU with mention of any current/historical ties to this project.

Audubon Elementary hosts an afterschool program called Launch Kids Program that operates on a federal grant. In order to maintain sustainability, we ask that partners in our community enter into an agreement to help sponsor the Launch program.

III. PROGRAM RESPONSIBILITIES UNDER THIS MOU

The Launch Program shall undertake the following activities:

- 1) Provide space, staff, and materials to operate this after school and summer program in conjunction with community supported sponsors.
- 2) Schedule times for community member to speak about their industry and potential future careers.
- 3) Invite partners to provide feedback and guidance to improve programming.
- 4) Use local media to acknowledge partnerships participation.

IV. PARTNER RESPONSIBILITIES UNDER THIS MOU

Heartland AEA shall undertake the following activities:

- 1) Provide staff/resources to conduct annual local evaluation of the program.
- 2) Present information to access resources for the Launch Program as appropriate.

VI. FUNDING

This MOU does not include the exchange of funds between the two parties.

VII. EFFECTIVE DATE AND SIGNATURE

This MOU shall be effective upon the signature of Parties A and B authorized officials. It shall be in force from July 1, 2022 to June 30, 2023.

The Program and Partner indicate agreement with this MOU by their signatures.

Signatures and dates

Launch Kids Club Coordinator, Sam Graeve

Heartland AEA

JoAnn Klacke

Sam Graeve

JoAnn Klacke

12/06/2021 Date

12-6-21 Date

Site Information

2022-2025 Site Profile

School/Agency Name: Audubon Community School District - Audubon Elementary School

Target Schools

School Name (can apply for up to 3 sites)	School-Wide Information			# Targeted Students			
	Grades Served by School	Total Enrollment	Free and Reduced Lunch Rate	Grades Served by Program	BS	AS	SUM
Audubon Elementary School	PK-4	238	41%	K-4	0	40	65
Total:					0	40	65

Before School (BS) Site Operations

Estimated Start Date: August 23, 2022

Estimated End Date: May 23, 2023

Total Number of Service Days: N/A

Total hours of Before School services per typical week: N/A

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Start Time	N/A	N/A	N/A	N/A	N/A	N/A
End Time	N/A	N/A	N/A	N/A	N/A	N/A
Hours	N/A	N/A	N/A	N/A	N/A	N/A

After School (AS) Site Operations

Estimated Start Date: August 23, 2022

Estimated End Date: May 23, 2023

Total Number of Service Days: 180

Total hours of After School services per typical week: 16.25 Hours

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Start Time	3:30 pm	3:30 pm	2:15 pm	3:30 pm	3:30 pm	N/A
End Time	6:30 pm	6:30 pm	6:30 pm	6:30 pm	6:30 pm	N/A
Hours	3	3	4.25	3	3	N/A

Summer (SUM) Site Operations

Estimated Start Date: May 30, 2022

Estimated End Date: August 4, 2023

Total Number of Service Days: 48

Total hours of Summer services per typical week: 40 hours

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Start Time	9:00 am	9:00 am	9:00 am	9:00 am	9:00 am	N/A
End Time	5:00 pm	5:00 pm	5:00 pm	5:00 pm	5:00 pm	N/A
Hours	8	8	8	8	8	N/A

Adult Family Member Services

All 21CCLC programs are required to host a minimum of four family-centered events each year. A general rule of thumb is one per quarter. Examples of events include back-to-school celebrations, literacy nights, family game nights, recreational events, guest speakers, and so on.

Describe Frequency, Duration, and Dosage:

Our family engagement activities generally run 60 minutes. We have had a game night, community walks at the track (to promote wellness with students and adults) and our holiday cookie decorating has been the most attended event over the years. This has been an area we struggled with since most parents are working until pick time. This is an area we will improve in with our next round. One thing we have done is "One Book" where we encourage families to read or listen to a book together as a family. This has been done with the elementary school and ran over into the Launch Program. The culminating activity has been a movie night to watch live version of the book. The most attended one was held outdoors at the football field. We will look to bring back this family activity with our students and families.

School Name	Total Number of Family Events*	Estimated Total Number of Adult Family Members Served:*
Audubon Elementary School	4 per year	20

Form D1: 21CCLC Application Funding Request Summary

21CCLC TOTAL FUNDING REQUEST

(Before and/or After School and Summer Program Funds)

Number of program sites included in this application: 1

Total number of students being served (all sites for one year): 86

Total first-year funding request (all sites): \$74,300

Total three-year funding request (all sites): \$222,900

FUNDING FOR EACH SITE INCLUDED IN THIS APPLICATION

NOTE: A program site may serve students from many schools. For example, a location that serves students from three (3) different schools would be considered one Program Site.

School Year					
Name of Program Site(s)	Year 1 Funding Request	Year 2 Funding Request	Year 3 Funding Request	Total Funding Request (3-year total)	Number of Students Served per site per year
Audubon Elementary School	\$51,300	\$51,300	\$51,300	\$153,900	50

Summer School					
Name of Program Site(s)	Year 1 Funding Request	Year 2 Funding Request	Year 3 Funding Request	Total Funding Request (3-year total)	Number of Students Served per site per year
Audubon Elementary School	\$23,040	\$23,040	\$23,040	\$69,120	65

To view Forms D2 and D3, click the "View Document" buttons below. PDF versions are included at the end of this document but the information may not be split into multiple pages.

Form D2

[View Document](#)

Form D3

[View Document](#)

Form D4: Applicant Agency's Fiscal Resource Information

It is recommended that each applicant, including school districts, public entities, or government agencies, possess sufficient fiscal resources in order to start up and operate the program being requested for a period of up to three months. Please indicate if you are a public entity or a private/non-profit by checking the appropriate box below and then use the text box at the bottom of the page to answer the questions regarding fiscal resources for start-up costs and operational costs.

Public Entity

In the textbox below, please describe your funding sources that can be used to start up and operate the program for up to three months. For example, public entities should include their budget line item number, account numbers, or any other applicable references. Private organizations should describe cash, lines of credit, emergency loans, etc. Fiscal resource information should be specific (e.g., bank or lender names; name of the holder of the account).

* Note: If you do not have the financial resources available equal to the amount of funding you are requesting, you do not have the financial capacity for this project. Agencies that do not have adequate fiscal resources on hand are eligible to participate in the application process. However, the applicant must describe in this section the agency's plan to secure the necessary fiscal resources for this program application.

The Launch Program is a success in Audubon. The use of the school building and grounds is donated by the school district. In addition, summer meals are provided through the USDA grant to all children in the community providing a financial break for the Launch Program. Because it is hosted at the elementary school and because the program has already been up and running, start-up costs are not an issue. Audubon CSD has sustained the current program through ESSER III money and strong community support through local and community partners. The majority of activity funding is provided by local partners either by in-kind donations or providing learning opportunities for students. These community partners have also provided financial support for other activities at a discounted rate (e.g., community pool, rec center and field trips and transportation to distant destinations) The bulk of the grant sustains staff salary and supplies. The program is able to provide after school programming to 25% of the school population. These students are now provided with appropriate adult supervision after school and during the summer. In addition, they are provided with a variety of enriching activities and healthy foods. This a success filling the "gap" that was seen in the community.

Basic Service Components

If location for the program is different from the school where children attend, list both below:

School or Site/Building Name: N/A

School or Site/Building Name:

School or Site/Building Name:

Do you plan to provide any of the following to meet the nutrition/food access needs of students?

Full meal (best practice), Backpack program (<https://www.foodbankiowa.org/backpack>), Snack (required by federal statute)

Do you plan to follow best practices?

Yes, we will provide a free program to at-risk students in poverty as outlined in the guidance and consistent with the priority description in the application. All students on FRPL will attend for free. Best Practice is that applicants serve a minimum of 50% of FRPL children at each school in the application to receive the bonus points.

Proposal Narrative

Abstract (Not scored)

The number of students served: 86 student per year

The total amount requested per year: \$74,340

The total amount per student: \$864

Located 70 miles west of Des Moines, Audubon is a farming community with a population of 1,910 (2020 Census). Like many rural schools, the Audubon Community School District has seen declining enrollment over the past couple of decades, but currently has seen more steady enrollment numbers fluctuating around 40 students per grade level. There are two school buildings in the district. Audubon Community High School and Middle School share a building attended by 314 5th through 12th-grade students. Audubon Elementary School serves 238 students PK through 4th grade. Decreasing resources and increasing poverty have presented many challenges for the school district. However, engaged parents, dedicated staff, and a supportive community provide ample opportunities. The 21st Century Community Learning Center Grant provides Audubon Community School District the chance to leverage community resources to address student needs. Audubon Elementary School is the site of the after-school and summer program, which is called the Launch Kids Program. The Launch Kids Program serves approximately 35 to 40 students daily. Over the past 6 years, we have served more than 80 students each year, with more than 400 students being given to opportunity to engage in supportive, post-school activities and learning. Additionally, during the summer months, the building also provides the summer foods program to support PK-12th grade students with a healthy meal, half of them being a part the Launch Program. During those days we can see as many as 100 students come through line.

Student Needs Assessment

Offering an after-school program to students attending Audubon Elementary helps us address academic and social-emotional needs. Academically, Audubon Elementary School is a year-one “targeted” school for math based on 2019 ISASP results. We are currently a building-wide Title I school. There is an achievement gap between students identified as low SES and those not identified as low SES. Twenty percent of Audubon's low SES students face significant constraints limiting their ability to establish connections to school and community. These constraints include financial difficulties, lack of family support, mental health issues, no or limited transportation, poor personal hygiene and/or interpersonal skills. Audubon Elementary students have a wide variety of social and behavioral needs. The Launch Kids Club will continue to include social-emotional learning curriculum aimed at:

- Fostering self-awareness and self-management skills,
- Using social-awareness and interpersonal skills to establish and maintain positive relationships,
- Foster strong decision-making skills and responsible behaviors in personal, school and community contexts.

Project

The goal of the Launch Kids Program will be to create a fun, welcoming program that provides opportunities for students to grow and develop academically and personally.

The schedule of the Launch Kids Program has evolved based on the needs of participants and stakeholder feedback. The after-school program typically includes the following schedule:

- 3:30-3:45 p.m. Snack
- 3:45-4:10 p.m. Physical play/activity
- 4:10-4:30 p.m. Homework help or math/literacy based activities
- 4:30-5:10 p.m. Extension & enrichment activities with community partners
- 5:10-6:15 p.m. Choice of activities
- 6:15-6:30 p.m. Clean up and pack up

The summer program will include a longer programming day with additional activities. Programming is structured and offers many opportunities including physical activities, crafts, and educational field trips around the local area as well as some trips of distance to the metro areas. Feedback from teachers, parents, and, most importantly, students helps us enhance the opportunities for those students in the program.

Management Plan

Launch Kids Program will be lead by a program director, under advisement of:

- An advisory committee supporting the program director and The Launch Kids Program, assisting with sustainability efforts, and developing and engaging students involved in the program. The advisory committee will meet quarterly and will consist of the elementary school principal, a representative from a partnering organization and members of the teacher advisory committee. Program partners, parents and students will be encouraged to participate in the Stakeholder Advisory Group. The Stakeholder Advisory Group will meet at least 2 times a year. The Stakeholder Advisory Group will receive updates on evaluation efforts from the Program Director, provide feedback about program operations, and make recommendations for future programming.
- A Teacher Advisory Committee will be responsible for providing feedback on programming and ensuring collaboration with school-day activities. The Teacher Advisory Committee will meet at least quarterly and shall review programming and provide feedback to the director.

The Launch Kids Program will seek volunteers to help support/maintain high-quality programming.

Communication Plan

Audubon Community School District will employ multiple outreach strategies and activities in order to communicate with stakeholders. Communication efforts will be aimed at effectively evaluating the program, sharing evaluation results, and sharing other program information. Communication tools will include the program's social media page as well as the school's webpage, group texting service and hard copies for families that may not have access in any other form. Program stakeholders include youth, parents, program partners, and the broader community.

Partnerships

Thirteen community groups have agreed to partner with the school district in order to provide quality enrichment and extension opportunities related to student needs.

Evaluation

Heartland AEA 11 will conduct a comprehensive local evaluation of the program's effectiveness. Our AEA representative has done this for us the last several years.

Budget

Audubon Community Schools is requesting \$75,000 annually for three years to continue our Launch Kids Club as our 21st Century Community Learning Center. These funds will be used to pay for staffing the program, providing activities and fieldtrips for students, and purchasing supplies.

Student Needs Assessments (20 possible points)

2. Student Needs Assessment

2.1 Located 70 miles west of Des Moines, Audubon is a farming community with a population of 1,910 (2020 Census). Like many rural schools, the Audubon Community School District has seen declining enrollment over the past couple of decades, but currently has seen more steady enrollment numbers that fluctuates around 40 students per grade level. There are two school buildings in the district. Audubon Community High School and Middle School share a building attended by 314 5th through 12th-grade students. Audubon Elementary School serves 238 students PK through 4th-grade students. Decreasing resources and increasing poverty have presented many challenges for the school district. However, engaged parents, dedicated staff, and a supportive community provide ample opportunities. The 21st Century Community Learning Center Grant provides Audubon Community School District the chance to leverage community resources to address student needs. Audubon Elementary School is the site of the after-school and summer program, which is called the Launch Kids Program. The Launch Kids Program serves approximately 35 to 40 students daily. Over the past 6 years, we have served more than 80 students each year, with more than 400 students being given to opportunity to engage in supportive, post-school activities and learning. Additionally, during the summer months, the building also provides the summer foods program to support PK-12thgrade students with a healthy meal, half of them being a part the Launch Program. During those days we can see as many as 100 students come through line.

School & Community Resources

Resources available to students and their families are minimal and disjointed. There are no other daily afterschool, or summer programs offered in the community (Iowa Childcare Resource and Referral). We also know that many of our low-income families could not afford after school care even if they could find some. This means that unless working parents can count on family or friends, they must choose between keeping their job or going home to be their child. We know that some have had to leave their children unattended. Without the continuation of our program, many students will spend their afternoons and summers unattended, often on the school playground. The school district works to address needs to the best of its ability but faces barriers due to limited resources. Other resources are available in the community, such as a food shelf, housing services, and financial supports. However, families must be aware of services and seek them out to receive them. There is not a central place one can learn of, and access needed services. The Launch Kids Club increases the accessibility of existing resources by inviting service providers to partner and make their resources more readily available to youth and their families. These partnerships will improve continuity of services for our students and create a thoughtful, holistic approach to youth development and academic achievement.

Offering an after-school program to students attending Audubon Elementary addresses many specific needs:

Academic Needs

Audubon Elementary School is a "targeted school" for math and a Title I building. There is an achievement gap in math between students identified as low SES and those not identified. However, with the help of our afterschool program and other factors, we have reduced that gap:

- 50% of 4thgrade Low SES students are proficient in ELA; this is above the state average of 37% (ISASP Spring 2021)
- 56% of 4thgrade Low SES students are proficient in Math; this is above the state average of 46% (ISASP Spring 2021)
- 67% of 3rdgrade Low SES students are proficient in Reading; this is above the state average of 55% (ISASP Spring 2021)
- 50% of 3rd grade Low SES students were proficient in Math; this is about the same as state average of 49% (ISASP Spring 2021)

Spring 2021 FAST Screener:

- Literacy - 3rd and 4th Grade Low SES students = 71% were at benchmark according to Spring 2021 results
- Math - 3rd and 4th Grade Low SES students = only 35% were at benchmark according to Spring 2021 results

Launch Kids Program provides daily academic support and enrichment activities for participants. Based on the suggestions from our Teacher Advisory Committee, activities aligned with school-day curriculum and assist in addressing the academic needs of students.

Out-of-School Time Needs

Using a number of indicators, Audubon Community School District conducts a district-wide analysis annually that assesses the school, family, and community data linked to academic failure. These data include, but are not limited to, average daily attendance, low standardized test scores, eligibility for Free and Reduced Lunch prices, English Language Learners, minority status, grades, behavioral issues, and bullying incidents. The district's intervention team identifies students as "at-risk" if they meet two or more indicators. Well over half (61%) of Pre-Kindergarteners through 4th graders were identified as at-risk.

At-Risk Program Service

The analysis of at-risk data shows that 20% of Audubon's Low SES students face significant constraints limiting their ability to establish connections to school and community. These constraints include financial difficulties, lack of family support, mental health issues, no or limited transportation, poor personal hygiene and/or interpersonal skills.

Through strategic partnerships with service organizations, the Launch Kids Program will provide a forum for participants to make meaningful connections, not only to valuable resources but also with members of the community.

Social-Behavioral Needs

Audubon Elementary students have a wide variety of social and behavioral needs, especially in the last year following Covid and school shut-downs. For instance, analyzing data for all 238 students enrolled in grades PK-4 during the school year revealed the following:

- 356 office referrals were made last year by 36 different students
- 67% of those students qualify for free/reduced lunches (Of these students 10 had double digit referrals)
- 47% of the office referrals have IEPs
- 35 students in the elementary have active IEP's (16% of our population)

The Launch Kids Program includes social-emotional learning curriculum aimed at:

- Fostering self-awareness and self-management skills
- Using social-awareness and interpersonal skills to establish and maintain positive relationships
- Foster strong decision-making skills and responsible behaviors in personal, school and community contexts.

Transportation

As a rural school district, a large number of Audubon Community School District students travel a significant distance to school each day; several push the one-hour time restriction. Even those students living in town face difficulty getting to school as Highway 71 cuts the town in half, making travel by foot or bike unsafe for those living west of the highway. The district provides busing to and from school each day and a shuttle bus travels between the two schools. However, 85% of families with children under six have all parents working (Iowa Childcare Resource and Referral). This coupled with the lack of public transportation make it hard for many students to participate in activities outside of the school day. The Launch Kids Club offers a solution to working families and those with transportation issues. The program will be located at the elementary school, so students would not have to be transported to a different facility for childcare. Student just report to the room within the building for the Launch Program.

2.2 A variety of stakeholders are engaged in the identification of needs and maintenance of the Launch Program. Community needs have been identified and shared at different meetings. Those needs include the desire to have quality after-school and summer enrichment opportunities for students. The school district reports out on the 21st Century Community Learning Center Grant regularly. The district sought feedback from many community stakeholders. The School Improvement Advisory Committee (SIAC), which includes parents, students, community members as well as school staff, is given information on the Launch Kids Program. We seek input from them as well on aspects of the program. Results of these outreach efforts provided the opportunity for stakeholders, including students, to influence and shape the future of the program. One significant piece of information gathered was that Audubon Community School District has overwhelming support for the proposed program. Parents regularly have shared success stories on the worth of the program.

Project (24 possible points)

3. Project

3.1-3.3 The goal of the Launch Kids Program is to create a fun, welcoming program that provides opportunities for students to grow and develop academically and personally. The schedule of the Launch Kids Program may change based on the needs of participants and stakeholder feedback. However, the after-school schedule generally includes:

- 3:30-3:45 p.m. Snack
- 3:45-4:10 p.m. Physical play/activity
- 4:10-4:30 p.m. Homework help or math/literacy based activities
- 4:30-5:10 p.m. Extension & enrichment activities with community partners
- 5:10-6:15 p.m. Choice of activities
- 6:15-6:30 p.m. Clean up and pack up

The summer program will include a longer programming day with additional activities. Programming will be structured but determined by feedback from teachers, parents, and most importantly, students. Teacher feedback will be sought through a teacher advisory board. After-school staff will collaborate with school-day teachers to develop individual student math and reading goals.

Program Goal 1:

- In the 2022-2023 school year, the after-school program will offer a minimum of 60 hours per month to each eligible student and will provide a daily nutritious snack that meets the requirements of the USDA National School Lunch Program.
- Beginning June 1, 2022, the Launch Kids Program summer school program will provide to all students a summer foods meal each day with a nutritious lunch that meets USDA National School Lunch Program requirements.

Student Goal 1:

Academic Achievement: By June of 2023, 65% of participating 3rd & 4th grade students will be proficient in math as measured by ISASP.

OBJECTIVES

Individual Goal Setting

Each participating 3rd & 4th grade student will increase math results as determined by program staff in collaboration with school-day staff.

100% of participating students will engage in:

Literacy Instruction

- Homework help
- MTSS (Multi-Tiered Systems of Supports)- Small group literacy-based activities
- Curriculum-based activities

Math & Science Instruction

- Daily small group Math Activities
- STEM activities with math & science
- 65% of F/R students will be proficient on the Spring FAST Math Assessment

- 70% of 3rd & 4th grade students will be at benchmark in reading (FAST CBM-R or aRdg)
- The number of behavior referrals for students in the Launch Program will be reduced by 20%
- Remedial education activities and academic enrichment learning programs
- Literacy activities
- Tutoring services and mentoring programs; to reduce achievement gaps for at-risk children
- Programs that provide after-school activities for English Learner (EL) students and that emphasize language skills and academic achievement
- Mathematics and science education activities

INDICATORS

- 65% of F/R students will be proficient on the Spring FAST Math Assessment
- 70% of 3rd & 4th grade students will be at benchmark in reading (FAST CBM-R or aRdg)
- The number of behavior referrals for students in the Launch Program will be reduced by 20%

ELIGIBLE ACTIVITIES

- Remedial education activities and academic enrichment learning programs
- Literacy/Math activities
- Tutoring services and mentoring programs; to reduce achievement gaps for at-risk children
- Programs that provide after-school activities for English Learner (EL) students and that emphasize language skills and academic achievement
- Science education activities

Student Goal 2:

Enrichment Goal: By June of 2023, 80% of participating students will have discovered new interests and have the skills necessary to make informed, safe and healthy choices.

OBJECTIVES

100% of participating students will engage in:

- Fitness/recreation activities
- Science/Ag activities (Audubon FFA)
- STEM Exploratory activities
- Arts Exploratory activities

INDICATORS

- 80% of students will know basic principles of nutrition and health
- 80% of students will understand basic concepts of science
- 80% of students will know how to express themselves through the arts
- The number of discipline issues will decline 20%
- Student will feel a greater sense of community

ELIGIBLE ACTIVITIES

- Math and science education activities
- Arts, music, and cultural education activities
- Employment preparation or training
- Recreational activities
- Technology education programs
- Physical fitness, nutritional ed. & recreational activities

Family Literacy Goal: By June of 2023, 100% of participating families will have access to services that facilitate family support of their child's educational growth. By June of 2023, 80% of families will report that program services helped them increase their literacy and study skills.

OBJECTIVES

100% of families will have opportunities to participate in:

- Family Nights with themes to support student learning
- Weekly communication including personal outreach and newsletters
- Take-home activities available for families to participate in together

INDICATORS

- 80% of parents will feel welcome in the program
- 80% of parents will be able to describe what their children are learning in the program
- 80% of parents will apply at least two or more strategies for supporting student learning
- 80% of parents will be able to identify community resources and how to access them

ELIGIBLE ACTIVITIES

- Programs that promote parental involvement and family literacy
- Programs that provide assistance to students who have been truant, suspended, or expelled to allow them to improve their academic achievement
- Programs that promote physical and mental health
- Social Emotional Behavioral Mental Health education programs

Data Sources:

- School and program level data from parent, teacher, and student surveys

To evaluate the program Audubon Community Schools will consider each goal and the criteria established to meet the goal, collect data on each indicator, intermittently analyze data for formative purposes, and make program improvements as needed. For summative purposes, data will be collected and analyzed at the end of each program year, analyzed and reported as required by the Department of Education. We will also use the Iowa Youth Survey and or the Conditions of Learning Survey to monitor changes in student feelings of

connectedness and community. Parents will be asked to complete a survey to determine if they feel welcome and engaged in the program and school, support their children's learning, and are becoming more aware of community resources and opportunities. The curriculum used by Audubon Community Schools is researched-based (*Foundations Phonics Program, 2021 Wilson Language Training Corporation*):

Phonics instruction in the Wilson programs is explicit and systematic. Students are directly taught the letter–sound correspondence in the written form of the English language. This aligns with recent research demonstrating that students in the primary grades make stronger gains when provided with direct phonics instruction as compared to incidental phonics instruction that is not clearly defined and explicitly taught (Stuebing et al., 2008). The same is also true of students with reading deficits (Mathes et al., 2005; Torgesen et al., 2001). Wilson also aligns with a synthesis of research studies demonstrating that interventions with the largest impact on students with reading disabilities or struggling readers were those that emphasized both phonics instruction and provided opportunities to apply phonics skills when reading connected text (Wanzek & Vaughn, 2007).

3.4 The programming for The Launch Kids Program will link to school day instruction through:

- Relationships with school-day staff. The Program Director will be an employee of the school and will collaborate with teachers as needed to ensure program activities align with school day instruction and with state and national standards.
- A Teacher Advisory Board will be made up of three teachers who will review programming and provide feedback on at least a quarterly basis.
- Teachers may participate in The Launch Kids Program by providing enrichment and extension activities related to their content area.
- The School Improvement Advisory Committee will receive annual updates on the Launch Kids Program and will provide feedback accordingly to ensure programming is consistent with the school CSIP (Comprehensive School Improvement Plan).

3.5 Audubon Community Schools has a strong history of providing quality education and enrichment promoting positive development for its students. Declining enrollment and increasing poverty have presented new challenges. Having had the 21st Century Community Learning Centers Grant from 2016-2021 has provided the district the opportunity to leverage the experience and expertise of its partners to tackle new challenges, ultimately with the goal of raising academic performance, achievement, and positive youth development. We look forward to being able to continue the program for our students.

Research Base (5 possible points)

Research shows that high quality after-school and summer enrichment programs play a pivotal role in helping students improve academically, socially, emotionally, and physically (Vollmer, 2010). Keeping kids after school is not enough to make a difference in achievement. To be an effective after-school program, quality matters, just as it matters in other forms of youth services (Hirsch, Mekinda, & Stawicki, 2010; Yohalem & Wilson-Ahlstrom, 2010). Durlak and Weissberg (2013) reviewed 68 after-school programs, all of which had the goal of fostering personal and social development. They found that successful programs shared four evidence-based practices, which they titled SAFE:

- (S) Program staff used a sequenced step-by-step approach to training
- (A) Programs emphasized active learning, encouraging participants to practice new skills
- (F) Skill development was focused with specific time and attention
- (E) Programs were explicit in defining the skills they were promoting

The findings of Durlak and Weissberg were clear:

SAFE programs were associated with significant improvements in self-perceptions, school bonding and positive social behaviors; significant reductions in conduct problems and drug use; and significant increases in achievement test scores, grades, and school attendance. The group of Other Programs failed to yield significant improvements on any of these outcomes (2013).

Academic achievement is higher amongst 21st Century Community Learning Centers that provide students with intensive small-group instruction or individual tutoring, rather than unstructured academic work time (Lauer et al., 2006). Jacobson and Blank (2013) advocate for what they call “community schools” that are essentially partnerships connecting schools, families, and communities. After-school programs effectively create community schools because they:

- Offer multiple opportunities to engage parents through family nights, parent outreach, home visits, and parent leadership programs
- Generate public support for public education
- Mobilize community partners to offer enriched and expanded learning opportunities
- Address non-school factors influencing achievement
- Give everyone a role and responsibility in the education of local youth

Durlak, J.A. & Weissberg, R.P (2013). Afterschool Programs That Follow Evidence-Based Practices to Promote Social and Emotional Development Are Effective. *Expanding Minds and Opportunities: Leveraging the Power of Afterschool and Summer Learning for Student Success*.

Hirsch, B. J., Mekinda, M. A., & Stawicki, J. A. (2010). More than attendance: The importance of after-school program quality. *American Journal of Community Psychology*, 45, 447–452.

Jacobson R., & Blank M. J. (2013). The Afterschool and Community School Connection: Expanding Learning Opportunities and Partnerships. *Expanding Minds and Opportunities: Leveraging the Power of Afterschool and Summer Learning for Student Success*.

Yohalem, N., & Wilson-Ahlstrom, A. (2010). Inside the black box: Assessing and improving quality in youth programs. *American Journal of Community Psychology*, 45, 350–357.

Lauer, P. A., Akiba, M., Wilkerson, S. B., Apthorp, H. S., Snow, D., & Martin-Green, M. (2006). Out-of-school time programs: A meta-analysis of effects for at-risk students. *Review of Educational Research*, 76, 275–313.

Vollmer, J. (2010). *Schools cannot do it alone*. Fairfield, IA: Enlightenment Press.

Management and Sustainability Plan (20 points)

The Launch Kids Program will be lead by a program director under advisement of:

- An advisory committee supporting the program director and The Launch Kids Program, assisting with sustainability efforts, and developing and engaging students involved in the program. The advisory committee will meet quarterly and will consist of the elementary school principal, a representative from a partnering organization and members of the teacher advisory committee. Program partners, parents and students will be encouraged to participate in the Stakeholder Advisory Group. The Stakeholder Advisory Group will meet at least 2 times a year. The Stakeholder Advisory Group will receive updates on evaluation efforts from the program director, they will provide feedback about program operations, and they will make recommendations for future programming.
- A Teacher Advisory Committee will be responsible for providing feedback on programming and ensuring collaboration with school-day activities. The Teacher Advisory Committee will meet at least quarterly and shall review programming and provide feedback to the director.

The Launch Kids Program will seek volunteers to help support/maintain high-quality programming. The program director will be hired and employed by Audubon Community School District and responsible for:

- Planning and Implementing
- Curriculum and program activities
- Day-to-day operations including staffing
- Coordinating
- Programming and curriculum in collaboration with school-day staff
- Events and field trips
- Leading
- Family engagement efforts by promoting positive and active communication between staff and families and by organizing family engagement activities and events
- Evaluation efforts to ensure the program is as effective as possible
- Sustainability and development efforts to ensure The Launch Kids Program is sustainable after 21st Century Learning Center funds cease

Audubon Community School District will utilize all available resources to recruit a highly qualified program director. The job description will be posted in the local paper, the school's website and Facebook pages, and on appropriate employment websites such as TEACH Iowa. As a school employee the program director will work closely with all teachers to ensure school-day alignment. The program director will also participate in staff professional development opportunities.

The program director will be responsible for the daily program staff. There will be two lead associates that will work with the program director to implement curriculum and activities. Two Assistants will be hired to help the program director and associates. In the summer, an additional assistant will be hired to provide extra support and ensure staff have the opportunity to take breaks. Professional development opportunities will be made available to all Launch Kids Program staff. In addition to those development opportunities offered through the school, community partners, such as Heartland AEA and Partnerships4Families, will also assist in making sure staff are appropriately trained and supported through quality professional development.

The Launch Kids Program may utilize volunteers to support high-quality programming. Each participating program partner will volunteer to support at least one aspect of the program. Many partners have volunteered to implement specific programming. For instance, Audubon State Bank and Landmands Bank have age-appropriate financial literacy curriculum they plan on utilizing. Other partners do not necessarily have curriculum or programming to offer, but they will provide volunteers to help with programming or simply to engage with the students. Some of these partners are may be made up of seniors citizens (such as the Lions Club). Other volunteers will not come through a partner group but will participate as individuals. For instance, the school district has a Silver Cord program that encourages high school students to volunteer in the community at least 60 hours before graduation. Many of students working towards their Silver Cord will choose to volunteer with The Launch Kids Program.

5.2 Transportation

The Launch Kids Program offers a solution to working families and those with transportation issues. The program will be located at the elementary school, making travel immediately after school unnecessary. During summer school The Launch Kids Program will also offer a bus for all field trips and other necessary transportation involving the program.

The Launch Kids Program will be accessible to all students in Kindergarten through 4th grade. All of Audubon Community School District facilities are already accessible to those with physical disabilities. The elementary school is remodeled and provides elevator access. The Launch Kids Program director will work to ensure other accessibility needs are met not only within district facilities, but when students travel to other locations for programming or field trips.

The Advisory Committee will actively work with the program director to ensure continuous program improvement by reviewing strategies and plans for implementing small group instruction that coordinate with classroom work. Formative and summative program evaluation results will be shared with the stakeholder at SIAC meeting and one family night per year. Both the Advisory Committee will be expected to provide feedback and recommendations geared toward the continuous improvement and sustainability of the Launch Kids Program, following the end of 21st Century Community Learning Center funding.

A Leadership Committee will be formed to work towards ensuring the sustainability of the Launch Kids Program by ensuring the most effective use of public funds. Audubon Community Schools recently expanded the district's SEL curriculum and at-risk program with the hire of a shared school social worker. The district currently has utilized ESSER III federal funds to best serve students' needs. This is one-time funding and cannot sustain the program. Audubon Community Schools knows from survey results that the Launch Kids

Program has had important benefits for students, their families, the school and ultimately, the community. This resource has been and will be invaluable; therefore, the district will continue to ensure that public funds are used to their fullest potential in the most effective way possible.

Additionally, the Leadership Committee will ensure program sustainability through positive relationships with current community partners, and the addition of new partners. Community partners are important to the Launch Kids Program because they provide quality programming, enrichment opportunities, and positive interactions between community members and students.

Finally, the Leadership Committee will ensure future sustainability of the Launch Kids Program by exploring potential new sources of funding. Funding sources may include public and private grant funds, donations by businesses and individuals, and fundraising events. It is possible that students who do not qualify for free/reduced lunches will be charged a fee to attend. As 21st Century Learning Center grant funds decrease and then ends, the Leadership Committee will make sure a plan is in place to ensure a smooth transition between funding sources allowing for continuous program services.

Communication Plan (5 possible points)

[View Document](#)

Partnerships (10 possible points)

Audubon CSD has historically had a strong community presence and partnership. Since the Launch Program has started many local businesses have provided support. Some long-standing partners have been AMVC, Landmands Bank, Audubon State Bank, Audubon FFA, Horizon Equipment. Additionally, many county and city offices have provided programming or activity related services. These program services include providing speakers, tours, earning activities, wellness, and physical activities for participants.

None of the entities charge to come present to the program. Audubon public swimming pool grants a discounted rate as does Audubon Rec Center (ARC). Many local partners are willing to help out. Local partners provide life lessons related to finance, health, and love of learning. The small-town community is very willing to engage with the program and recruiting partners is generally as simple as asking for support.

AMVC had been a high-level partner and provided full funding for summer participants to visit the Henry Doorly Zoo in Omaha. This is a highlight each summer for many of the participants. This is a chance for attendees to go to a world class zoo and experience something that is not available in their local community. Many participants and parents also look forward to the Iowa Cubs game each summer.

This field trip typically has the most parent participation. The USDA is also an essential partner providing summer meals for students attending Launch and other children in the community as well as providing a cook for prepare and serve meals. This ensures attendees receive balanced meals daily. Several of these partner commitments is explained further in the corresponding Memorandum's of Understanding submitted by the partnering organizations.

There are no private schools in Audubon County.

7.2 For our program, it is vital that community partners are engaged in meaningful ways. The program director and the Leadership Team will connect with partners in several ways. First, some partners will be invited to serve on the Launch Program Leadership Team to provide relevant feedback, they may also guide the future of the program and work with other Leadership Team members to ensure the sustainability of the organization. Partners not interested in the time commitment needed for the Leadership Committee will be invited to participate in surveys to gather input. Partners will have opportunities to provide feedback and make recommendations. Finally, all partners will be invited to attend Partner Recognition Events. These events will be opportunities for partners to engage with students and families and be recognized for their efforts. An example of a Partner Recognition Event might be a family picnic at the end of the summer to celebrate the accomplishments of the youth and the assistance of the partners.

The Launch Kids program director will be charged with maintaining relationships with existing partners. The program director will be expected to communicate with partners in a thorough and organized manner prior to their participation in the program. After partners engage with students through the Launch Kids Program, the director will make sure they are properly thanked in a timely fashion. Finally, the Launch Kids Program will maintain relationships with partners by recognizing and thanking them through Facebook, on the school website, and/or by submitting articles and letters to the editor of the local paper.

The Launch Kids program director and Leadership Team will continue to seek out additional community partners willing to provide programming, financial or other forms of support to the program. An advantage to being a small school district in a small community is that district leaders will have very hands-on roles with the Launch Kids Program. The elementary school principal will be on the Launch Kids Program Leadership Team. The principal also serves multiple leadership roles within the district and community and may seek further input from the school superintendent. This presents many opportunities to connect with and engage potential partners on an ongoing basis.

Evaluation (10 possible points)

Evaluator Experience and Capacity:Heartland AEA 11 will provide a consultant to conduct a comprehensive local evaluation of program effectiveness. The AEA consultant has been a great source of assistance and support in working through the evaluation the last three years of our funded program. years of experience in evaluation will allow us to get better as we progress.

The evaluation will consider each goal and objective, collect indicator data, analyze data for formative purposes, and make program improvements. For summative purposes, data will be collected and analyzed and reported at the end of each program year. The AEA 11 evaluator and school team will review and refine the evaluation plan, to include mutually agreed upon benchmarks, milestones, and target dates to implement a system for collecting, analyzing, and reporting data. Oxley's Model for Continuous Feedback, 2007 (figure, right) will ensure continuous improvement toward achieving outcomes -- refining, improving, and strengthening the program. Formative data analyses and findings will be reported to the district quarterly. The School Improvement Advisory Committee will receive annual updates on program implementation status and provide feedback to ensure programming is consistent with the school CSIP (Comprehensive School Improvement Plan) and meeting goals. Summative findings will be reported to the administrative team, the Teacher Advisory Board, the SIAC, and the school board. Formative data analysis and findings will be reported to the Teacher Advisory Board and all members of the administrative team on a quarterly basis. A protocol will be provided to facilitate team dialogue and

decision-making needed to make adjustments in the program or provide necessary supports. The School Improvement Advisory Committee will receive quarterly updates on the status of program implementation of Launch Kids Program. This committee will provide feedback accordingly in order to ensure programming is consistent with the school CSIP (Comprehensive School Improvement Plan)). Summative findings will be reported to the administrative team, the Teacher Advisory Board, the SIAC, and the school board. The evaluation will answer the following questions, directly aligned with the program, student, and family literacy goals and activities (see Section 3).

*Also see Supplemental Materials

Evaluation outcomes will be made public through four distribution levels: (1) administrators, (2) staff members, (3) state stakeholders, and (4) national stakeholders. In addition to annual on-site meetings, Zoom sessions may be held with the evaluator to discuss data trends and operations, with a focus on program improvement and refinement. In addition to reports, on-site debriefings and training will be provided to: (1) engage staff in addressing challenges; (2) promote “buy-in” into evaluation as an on-going process; and (3) promote discussion, cross-training, and support. The evaluator will be engaged in assisting with implementation of changes to strengthen the program. Evaluations will be provided to all stakeholders (e.g., administrators, parents, and partners) to share information about the program and encourage feedback. Evaluations will also be placed online.

Budget Narrative (10 possible points)

Personnel will be the biggest expense of the Launch Kids Program. Costs include:

- One program director
- Two lead associates
- One high school helper for the after school program
- Two more high school helpers for our summer program.

Total salaries and benefits for years 1-3 total \$61,150 annually. The budget also includes funds to pay for substitute Associates and Aids. These projections allow us to provide proper supervision for our students at a ratio of 1 staff person per 7 students for our after school program and 1 staff person per 10 students for our summer program.

We have budgeted \$2,900 for supplies. Now that we have conducted our program over six years, we have a good handle on what it takes to function adequately and efficiently.

The cost of daily snacks and meals is also somewhat stable after six years of running the program. The Launch Kids Program works with the school district food service director to get the best price for our snacks and lunches and to insure that they meet proper standards under USDA nutritional guidelines. Estimate total is \$2,200 annually

Reserved Funds

Evaluation: Audubon Community Schools has identified Heartland Area Education Agency 11 to conduct the program evaluation. They have personnel assigned assist with this process, and it is built into the schools regular budget.

Access: We were able to eliminate in-town and country bus routes for our program with the exception of field trips and some in-town assistance to tour companies. Parents elected not to utilize the initial bussing offered. That allows us to be more sustainable with our budget. Over the past few years our families have managed the transportation piece. Therefore, the only 2% of the budget under Student Access has been allocated for transportation. The cost per mile for operating buses has also been calculated, as the district will need to be reimbursed for fuel. Some of our partners have supported fieldtrips as another means of sustainability to manage fieldtrips.

Administration: Administrative and indirect costs are projected to be 8% of the grant award. This will cover the following:

1. Increased utility bills due to increased use of the elementary school
2. Janitorial supplies
3. Additional pay for business office staff responsible for payroll and HR functions related to the Launch Kids Program
4. Additional contract time for the elementary Principal
5. Additional contract time for the teachers serving on the Teacher Advisory Board (Three teachers at \$500/year resulting in \$1,500/year total)
6. Additional contract time for the transportation director to plan and coordinate district vehicles to be used by the Launch Kids Program.
7. Additional salary costs for drivers transporting students to fieldtrips and other related transportation.

Professional Development: The Launch Kids Program will allocate 5% of its budget for staff professional development. The budget includes \$3,750 per year for professional development. Staff will be provided time and opportunity to attend professional development events and will also have access to all professional development opportunities offered through the Audubon Community School. Some of our community partners such as Heartland AES, New Opportunities, and Partnerships4Families may offer trainings and classes, giving staff ample opportunities for timely and relevant professional development.

The budget includes \$1,000 per year for staff travel. This is a relatively small amount, however, professional development and trainings will mostly be provided in the district or in Des Moines, which is about one hour east of Audubon. This amount is based on what the district pays for teaching staff to travel to trainings.

Supplement vs. Supplanting

All of our community partners have been highly supportive. (Please also see Sustainability Planning Template)

AMVC - \$500 + \$200 In-kind

Audubon State Bank - \$500 + \$200 In-kind

Landmands Bank - \$500 + \$200 In-kind

Audubon Family Chiropractic - \$250 + \$200 In-kind

Heartland AEA - \$1000 In-Kind

The greatest limitation is the amount they can give. In our small community, so many student and community groups ask our local businesses for donations, there just isn't much left over to make large donations that could sustain our Launch Kids Program. That is why receiving the grant is critical to our community. Parents have shared their gratitude about how much our program has helped them by allowing them to continue to work at their jobs, not having to pay for daycare (which is very limited) and knowing that their child is safe and engage in productive activities and relationships with other students and adults. Even though the percentage of the amount community partners has provided is small, the support in the past, and moving forward does give us hope that there may come a time

when more resources will help us maintain the Launch Kids Program. We know that our local employers appreciate employees children have a place safe place to go and that makes for more productive workers!

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We were running our program with grant funds for 5 years. This year were able to use some ESSER III funding to assist. Six years into this operation, Audubon School District is able to operate an efficient and effective program for students. Unlike the metro area, our rural community doesn't have the corporate sponsors to partner with us, but we keep finding ways to make it work. The Launch Kids Program is highly valued and serves our community and school well.

[Supplemental Materials](#)

[View Document](#)

21CCLC Communications Template

Use this template to describe the communications and outreach strategies connected to your program.
 Example: Parent Newsletter, Monthly, Electronic copy and hard copy posted on site, parents of youth/100, to be sent on the first Friday of the month.

Audubon Community School District will employ multiple outreach strategies and activities in order to communicate with stakeholders. Communication efforts will be aimed at effectively evaluating the program, sharing evaluation results, and sharing other program information. Communication tools will include the school's webpage and group texting service and Program's Facebook page. Program stakeholders include youth, parents, program partners, and the broader community.

Outreach strategy	Frequency	Method	Target Audience and Proposed Impact	Notes
Parent survey Includes: 1. Current after-school arrangements for their children 2. Likelihood of continuing to participate in the Launch Program	Annually	Electronic via Survey Monkey Hard copy and posted on site	Parents of enrolled youth 80	Results will raise awareness of the Launch Program & inform program planning.
Teacher Advisory Committee Meeting	Quarterly	In-person	Advisory Committee Members 4	Agenda to include the following standing items: communications, enrichments,...
(Required) Website where your local evaluation will be posted (reminder: each year's evaluation should be found here)				
https://www.audubon.k12.ia.us/page/2919				
Social media links for your school/site/program:				
https://www.facebook.com/Launch-Kids-Club-202797716782785/?fref=ts				

Please insert your strategies here:

Outreach strategy	Frequency	Method	Target Audience and Proposed Impact	Notes
Listening Activities Staff will engage youth in age-appropriate activities aimed at gathering input on topics including how the students feel about school/life	Ongoing, first two weeks of programming and monthly after that	In person	Launch participants - Results will inform program planning.	

Iowa Youth Survey & Conditions of Learning	School age youth	Ongoing annually	Results will inform program planning and evaluation.	The State sends result and publishes
Facebook Page Including pictures of activities, literacy-based family activity prompts, information on youth learning	Community, Parents, Youth, Partners	Ongoing, at least weekly	Stakeholders will be informed of Launch activities and be proud of this community asset. Parents will feel connected and encouraged.	
Newspaper Articles Audubon County Advocate Journal & Daily Times Herald	Ongoing – Monthly update	Hard copy for presentations as needed	All Stakeholders	
Parent Engagement Events • Holiday cookie decorating • Community Wellness Walks • Game night • One book/Movie night	Parents, Youth	Ongoing, at least quarterly	Parents will feel connected and encouraged. Families will learn ways to support student learning. Families will learn about resources and opportunities available.	

(Required) Website where your local evaluation will be posted (reminder: each year's evaluation should be found here)

<https://www.audubon.k12.ia.us/page/2919>

Social media links for your school/site/program:

<https://www.audubon.k12.ia.us/>

<https://www.audubon.k12.ia.us/page/2919>

Formative: Is the program being implemented as intended?

Evaluation Question	Method/Source
Did students meet their academic goals?	- Student achievement data from the ISASP, FAST and other assessments - School and program level data from parent, teacher, and student surveys; Report cards; Review of selected lesson plans and instructional artifacts
Did students acquire new interests and skills to make informed, safe and healthy choices?	- District At-Risk Data - Activity attendance - Student interviews and focus groups
Did students acquire new interests and skills to make informed, safe and healthy choices?	- District At-Risk Data - Sign in data – evidence of participation in Family Engagement Events - Parent Survey
Can families report the perception of feeling welcome? That program services contributed to their ability to support their child’s educational growth? That program services helped them increase their literacy and skills? Can they describe what their children learned in the program? Apply strategies for supporting student learning? Identify and access community resources?	- Sign in data – evidence of participation in Family Engagement Events - Parent Survey

Summative: Have program goals been met?

Evaluation Question	Method/Source	Schedule
Has the program been staffed by qualified personnel?	HR Records	Initial review
Has the staff been prepared to deliver the program?	PD Reports	Initial review
Has snack been provided as planned?	Interviews Meeting minutes	Quarterly
Is the program being supervised?	Interviews Meeting minutes	Quarterly
Are team meetings held as planned?	Interviews Meeting minutes	Quarterly
Were families offered family activities?	Artifact review	Quarterly
Did families receive weekly communications and newsletters as scheduled?	Artifact review	Quarterly
Were take-home activities provided according to plan?	Parent survey	Annually

Audubon Elementary School

AUDUBON_CSD
HEARTLAND AEA

600 Tracy St., Audubon, IA 50025
(712) 563-3751

SCHOOL SUMMARY LEARNING MEASURES ADDITIONAL METRICS ACHIEVEMENT GAPS HELP

Due to COVID-19, the overall accountability index score, rating category and ESSA support status are being carried forward from 2019. Please [Click here](#) for more information

ABOUT

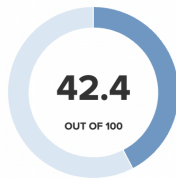
Principal Sam Graeve	Enrollment 204	Grade Levels KG, 01, 02, 03, 04	School Type Elementary	County Audubon County
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OVERALL PERFORMANCE

PRIORITY

ESSA Performance Category

Comprehensive Status: **Not-Met**
Targeted Status: **Targeted**
Low Socio-Economic Status (FRL), White
ESSA Support: **Targeted Year 1**



State Average: 54.94

Understanding Overall Performance

The overall performance includes both an overall score and performance rating for all Iowa schools across a number of performance measures. In addition, the Every Student Succeeds Act performance category identifies schools who are struggling or who have student groups who are underperforming. The overall score provides a single number which is the sum of the measures below. It provides a snapshot of school performance, but may not tell the entire story about performance of students in that school.



AGENCY AND SITE NAME:		Audubon CSD and Audubon Elementary School		FORM D2: 21ST CENTURY COMMUNITY LEARNING CENTERS GRANT PROGRAM BUDGET								
SITE ADDRESS:		600 Tracy Street Audubon, Iowa 50025		IOWA DEPARTMENT OF EDUCATION BUDGET/QUARTERLY SUMMARY OF EXPENDITURES FOR 21st CCLC (Title IV-Part B, CFDA 84.287C)								
Total YR1 21CCLC Award:												
COMPLETE ONE SPREADSHEET FOR EACH SITE IN GRANT - THIS SPREADSHEET TABULATED												
# Students Served (unduplicated headcount):			86							Qtr 1 due by November 30th	Qtr 3 due by April 30th	
										Qtr 2 due by January 31st	Qtr 4 due by July 15th	
A	B	C		F		G		H		I		
		Total YR1		Quarter 1		Quarter 2		Quarter 3		Quarter 4		THIS COLUMN
		2021-22 Budget		July 1 - September 30		October 1 - December 31		January 1 - March 31		April 1 - June 30		RESERVED FOR IDOE FINANCE
Authorized Activity Category		Student Program	Family Literacy	Student Program	Family Literacy	Student Program	Family Literacy	Student Program	Family Literacy	Student Program	Family Literacy	
1 Program:												
	Personnel	\$ 61,150.00			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	Contracted Services											
	Materials & Supplies	2,500.00										
	After School Snacks & Meals	2,200.00										
	Other											
	Reserved for IDOE finance											
2 Professional Development (must be equal or greater than 5% of budget):												
	Personnel	\$ 3,750.00	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	Contracted Services											
	Materials & Supplies											
	Other											
	Reserved for IDOE finance											
3 Student Access (up to 8% of budget):		-Warning, Total Student Access Costs Exceed Allowable Limit										
	Transportation	\$ 1,500.00	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	Facility safety and accessibility											
	Other											
4 Evaluation (up to 4%):		-Warning, Total Evaluation Costs Exceed Allowable Limit										
	Contracted Services	\$ 1,000.00				\$ -		\$ -		\$ -		
	Materials & Supplies											
	Other											
5 Other Admin Costs (Up to 8%):		-Warning, Total Other Admin Costs Exceed Allowable Limit										
	Other Admin Costs	\$ 2,900.00				\$ -		\$ -		\$ -		
	Reserved for IDOE finance											
	Indirect Costs, Restricted*											
6 Total Expenditures		\$ 75,000.00										

*Indirect costs limited to school district rate - Nonprofits and other non-public school entities should use the rate of the district they are serving

AGENCY AND SITE NAME:		FORM D2: 21ST CENTURY COMMUNITY LEARNING CENTERS GRANT PROGRAM BUDGET										
SITE ADDRESS:		IOWA DEPARTMENT OF EDUCATION										
		BUDGET/QUARTERLY SUMMARY OF EXPENDITURES FOR 21st CCLC (Title IV-Part B, CFDA 84.287C)										
Total YR1 21CCLC Award:												
# Students Served (unduplicated headcount):										Qtr 1 due by November 30th	Qtr 3 due by April 30th	
										Qtr 2 due by January 31st	Qtr 4 due by July 15th	
A	B	C		F		G		H		I		J
		Total YR1		Quarter 1		Quarter 2		Quarter 3		Quarter 4		THIS COLUMN
		2021-22 Budget		July 1 - September 30		October 1 - December 31		January 1 - March 31		April 1 - June 30		RESERVED FOR IDOE FINANCE
Authorized Activity Category		Student Program	Family Literacy	Student Program	Family Literacy	Student Program	Family Literacy	Student Program	Family Literacy	Student Program	Family Literacy	
1 Program:												
	Personnel			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	Contracted Services			-	-	-	-	-	-	-	-	
	Materials & Supplies			-	-	-	-	-	-	-	-	
	After School Snacks & Meals			-	-	-	-	-	-	-	-	
	Other			-	-	-	-	-	-	-	-	
	Reserved for IDOE finance		-	-	-	-	-	-	-	-	-	
2 Professional Development (must be equal or greater than 5% of budget):												
	Personnel		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	Contracted Services		-	-	-	-	-	-	-	-	-	
	Materials & Supplies		-	-	-	-	-	-	-	-	-	
	Other		-	-	-	-	-	-	-	-	-	
	Reserved for IDOE finance		-	-	-	-	-	-	-	-	-	
3 Student Access (up to 8% of budget):												
	Transportation		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	Facility safety and accessibility		-	-	-	-	-	-	-	-	-	
	Other		-	-	-	-	-	-	-	-	-	
4 Evaluation (up to 4%):												
	Contracted Services			\$ -		\$ -		\$ -		\$ -		
	Materials & Supplies			-		-		-		-		
	Other			-		-		-		-		
5 Other Admin Costs (Up to 8%):												
	Other Admin Costs			\$ -		\$ -		\$ -		\$ -		
	Reserved for IDOE finance			-		-		-		-		
	Indirect Costs, Restricted*			-		-		-		-		
6	Total Expenditures	\$ -		\$ -		\$ -		\$ -		\$ -		

*Indirect costs limited to school district rate - Nonprofits and other non-public school entities should use the rate of the district they are serving

AGENCY: Audubon Community School District		FORM I IOW TOTAL PROGRAM B
AGENCY AI 800 Third Ave., Audubon, IA 50025		
NUMBER O 1		
Total 21CC \$75,000		

***ONLY SUBMIT YR 1 WITH
 ***This form should be complete

# Students Served YR1:							
Budget Category	Year 1 2021-2022				Total YR1	Total YR1	
	21CCLC Student Program	Partner Student Program	21CCLC Family Literacy	Partner Family Literacy	21CCLC	Partner	
Program:							
Personnel	\$ 61,150.00				#####	\$ -	
Contracted Services					\$ -	\$ -	
Materials & Supplies	2,500.00				#####	\$ -	
After School Snacks & Meals	2,200.00				#####	\$ -	
Other					\$ -	\$ -	
Subtotal - Program					\$ -	\$ -	
Professional Development (min. 5% per year):							
Personnel	\$ 3,750.00				#####	\$ -	
Contracted Services					\$ -	\$ -	
Materials & Supplies					\$ -	\$ -	
Other					\$ -	\$ -	
Subtotal - Professional Development					\$ -	\$ -	
Student Access (max. 8% per year):							
Transportation	\$ 1,500.00				#####	\$ -	
Facility safety and accessibility					\$ -	\$ -	
Other					\$ -	\$ -	
Subtotal - Student Access					\$ -	\$ -	
Evaluation (max. 4% per year):							
Contracted Services	\$ 1,000.00				#####	\$ -	
Materials & Supplies					\$ -	\$ -	
Other					\$ -	\$ -	
Subtotal - Evaluation					\$ -	\$ -	
Other Admin Costs (max 8% per year):							
Other Admin Costs	\$ 2,900.00				#####	\$ -	
Indirect Costs, Restricted**					\$ -	\$ -	
Subtotal - Other Admin Costs					\$ -	\$ -	
Totals	\$ 75,000.00	\$ -	\$ -	\$ -	#####	\$ -	

*Both cash and in-kind partner contributions should be used to calculate the "Partner" amounts

**Indirect costs limited to school district rate - Nonprofits and other non-public school entities should use the rate c

03: CUMULATIVE PROGRAM BUDGET

/A DEPARTMENT OF EDUCATION

BUDGET INCLUDING 21CCLC FUNDS AND PARTNER CONTRIBUTIONS*

GRANT APPLICATION***

ed once with all sites included.***

Totals YR1	Totals YR1	Total YR1 Program Budget
Student Program	Family Literacy	
\$ 61,150.00	\$ -	\$ 61,150.00
\$ -	\$ -	\$ -
\$ 2,500.00	\$ -	\$ 2,500.00
\$ 2,200.00	\$ -	\$ 2,200.00
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ 3,750.00	\$ -	\$ 3,750.00
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ 1,500.00	\$ -	\$ 1,500.00
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ 1,000.00		\$ 1,000.00
\$ -		\$ -
\$ -		\$ -
\$ -		\$ -
\$ 2,900.00		\$ 2,900.00
\$ -		\$ -
\$ -		\$ -
\$ 75,000.00	\$ -	\$ 75,000.00

of the district they are serving

AGENCY:	
AGENCY ADDRESS:	
NUMBER OF SITES:	
Total 21CCLC Request YR 2:	

FORM D3: CUMULATIVE
IOWA DEPARTMENT OF EDUCATION
TOTAL PROGRAM BUDGET INCLUDING PARTNER CONTRIBUTIONS

***ONLY SUBMIT YR 1 WITH GRANT APPLICATION
***This form should be completed once with the grant award

# Students Served YR2:	
------------------------	--

Budget Category	Year 2 2022-2023				Total YR2	Total YR2	Totals YR2
	21CCLC Student Program	Partner Student Program	21CCLC Family Literacy	Partner Family Literacy			Student Program
					21CCLC	Partner	
Program:							
Personnel					\$ -	\$ -	\$ -
Contracted Services					\$ -	\$ -	\$ -
Materials & Supplies					\$ -	\$ -	\$ -
After School Snacks & Meals					\$ -	\$ -	\$ -
Other					\$ -	\$ -	\$ -
Subtotal - Program					\$ -	\$ -	\$ -
Professional Development (min. 5% per year):							
Personnel					\$ -	\$ -	\$ -
Contracted Services					\$ -	\$ -	\$ -
Materials & Supplies					\$ -	\$ -	\$ -
Other					\$ -	\$ -	\$ -
Subtotal - Professional Development					\$ -	\$ -	\$ -
Student Access (max. 8% per year):							
Transportation					\$ -	\$ -	\$ -
Facility safety and accessibility					\$ -	\$ -	\$ -
Other					\$ -	\$ -	\$ -
Subtotal - Student Access					\$ -	\$ -	\$ -
Evaluation (max. 4% per year):							
Contracted Services					\$ -	\$ -	\$ -
Materials & Supplies					\$ -	\$ -	\$ -
Other					\$ -	\$ -	\$ -
Subtotal - Evaluation					\$ -	\$ -	\$ -
Other Admin Costs (max 8% per year):							
Other Admin Costs					\$ -	\$ -	\$ -
Indirect Costs, Restricted**					\$ -	\$ -	\$ -
Subtotal - Other Admin Costs					\$ -	\$ -	\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

*Both cash and in-kind partner contributions should be used to calculate the "Partner" amounts
**Indirect costs limited to school district rate - Nonprofits and other non-public school entities should use the rate of the county

E PROGRAM BUDGET

IT OF EDUCATION

**VG 21CCLC FUNDS AND PARTNER
ITIONS***

PLICATION***

h all sites included.***

Totals YR2	Total YR2 Program Budget
Family Literacy	
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
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\$ -	\$ -
\$ -	\$ -
	\$ -
	\$ -
	\$ -
	\$ -
	\$ -
	\$ -
	\$ -
\$ -	\$ -

istrict they are serving

AGENCY:	
AGENCY ADDRESS:	
NUMBER OF SITES:	
Total 21CCLC Request YR 3:	

FORM D3: CUMULATIVE
IOWA DEPARTMENT OF EDUCATION
TOTAL PROGRAM BUDGET INCLUDING PARTNER CONTRIBUTIONS

***ONLY SUBMIT YR 1 WITH GRANT APPLICATION
***This form should be completed once with the grant application

# Students Served YR3:	
------------------------	--

Budget Category	Year 3 2023-2024				Total YR3	Total YR3	Totals YR3
	21CCLC Student Program	Partner Student Program	21CCLC Family Literacy	Partner Family Literacy			Student Program
					21CCLC	Partner	
Program:							
Personnel					\$ -	\$ -	\$ -
Contracted Services					\$ -	\$ -	\$ -
Materials & Supplies					\$ -	\$ -	\$ -
After School Snacks & Meals					\$ -	\$ -	\$ -
Other					\$ -	\$ -	\$ -
Subtotal - Program					\$ -	\$ -	\$ -
Professional Development (min. 5% per year):							
Personnel					\$ -	\$ -	\$ -
Contracted Services					\$ -	\$ -	\$ -
Materials & Supplies					\$ -	\$ -	\$ -
Other					\$ -	\$ -	\$ -
Subtotal - Professional Development					\$ -	\$ -	\$ -
Student Access (max. 8% per year):							
Transportation					\$ -	\$ -	\$ -
Facility safety and accessibility					\$ -	\$ -	\$ -
Other					\$ -	\$ -	\$ -
Subtotal - Student Access					\$ -	\$ -	\$ -
Evaluation (max. 4% per year):							
Contracted Services					\$ -	\$ -	\$ -
Materials & Supplies					\$ -	\$ -	\$ -
Other					\$ -	\$ -	\$ -
Subtotal - Evaluation					\$ -	\$ -	\$ -
Other Admin Costs (max 8% per year):							
Other Admin Costs					\$ -	\$ -	\$ -
Indirect Costs, Restricted**					\$ -	\$ -	\$ -
Subtotal - Other Admin Costs					\$ -	\$ -	\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

*Both cash and in-kind partner contributions should be used to calculate the "Partner" amounts
**Indirect costs limited to school district rate - Nonprofits and other non-public school entities should use the rate of the county

AGENCY:	
AGENCY ADDRESS:	
NUMBER OF SITES:	
Total 21CCLC Request YR 4:	

FORM D3: CUMULATIVE
IOWA DEPARTMENT OF EDUCATION
TOTAL PROGRAM BUDGET INCLUDING PARTNER CONTRIBUTIONS

***ONLY SUBMIT YR 1 WITH GRANT APPLICATION
***This form should be completed once with the grant application

# Students Served YR4:	
------------------------	--

Budget Category	Year 4 2024-2025				Total YR4	Total YR4	Totals YR4
	21CCLC Student Program	Partner Student Program	21CCLC Family Literacy	Partner Family Literacy			Student Program
					21CCLC	Partner	
Program:							
Personnel					\$ -	\$ -	\$ -
Contracted Services					\$ -	\$ -	\$ -
Materials & Supplies					\$ -	\$ -	\$ -
After School Snacks & Meals					\$ -	\$ -	\$ -
Other					\$ -	\$ -	\$ -
Subtotal - Program					\$ -	\$ -	\$ -
Professional Development (min. 5% per year):							
Personnel					\$ -	\$ -	\$ -
Contracted Services					\$ -	\$ -	\$ -
Materials & Supplies					\$ -	\$ -	\$ -
Other					\$ -	\$ -	\$ -
Subtotal - Professional Development					\$ -	\$ -	\$ -
Student Access (max. 8% per year):							
Transportation					\$ -	\$ -	\$ -
Facility safety and accessibility					\$ -	\$ -	\$ -
Other					\$ -	\$ -	\$ -
Subtotal - Student Access					\$ -	\$ -	\$ -
Evaluation (max. 4% per year):							
Contracted Services					\$ -	\$ -	\$ -
Materials & Supplies					\$ -	\$ -	\$ -
Other					\$ -	\$ -	\$ -
Subtotal - Evaluation					\$ -	\$ -	\$ -
Other Admin Costs (max 8% per year):							
Other Admin Costs					\$ -	\$ -	\$ -
Indirect Costs, Restricted**					\$ -	\$ -	\$ -
Subtotal - Other Admin Costs					\$ -	\$ -	\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

*Both cash and in-kind partner contributions should be used to calculate the "Partner" amounts

**Indirect costs limited to school district rate - Nonprofits and other non-public school entities should use the rate of the county

AGENCY:	
AGENCY ADDRESS:	
NUMBER OF SITES:	
Total 21CCLC Request YR 5:	

FORM D3: CUMULATIVE
IOWA DEPARTMENT OF EDUCATION
TOTAL PROGRAM BUDGET INCLUDING PARTNER CONTRIBUTIONS

***ONLY SUBMIT YR 1 WITH GRANT APPLICATION
***This form should be completed once with the grant application

# Students Served YR5:	
------------------------	--

Budget Category	Year 5 2025-2026				Total YR5	Total YR5	Totals YR5
	21CCLC Student Program	Partner Student Program	21CCLC Family Literacy	Partner Family Literacy			Student Program
					21CCLC	Partner	
Program:							
Personnel					\$ -	\$ -	\$ -
Contracted Services					\$ -	\$ -	\$ -
Materials & Supplies					\$ -	\$ -	\$ -
After School Snacks & Meals					\$ -	\$ -	\$ -
Other					\$ -	\$ -	\$ -
Subtotal - Program					\$ -	\$ -	\$ -
Professional Development (min. 5% per year):							
Personnel					\$ -	\$ -	\$ -
Contracted Services					\$ -	\$ -	\$ -
Materials & Supplies					\$ -	\$ -	\$ -
Other					\$ -	\$ -	\$ -
Subtotal - Professional Development					\$ -	\$ -	\$ -
Student Access (max. 8% per year):							
Transportation					\$ -	\$ -	\$ -
Facility safety and accessibility					\$ -	\$ -	\$ -
Other					\$ -	\$ -	\$ -
Subtotal - Student Access					\$ -	\$ -	\$ -
Evaluation (max. 4% per year):							
Contracted Services					\$ -	\$ -	\$ -
Materials & Supplies					\$ -	\$ -	\$ -
Other					\$ -	\$ -	\$ -
Subtotal - Evaluation					\$ -	\$ -	\$ -
Other Admin Costs (max 8% per year):							
Other Admin Costs					\$ -	\$ -	\$ -
Indirect Costs, Restricted**					\$ -	\$ -	\$ -
Subtotal - Other Admin Costs					\$ -	\$ -	\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

*Both cash and in-kind partner contributions should be used to calculate the "Partner" amounts
**Indirect costs limited to school district rate - Nonprofits and other non-public school entities should use the rate of the county

