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### **Proposal Abstract**

Boys & Girls Clubs of Central Iowa (BGCCI) proposes to establish a 21<sup>st</sup> CCLC to serve middle school students who attend Callanan Middle School and Harding Middle School.

These schools are both part of the Des Moines Public Schools District and have student populations with significant academic needs.

BGCCI has collaborated with community stakeholders who support our mission; to inspire and enable all young people, especially those who need us most, to reach their full potential as responsible, caring, and productive citizens. The community stakeholders participating will work with us to provide an out-of-school program that addresses the needs of our target population. Meetings and surveys were utilized to carefully design the program to fit the complete needs of the students.

As the requirements of the 21<sup>st</sup> CCLC grant require programs to address the needs of a child holistically, we have designed the following areas of focus for our 21<sup>st</sup> CCLC program: Academic Support, Academic Enrichment, Family Engagement, Health/Well-being, and Social-development skills. The program will run after-school providing dinner for students, and 60 full-days over the summer providing breakfast and lunch to students.

All programming will be organized and managed by 21<sup>st</sup> CCLC highly-skilled staff and certified Iowa teachers. Specific goals for the program are:

**Goal 1:** Increase academic scores

**Goal 2:** Enrich learning experiences for participants

**Goal 3:** Increase family ability to support their child's education

All program components for the 21<sup>st</sup> CCLC program are evidence-based and have been selected to directly align with the school-day programming and Iowa State Standards. 21<sup>st</sup> CCLC staff working directly with school-day staff will ensure a seamless transition from the school day to after-school programming, with fun enrichment components such as field trips, and family involvement activities.

BGCCI has over 50 years of experience, providing a safe, supportive environment to the community youth who need us most, with research-based, strategic programming. BGCCI serves around 2,000 youth every year at our five area Club locations. We have extensive experience providing high-quality educational activities, with all programs centered around our youth development strategy grounded in five research-based components; a safe, positive environment; activities that are fun and engaging; supportive relationships with adults; opportunities for skill development; and recognition of growth and achievement.

## **2.1 Evidence of Student Need**

In the central Iowa community our kids and teens face sizable hurdles on their way to success. The city of Des Moines is home to 212,859 according to the United States Census Bureau 2016. Of this population, 23% are minorities with 11% being born outside the United States, many of whom do not speak English as a first language. Additionally, in Des Moines, 19% of its residents live below the poverty line, with 14.3% of children living

in poverty. (Annie E. Casey Kids Count Data Center, 2016). With this backdrop of instability, it can be difficult for our young people to focus on academics and their own personal development.

Public safety is a concern for the Des Moines community. Crime in Des Moines is 54.53% higher than the national average (Home Facts, 2016). Additionally, from our needs assessment meetings with the principals and results from teacher and parent surveys, the target population of students need programming centered around social/emotional learning, to help them learn conflict resolution and gain employability skills. The principals also expressed a need to have additional student leadership opportunities, to show students positive role models and give them the opportunity to be positively recognized. With our youth facing these sizable hurdles, BGCCI has pulled our community partners together to provide youth development programming for community youth. The proposed 21<sup>st</sup> CCLC program will provide summer and after-school programming to 55 students from Callanan Middle School and 55 students from Harding Middle School to improve their reading and math scores, along with developing good character, and healthy lifestyles. Both schools are located in Des Moines. The table below shows the percent of students who meet or exceed the proficiency targets:

Schools	Callanan Middle School						Harding Middle School						State of Iowa					
Subject	Reading			Math			Reading			Math			Reading			Math		
Grades	6	7	8	6	7	8	6	7	8	6	7	8	6	7	8	6	7	8
<b>2016</b>	63.2	64	68.6	45.5	65.2	57.4	60.6	54.1	49.3	52.3	59.1	42.1	75.1	75.8	75.8	77.2	83.8	76
<b>2017</b>	60.2	62.2	65.1	51.6	63.1	61.4	56.2	55.7	55.9	58.2	61.6	45.7	74.4	75.5	75.8	76	83	76

Source: Iowa Department of Education Report Card

### **Callanan Middle School (6<sup>th</sup>-8<sup>th</sup> grade)**

BGCCI will serve 55 students from Callanan in the summer at Callanan Middle School for the first-year and transport the 55 students to our Burt Club on Drake University campus for the school-year. The Iowa Department of Education identifies Callanan Middle School as a school in need of improvement. Of the 592 enrolled students in 2017 at Callanan the ethnic diversity is as follows; Caucasian 23.1%, African American 39.5%, Asian 4.6%, Hispanic 25%, Multi-Racial 7.6%, and Pacific Islander .2%. Additionally, 79.6% of students qualify for the Free or Reduced Lunch (FRL) program. For students who qualify for the FRL program, have an IEP, or are ELL students there are significant achievement gaps, with only 53.7% academically proficient, compared to 89.6% who are not in the FRL program, have an IEP, or are ELL students.

### **Harding Middle School (6<sup>th</sup>-8<sup>th</sup> grade)**

BGCCI will serve 55 students from Harding in the summer at Harding Middle School for the first-year and transport the 55 students to our Burt Club on Drake University campus for the school-year. The Iowa Department of Education identifies Harding Middle School as a priority school in need of improvement. Of the 743 students enrolled in 2017 at

Harding the ethnic diversity is as follows; Caucasian 22.6%, Native American .5%, African American 22.7%, Asian 13.6%, Hispanic 34.1%, Multi-Racial 6.2%, and Pacific Islander .3%. Additionally, 91.3% qualify for the Free or Reduced Lunch program. For students who qualify for the FRL program, have an IEP, or are an ELL student there are significant achievement gaps, with only 53.3% academically proficient, compared to 89.4% who are not in the FRL program, have an IEP, or are ELL students.

### **School & Community Resources**

A limited number of after-school resources are currently available at both schools. At Callanan there are very few opportunities available for students other than sports programming. At Harding there are after-school enrichment programs, such as Culture Club, Art Club, Drama Club, Media Club, Gaming Club, and Chinese Club. Additionally, at Harding the I Have a Dream Foundation offers a summer reading program.

However, at both schools there is a gap in academic programming, social-development programming, and health/welling-being programming. There is not an after-school academic assistance program available at either schools. The 21<sup>st</sup> CCLC program would fill this gap, as it would provide academic assistance, tutoring with academic enrichment activities designed to reinforce standards, along with enrichment programming, and sports programming. Through 21<sup>st</sup> CCLC we will be able to reach a new population of youth in our community with our research-based programs.

All of our programs are conducted in a safe, supportive Club environment, to provide youth development opportunities and stability. Project Learn, a tutoring and homework help program that uses high-yield learning activities to help students retain information will be included in our 21<sup>st</sup> CCLC program. Students will participate in STEM programming, and at our Harding site we will coordinate lessons with their current STEM Club, as students will participate in our program after the STEM Club has ended for the summer. Triple Play is our health and wellness curriculum, that teaches students how to stay active and eat healthy. This program is especially important for students who are in charge of their own diet. Our Torch Club program is our youth leadership program that helps provide stability and positive leadership. Many more enrichment programs will be offered. Our 21<sup>st</sup> CCLC sites will address the needs of working parents, as our program schedule accommodates parents' work schedules. Our Burt Club will remain open until 7pm, to accommodate parents who have a later work schedule. Our 21<sup>st</sup> CCLC sites will fully address the needs of students. Through 21<sup>st</sup> CCLC we will reach a new population of youth in our community.

### **Transportation**

At BGCCI, we are close partners with Des Moines Public Schools. Transportation is needed as a majority of families work and are unable to drive their child to afterschool programs, evidenced by our parent surveys. The summer sites will be offered at Callanan and Harding Middle Schools. Transportation in the morning and after the 21<sup>st</sup> CCLC program will be provided for all students over the summer if needed. For the school year, we will contract with DMPS to provide transportation for Callanan and Harding students to our Burt Club, located on Drake University campus. We will provide transportation for students back to their neighborhood at safe drop-off locations. We will collaborate with Des Moines Public Schools to select the safe locations.



## **Safety**

At our 21<sup>st</sup> CCLC site we will provide a safe, supervised program environment with clear safety expectations for our youth. As previously stated, the city of Des Moines has a crime rate that is 54.53% higher than the national average. We know that with our youth in our safe environment there are more likely to make better choices. According to the After School Alliance, “73% say afterschool programming reduced the likelihood that kids will engage in risky behavior. Additionally, all 21<sup>st</sup> CCLC will be trained on our Safe Passage Policy, the procedure of releasing children to their supervised adults, along with all the emergency procedures to ensure safe departure of our youth. All our staff members must pass a mandatory background check and drug test to work at our facilities. All of our facilities are ADA compliant and safe for youth.

## **Accessibility**

The 21<sup>st</sup> CCLC sites meet all ADA standards and are safe for youth. At the 21<sup>st</sup> CCLC sites we can accommodate individuals with physical disabilities in our space, and staff will work directly with individuals to ensure safe access to all programming. Of the students at Callanan, 19.9% are on an Individualized Education program, with 24% of the population being English Language learners. From the Harding student population, 22.5% are on an Individualized Education program, with 28.1% of the population being English Language learners. With the significant amount of students whose first language is not English, we will work with our bi-lingual volunteers, DMPS interpreters, and our bi-lingual staff member to translate when needed. Staff will work with DMPS teachers to collaborate on best practices to address student needs, such as an IEP. DMPS teachers will let staff know of any incidents or subjects that need extra attention, to align with the school day. 21<sup>st</sup> CCLC staff will provide individualized attention to students with an IEP and ensure they are making progress in their academics.

## **2.2 Engagement of Community Stakeholders**

To form our plan and select the schools that are in need of assistance, we consulted with DMPS. We met with Heidi Brown and Allyson Vukovich from DMPS in spring 2018. They provided guidance on which schools were most in need of after-school and summer programming. After the selection of schools, we formed an Advisory Committee. The members of the Advisory Committee, along with surveys completed by Harding and Callanan students, teachers, and students helped us determine the need for a 21<sup>st</sup> CCLC program.

## **3.1 Evidence of Link between Needs and Activities**

Our 21<sup>st</sup> CCLC activities were chosen to address the needs of the target populations. The academic assistance activities specifically address the target population’s low test scores in reading and math. Program activities will ensure that students are able to complete their homework, engage in fun enrichment activities that reinforce math and reading skills, participate in summer learning, and benefit from increased family support. The enrichment activities will address the low-economic household needs of our target population by giving youth from these families valuable experiences and opportunities. SMART Moves program will address the needs of challenged households and community environment by providing life-skill programming and activities for participants. Additionally, our 21<sup>st</sup> CCLC will address the need of full meals for food insecure children and youth as we will provide a healthy snack and dinner.

### **3.2 Program Activities**

The Boys & Girls Clubs of Central Iowa will collaborate with the DMPS District to provide quality out-of-school and summer youth programming for the students of Harding and Callanan. The 21<sup>st</sup> Century CCLC programming for Harding and Callanan will focus on academic success, engagement and family involvement. The school year program will run Monday, Tuesday, Thursday, Friday: 3:25pm-8pm, and Wednesday: 2:10pm-8pm.

#### **Academic Success**

21<sup>st</sup> CCLC activities will increase students' academic metrics by using our research-based program Project Learn. The 21<sup>st</sup> Century CCLC will use the Project Learn program to help reinforce lessons the students are learning during the school day to help retain the information and prevent summer learning loss.

The Project Learn program engages youth, through academic support, homework help, tutoring, academic enrichment, and remedial education. Through this program, staff can form lesson plans around the essential standards provided through DMPS, to prepare for standardized testing. Project Learn incorporates high-yield learning activities to help students' increase their literacy and math proficiencies. Additionally, this program offers one-on-one tutoring for youth that need individualized attention to succeed.

#### **Enrichment**

The 21<sup>st</sup> CCLC will provide enrichment opportunities for participants that prepare them for their post-secondary path, by promoting positive decision-making, increased self-esteem and healthy lifestyles. The following activities that will increase students' literacy and math skills are:

The Art Club program provides opportunities for our members to express their creativity and improve literacy proficiency. In this program, students participate in activities in visuals arts and creative writing to support the development of self-expression and creative thinking skills.

CultureALL is one of our 21<sup>st</sup> CCLC program partners, and they provide youth with the opportunities to experience a variety of cultures through guest speakers, activities, dance, music, and art.

The SMART Moves Program utilizes age-appropriate, small group discussion and activities to develop responsible decision-making skills which enables students to avoid risky behaviors.

The STEM program is a series of project-based learning modules covering Energy and Electricity, Engineering Design, Food Chemistry, Aeronautics, and Robotics.

Torch Club is a small-group character and leadership program for youth. In Torch Club, youth participate in three focus areas: academic success, career preparation and community service.

Triple Play is a comprehensive health and wellness program, that focuses on Healthy Habits, Fitness Challenges, and Social Recreation.

## **Family Engagement**

We will offer quarterly Family Engagement nights to increase communication and engagement with our students, parents, and staff. The family engagement nights will incorporate parent/child activities based around what they are learning at Club.

Additionally, through these family engagement nights, we will partner with Des Moines Area Community College (DMACC) to provide resources for participant parents to continue their education, along with family activities to increase family ability to support their child's education. DMACC will provide information on continuing education, through their Workforce Training Academy, along with Career Nights to share information for students and parents about different career paths. At these events, we will partner with DMPS and the Food Bank of Iowa to provide a healthy, nutritious meal.

## **Healthy Snack**

The 21<sup>st</sup> Century program will provide healthy food that meets the USDA guidelines every day. All students will receive dinner during the school-year and summer through the Children and Adult Care Food Program (CACFP). Healthy snacks will be purchased through the Food Bank of Iowa at a discounted rate. Additionally, Harding Middle School is a host site for DMPS, breakfast and lunch will be provided for 9 weeks over the summer.

## **3.3 Goals & Objectives**

### **Goal 1: Increase academic scores**

*Objective 1.a. 70% of students attending the program three or more days a week will demonstrate a 5% increase in their math and reading scores as evidenced by students' MAP scores*

### **Goal 2: Enrich Learning Experiences for Participants**

*Objective 2.a. 70% of youth attending the 21<sup>st</sup> CCLC program will show increases in motivation to learn and school connectedness, as measured by pre- and post-program surveys*

### **Goal 3: Increase family ability to support their child's education**

*Objective 3.a. 75% of parents will attend quarterly family engagement nights, as measured by attendance sign-in sheets*

*Objective 3.b. 75% of parents will report they have increased knowledge as to how to support their child's academic success, as measured by pre-and post-program surveys*

## **Summer Program**

The summer program will consist of academic programming in the morning and enrichment programs in the afternoon. It will run Monday-Friday: 8am-4pm for 60 days. The program will run at Callanan with 55 students and at Harding with 55 students for the first year. For the second and third year, 110 students will be served in the summer at our Burt Club. We will provide transportation before and after the program for all three years, to increase student access. The summer program will include academic programming, enrichment programs, and field trips. The program will include all academic and enrichment programs listed above along with our Summer Brain Gain program. This

program utilizes a project-based learning approach to reinforce skills in reading, writing, math, and STEM. Students will participate in field trips to the Science Center of Iowa, Neil Smith Prairie Life Learning Center, and area colleges.

### **3.4 Alignment with the School Day**

As all of our current sites reside within DMPS buildings, we have built strong relationships with the school administration. DMPS administration has helped develop our 21<sup>st</sup> CCLC program based on their student needs, therefore it will be a seamless transition from the school day to the 21<sup>st</sup> CCLC program. At the sites we will have daily communication with school-day staff, along with quarterly staff-teacher meetings to align 21<sup>st</sup> CCLC activities to lesson plans. Additionally, both principals have assured us that the teachers will keep us updated with pertinent information to best help our youth succeed.

### **3.5 Organizational Experience**

For over 50 years, BGCCI has provided a safe, supportive environment to the community youth who need us most, with research-based programming. BGCCI serves around 2,000 youth every year at our five area Club locations. We have extensive experience providing high-quality educational activities, with all programs centered around our youth development strategy grounded in five research-based components; a safe, positive environment; activities that are fun and engaging; supportive relationships with adults; opportunities for skill development; and recognition of growth and achievement.

## **4.0 Research Base**

We will utilize the following research and evidence based programs:

### **Project Learn**

Project Learn is based on the research of Reginald Clark, (Clark Reginald. (2002) *Building Student Achievement: In-School and Out-of-School Factors*. Policy Issues, North Central Regional Educational Laboratory, Issue 13) who found that there is a positive relationship between academic achievement and the amount of out-of-school time that youth spend engaged in high-yield learning activities. An evaluation of Project Learn was conducted by Columbia University, using a quasi-experimental design with comparison groups. The evaluation documented the following improvements in participants: improved verbal and writing skills, increased enjoyment and engagement in reading, and improved grades.

### **Summer Brain Gain**

Summer Brain Gain is modeled on research into the effective type of youth development and out-of-school time program. A multiple-year evaluation of Summer Brain Gain was completed in 2015, (Scuello, M. and Wilkens, D. (2015). *Evaluating Summer Brain Gain: 2015 Study Report* (New York, N.Y.: Metis Associates) using a study design that included rigorously matched control groups. Midstream results documented the following improvements in participants: improved math skills for 4th, 5th and 6th graders; and improvements in reading skills for 5th and 8th graders. Final results documented that participants experienced a notable increase in math performance and suffered no significant summer learning loss.

### **Triple Play**

Triple Play is a proven wellness and health program. An evaluation of Triple Play was conducted by Youth Development Strategies, Inc., (Gambone, Michelle, et al. (2009) *Promoting Healthy Lifestyles: The Impact of Triple Play on Healthy Eating, Exercise Patterns, and Developmental Outcomes*. Youth Development Strategies, Inc.) using a randomized experimental approach with treatment and control groups. The evaluation documented that youth who attended Clubs implementing Triple Play for 1.5 years were more likely to eat healthier foods, exercise more often, and rate their peer interactions as more positive than youth attending Clubs that were not implementing Triple Play.

### **Youth Development Strategy**

The Youth development strategy, (Mannes, M., Lewis, S., & Streit, K. (2005). *Deepening Impact through Quality Youth Development Strategies and Practices: Final Report*. Minneapolis, MN. Search Institute) as implemented by Boys & Girls Clubs is grounded in five research-based components: a safe, positive environment; activities that are fun and engaging; supportive relationships with adults; opportunities for skill development; and recognition of growth and achievement.

## **5.1 Management and Staffing**

At the Boys & Girls Clubs, we recruit, train, and retain highly qualified and skilled staff members who serve as positive role models for our youth. BGCCI will hire 21<sup>st</sup> CCLC positions based on their past experience and their ability to provide positive guidance, discipline and role modeling to members at all times. BGCCI regularly recruits staff by speaking at college level classes and attending career fairs in the community. We post all our positions on our website on Indeed, Career Builder, and our Facebook page.

The **21<sup>st</sup> CCLC Program Director** will manage the staffing plan along with our Chief Operations Officer. The Program Director will dedicate 100% of their time supervising the 21<sup>st</sup> CCLC Site Supervisors along with program implementation. They will ensure all programs requirements are being met, through weekly site check-ins. The Program Director will oversee all program partners, schedule staff development opportunities, manage the Advisory Council, and hold bi-weekly staff meetings.

**Site Supervisors** will be hired to oversee each summer program at Callanan and Harding Middle Schools for the 60 days. A site supervisor will be hired for the school year

for the Burt Club site. The summer positions will be full-time temporary, with the school year position being full-time. Each Site Supervisor (SS) will plan, schedule, and facilitate all site activities. The Site Supervisors' responsibilities include ensuring all staff to youth ratios are met, supervising staff, overseeing the site budget, purchasing supplies for programming, tracking program attendance, planning activities, and reporting their progress towards reaching program goals.

Additionally, each SS will maintain alignment with school day instruction through collaboration with the DMPS teachers at Callanan and Harding Middle Schools. Our Site Supervisor for the school-year will collaborate with teachers to learn of any incidents that happened during the day that could affect a student's behavior in the program. Our Site Supervisor will coordinate lesson plans with DMPS teachers to provide high-yield activities during program time to ensure students are retaining the information. DMPS teachers will let our Site Supervisor know of subjects students are struggling with, so we can use the crucial out-of-school time to target these areas and improve our students' academic proficiency.

The part-time **Youth Specialists** will work directly with the program youth. To ensure we are in ratio, we will hire 3 youth specialists per site for the summer. For the school year we will hire 5 Youth Specialists for our Burt site. Each Youth Specialist will lead activities within our 1:15 staff to student ratio. The qualifications to be a Youth Specialist include passing the background and drug test, to have obtained an associates or bachelor's degree or be working towards a degree, and possess the ability to interact positively with youth. The Youth Specialists will run academic and enrichment programs with high-yield activities, and mentor youth.

Iowa Certified **Teachers** will work with children at Harding and Callahan sites during the summer. The teachers will have a teaching certification, teaching experience, and pass our hiring process. From our needs assessment meeting with both middle schools, the principals stated that many teachers will want to work over the summer. We will advertise these positions through the schools' weekly newsletters to staff members.

BGCCl's **Volunteer Coordinator**, Elaine Collet, will dedicate 10% of her time to recruit, train, and support program volunteers. The volunteers will tutor and mentor students and help lead enrichment activities. In order to volunteer with BGCCI, every individual needs to pass a criminal background check, be at least 16 years of age, commit to a minimum of 30 hours, and attend a volunteer orientation. Elaine recruits volunteers through postings on our website, United Way's volunteer page, college fairs, and local businesses. As an organization, we rely on volunteers to engage with our members and help provide high-quality mentorship. Our current volunteers greatly help our staff by assisting with programs and forming positive relationships with our youth.

### **Training/Retention**

BGCCl conducts orientations for all new staff and volunteers, and will do the same for the 21<sup>st</sup> CCLC program. To become a staff member, every individual needs to pass a background check and drug test. All staff members are provided with an employee handbook detailing policies and procedures. Mandatory trainings for all staff include

Mandatory Reporter, Universal Precautions, First Aid, and CPR. We offer additional trainings through the Iowa State Extension Office for our Child Care Certified sites. Additionally, one of our staff members is a certified national trainer through Boys & Girls Clubs of America. She hosts a training institute once a year. At this institute we have guest speakers, national trainers come from BGCA, and local university trainers. All full-time and part-time staff will attend this training institute, to further their skills to best serve youth. Our training department holds quarterly training sessions for all full-time staff. Along with the quarterly trainings, we have a mandatory Leadership Academy through our training department for all full-time staff. This Academy provides the opportunity for all of our staff to develop skills to equip them to best serve youth. The sessions are centered around effective leadership concepts, with each session led by a community leader from local universities and corporations. The Leadership Academy helps retain staff members, as we train them and provide opportunities to advance in their roles.

BGCCl leadership assesses staff needs through regular one-on-one meetings and inviting feedback during our all staff meetings. We retain our highly skilled and talented staff members by attending to their needs and concerns, seeking their input, and setting professional goals every year. All staff members have a mandatory performance review with their direct supervisor in June.

### **Professional Development Plan**

All 21<sup>st</sup> CCLC full-time and part-time staff will participate in the Iowa Afterschool Alliance training, IMPACT After School Institute, IMPACT bi-monthly committees and regional workshops. All full-time and part-time staff will attend a food training for our Child and Adult Care Food Program, First Aid, CPR, Mandatory Reporter and Universal Precautions. The 21<sup>st</sup> CCLC staff will attend our Leadership Academy that starts in August and runs until May. Full-time staff will attend the youth development institute through our national organization, Boys & Girls Clubs of America. 21<sup>st</sup> CCLC staff will participate in monthly professional development webinars through the Iowa Afterschool Alliance.

### **5.2 Transportation and Accessibility**

Boys & Girls Clubs of Central Iowa will serve Harding students from Harding Middle School at our Burt Club for the school year and the summer for the second and third years of programming. This building meets the standards of the Americans with Disabilities Act and is safe for students. We can accommodate individuals with physical disabilities in this building, and staff will work with individuals to ensure safe access to all programming.

To safely transport students from Callanan and Harding Middle Schools to our Burt Club on Drake University campus for the school-year, we will contract with DMPS. Contract funds are included in the budget. Students will take a DMPS school bus from Harding and Callanan to Burt Club after school is let out. The Burt Club will remain open Monday-Friday until 7pm. Parents will pick up their child if they are able at the Burt Club, with staff following the safety procedure for student release, by only releasing youth to their approved guardians. Students who are 12 years of age or older are allowed to walk home, if they have a signed permission slip by a parent. Lastly, we will coordinate with DMPS to provide a bus for students at 6pm to transport students to their safe drop-off

locations. Through DMPS 6pm is the latest we can contract drivers. We will work with DMPS to carefully select safe drop-off locations for students.

For summer programming the first year, we will serve students at Callanan and Harding middle schools. Both schools are ADA compliant and safe for students. We will provide a morning and after Club bus for summer programming to Callanan and Harding Middle Schools. We will work with DMPS to carefully select pick-up and drop-off locations. Enrollment will determine location areas, as many students live in proximity to each other.

At both schools, there is a significant number of students and families that speak a primary language other than English. We have volunteers, DMPS staff, and a bi-lingual staff member that will translate with families if needed. Although the 21<sup>st</sup> CCLC program targets students with academic need, we do not deny program access to any student. All of our programs are free from discrimination and inclusive through our safe, supportive environment. We have formed this safe, supportive environment through clear safety expectations with safety procedures posted on the walls, along with mandatory trainings in Emergency procedures, First Aid, and CPR. Our staff partake in regular fire and tornado drills.

### **5.3 Stakeholder Advisory**

Representatives from our community partners and stakeholders from Des Moines Public School Administration, including Heidi Brown, the Before and After-school Coordinator, Allyson Vukovich, the Director of Community Schools, parents, teachers from both schools, and the principals from Harding and Callanan will participate in a 21<sup>st</sup> CCLC Advisory Committee. This committee will provide vision, goal setting, and management to our program. The committee will meet monthly in the evening to encourage parent participation. They will identify and resolve challenges faced by the program and monitor success. The 21<sup>st</sup> CCLC Program Director will lead Advisory Committee meetings, along with the Site Coordinator. The 21<sup>st</sup> CCLC Program Director will oversee mid-year evaluations, end of year evaluation results, and sustainability progress.

### **5.4 Continuous Improvement and Sustainability Plan**

Our 21<sup>st</sup> CCLC will continuously improve with each year, as we will use surveys to assess parents, teachers, and students. We will use this feedback to continuously improve the program with guidance from our Advisory Committee. Our Advisory Committee will meet monthly to monitor the program. The evaluator will provide the group with reports to help monitor progress towards our goals. These key findings will be used to identify any changes that need to be made to the program to ensure students are improving their attendance, their academic proficiency, and their behavior.

Additionally, the Program Director will survey each of our key stakeholders annually. The feedback will help to make any necessary adjustments to our program and cater to the needs of the students.

### **Organizational Background**

The Boys & Girls Clubs of Central Iowa has provided a safe, supportive environment with strategic programming for the community youth who need us most for over 50 years. In central Iowa, we serve nearly 2,000 Club members at our five area Club locations. We have an annual budget of \$2,689,083. This budget is supported through grants,



donations, and special events. BGCCI does not use membership fees as part of our financial sustainability model, membership costs only \$10/per academic year, but no one is ever turn away for inability to pay. We will not charge a fee for participation in the 21<sup>st</sup> CCLC program.

### **Effective use of public funds**

Additional funding sources for 21<sup>st</sup> CCLC grants includes our following partners; Meredith Corporation, Wells Fargo, and Principal Financial Group. We will use our resources to make the most effective use of public funds. We will provide dinner for our participants through the Child and Adult Care Food Program (CACFP). Currently, BGCCI uses community partnerships and volunteers to leverage resources for our programming. We will engage our current partners and forge at least 2 new partnerships every year for our 21<sup>st</sup> CCLC program. Our community partners allow us to use their facilities, collaborate for programs, and partake in field trips.

## **6.0 Communication Plan**

### **21<sup>st</sup> CCLC Information Sharing**

To ensure program success and effectively communicate 21<sup>st</sup> CCLC results, BGCCI will strategically communicate the project initiatives to program participants, families, key stakeholders, and the community.

BGCCI's long-standing partnership with DMPS will be instrumental in effectively communicating to students and parents. Staff will distribute flyers and letters to parents in school for children to take home to their families. We will hold family meetings to communicate the goals and benefits of the 21<sup>st</sup> CCLC program. Additionally, parents and students will learn of this opportunity through the school website, newsletters, and through parent-teacher conferences. Our staff will have direct contact with teachers, children, and families every day to aid in communication efforts. DMPS staff regularly refer students in need of after-school services to our staff members.

The program will be announced to the key community stakeholders in a variety of ways. It will be advertised on our website and on our social media platforms. We will include 21<sup>st</sup> CCLC program information in our quarterly newsletter that reaches over 4,500 individuals in the Des Moines community. To communicate the program details to the community as a whole, we will share a press releases with media outlets to reach a wider audience. Additionally, we will share the program information on our school partner websites and

their social media platforms. All of these strategic methods will increase community awareness of the 21<sup>st</sup> CCLC program.

The Program Director will ensure that staff at both 21<sup>st</sup> CCLC sites are up to date on program activities and professional development opportunities through sharing a program calendar. She will hold bi-weekly staff meetings and use this as a time to share concerns and as a group collectively form strategies to address them.

### **21<sup>st</sup> CCLC Program Results**

BGCCI will share program results with all 21<sup>st</sup> CCLC stakeholders. We will update stakeholders quarterly through email communication and meetings. Additionally, all evaluation results from the 21<sup>st</sup> CCLC program will be made available to partners and the public by posting on our website. The results will include student achievement data, attendance, enrollment, discipline data, qualitative data describing implementation of the program and how we met the program objectives.

## **7.1 21<sup>st</sup> CCLC Program Partners**

Partnerships are essential for BGCCI to expand our resources and provide extensive enrichment opportunities for 21<sup>st</sup> CCLC students. We have collaborated with numerous community organizations to provide enrichment activities to the participants of our 21<sup>st</sup> CCLC program.

**Des Moines Public School District (existing partner)** and BGCCI have had a long supportive relationship, as we follow the school-based Club model, with all of our current Clubs housed in DMPS buildings. The district will provide the facilities to run our summer programming at Callanan and Harding Middle Schools for the first year. Additionally, through the district transportation department, we will transport students from their schools to BGCCI facility during the school year. The district will provide curriculum consultations to ensure the 21<sup>st</sup> CCLC educational and enrichment activities align with the district standards, state standards, and all necessary benchmarks. DMPS will allow time for school administration to update 21<sup>st</sup> CCLC staff of students' needs, and refer at-risk students who are in need of after-school services. The MOU is attached from the school district along with letters of support from Callanan and Harding Middle School principals.

**Courage League Sports (existing partner)** is an adaptive sports and recreational facility that offers year-round programming for children and adults. Courage League Sports has run clinics for our middle school members. They will provide facilities for 21<sup>st</sup> CCLC to use such as their pool, along with running their adaptive sports programming at a discounted rate for our 21<sup>st</sup> CCLC sites. We will use the 21<sup>st</sup> CCLC funds to pay a small fee for

Courage League Sports staff to come to the 21<sup>st</sup> CCLC sites and run their adaptive programming for our participants. Additionally, their staff will serve as mentors and work with our 21<sup>st</sup> CCLC participants individually. MOU is attached.

**CultureALL (existing contractor)** and Boys & Girls Clubs of Central Iowa have partnered for the past 2 years to bring culture programming to our middle school Club sites. CultureALL programming allows our youth to explore different cultures through music, art, clothes, dance, and language. The organization will provide their culture programming for our 21<sup>st</sup> CCLC middle school participants. The 21<sup>st</sup> CCLC program will pay for the CultureALL program fees for our middle school members' for summer and school-year programming. The CultureALL program provides the supplies and speakers for each program session. The MOU is included in our application.

**Des Moines Area Community College (DMACC) (new partner)** is essential for family literacy and engagement activities. DMACC staff from the Workforce Training Academy will work with 21<sup>st</sup> CCLC families to determine how to best serve their needs, assist with enrollment for financial aid and/or scholarships, and provide resources for adults who wish to return to school, making career changes, would like to further their education, or participate in short-term training opportunities. For the Career Nights DMACC will provide information relevant to the parents and the 21<sup>st</sup> CCLC students, of potential career paths. The MOU is included in our application.

**Girl Scouts of Greater Iowa (existing partner)** Girl Scouts of Greater Iowa and BGCCI have formed a successful partnership for the past 3 years. Girl Scouts of Central Iowa provides gender-specific programming to our 2 middle school Club sites in central Iowa and one of our elementary sites. We will continue this partnership to provide gender-specific programming for the 21<sup>st</sup> CCLC middle school participants. The support given to the 21<sup>st</sup> CCLC program by Girl Scouts of Greater Iowa is in the form of staff time and programming curriculum for the school year. The 21<sup>st</sup> CCLC funds will pay for the membership fee for summer participants. The MOU is included in our application.

**Iowa Public Television (existing partner)** IPTV will provide educational programming, along with curriculum support for the 21<sup>st</sup> CCLC program. They will host field trips and provide enrichment opportunities for our participants. BGCCI and IPTV have partnered in the past to bring enrichment programs to our middle school Club members. All services will be in-kind support, the MOU is included in our application.

## **7.2 Schedule of Meetings**

BGCCI has invited all partners to serve on our Advisory Committee. The Advisory Committee intends to engage our community partners through this grant and our programs, maintain current partnerships, recruit new partners from sectors such as city government, community service organizations, and for-profit organizations. Meetings will be scheduled monthly.

Our 21<sup>st</sup> CCLC students will participate in additional enrichment activities and field trips such as a trip to the Science Center of Iowa, the Des Moines Art Center, Buffalo Wild Wings for recognition trips, local colleges and universities for visits, and the movies.

Additionally, our middle school members currently partner with the Animal Rescue League and read books to the animals, to help improve their reading comprehension. Our 21<sup>st</sup> CCLC students will participate in this opportunity too.

The Food Bank of Iowa is a valuable partner of ours. We almost exclusively purchase all of our food through the Food Bank, because of the discounted rate. We will purchase snacks and additional food items through the Food Bank to ensure every child receives a nutritious snack every day they are in the program.

In order for our 21<sup>st</sup> CCLC program to be successful, we have formed a plan to meaningfully engage our partners over the lifetime of the grant, along with a plan for recruiting new partners. We will evaluate our partnerships quarterly and gather feedback from our partners to continually improve the program. Our goal for program partners is for our members to participate without a participation fee cost. To recruit new partners, we will work with our Advisory Committee and connections through our Board of Directors to engage our students in community programs and provide enrichment opportunities.

### **8.1 External Evaluator**

BGCCl will employ an external evaluator, Mariann Culver, Ph.D. The evaluator will conduct an evaluation of program effectiveness of our 21<sup>st</sup> CCLC sites and comply with the Iowa Department of Education. Mariann earned a Ph. D. from Iowa State University, and has 30 years of experience in evaluation, assessment, data visualization, and reporting. She has worked at local schools, area education agencies, universities, and on the state level.

She will complete a comprehensive, rigorous local evaluation of our 21<sup>st</sup> CCLC program effectiveness. Additionally, the evaluator will complete a state evaluation and provide all requested data and other information as requested to the United States Department of Education and the Iowa Department of Education.

### **8.2 Evaluation will result in program improvement**

BGCCl and our external evaluator will capture all necessary data and form action plans to continuously improve the experience for our participants. Staff will capture all necessary data including individual attendance, program activities, program goals and objectives, and assessment results. Callanan and Harding Middle Schools have agreed to provide student-level data annually, including the measures in the table below. This data will enable accurate assessment of the effectiveness of our 21<sup>st</sup> CCLC program. BGCCI will provide all requested data and program information to the state. The itemized budget for evaluation is below.

<b>Task</b>	<b>Hours</b>	<b>Cost</b>
Establish measures, data collection procedures, and timeline	10 hours	\$1,000
Transcription	7 hours	\$700.00
Data Analysis	30 hours	\$3,000.00
Reporting	25 hours	\$2,500.00
<b>Total</b>	<b>72 Hours</b>	<b>\$7,200.00</b>

## Evaluation Procedures

Our evaluator will compare academic outcomes for children who did and did not participate in the 21<sup>st</sup> CCLC program. The following methods will be used to evaluate and measure our project goals:

Objective	Data	Collection Methods	Timeframe	Analysis for Improvement
1.1	1.1.a. Program attendance records 1.1.b. MAP scores	1.1.a. Attendance is tracked in the Member Tracking System 1.1.b. Through data sharing agreements, the school principals will collect participant MAP scores	1.1.a. Tracked daily and collected weekly by the Program Director 1.1.b. Annually (summer and after school after school year)	1.1.a. Staff meetings to review ADA and coordinate with teacher and parents on reasons for low attendance 1.1.b. Advisory committee will compare MPA scores before the start of the program to the students' scores after participation in the 21 <sup>st</sup> CCLC program to determine increases in proficiency
2.1	2.1.a. Survey Responses	2.1.a. Pre- and post-program surveys	2.1.a. Administered at the beginning and end of every 8-week program	2.1.a. Staff meetings to review the survey results 2.1.b. Advisory Committee will compare the beginning and end survey results to determine the increase in motivation to learn and school connectedness
3.1	3.1.a. Family participation in quarterly family engagement nights 3.1.b. Survey responses	3.1.a. Sign-in attendance sheets for quarterly family engagement nights 3.1.b. Pre- and post-program surveys	3.1.a. Quarterly family engagement nights 3.1.b. Quarterly family pre- and post- surveys at quarterly family engagement nights	3.1.a. Advisory committee will review attendance sheets after every engagement night to determine success and evaluate necessary changes 3.1.b. Advisory committee will review survey

				results after each event
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## Sharing Results

The 21<sup>st</sup> CCLC Program Director will share our evaluation results with the public by posting our evaluation reports online, in a language that is easily understood. Our program stakeholders, including Des Moines Public Schools, Des Moines Area Community College, Courage League Sports, CultureALL, Iowa Public Television, and Girl Scouts of Greater Iowa, will have the evaluation results shared with them through our website, an executive summary, and through presentations at our Advisory Committee meetings. The results will be shared with our stakeholders and the public on an annual basis.

## 9.1 Line item budget with cost estimates

All of the following line-items are an estimation of the necessary items for program implementation and reasonable in their cost estimates. We will submit the budget on an annual basis.

**Personnel:** High-quality staff will serve 110 students for 185 days during the school year, and 60 days in the summer. The following are the total costs for personnel with a break-down of the amount that will be reimbursed through the grant.

The Program Director reports to the BGCCI Chief Operations Officer, and acts as the liaison to the Advisory Committee and the schools, oversees program implementation, and facilitates collaborations. She will spend 70% of her time on 21<sup>st</sup> CCLC programming for the school year and summer, and 30% of her time on 21<sup>st</sup> CCLC administration duties. (\$45,000/year)

The Volunteer Coordinator will dedicate 10% of her time for recruiting, training and supporting volunteers for the school-year and summer.  
(\$35,000/year x 10% time= \$3,500)

The Harding and Callanan summer Site Supervisors will report to the Program Director, manage day-to-day operations, and serve students every day. The summer sites will operate for 60 days. For the school year we will have one Site Supervisor at our Burt Club that will report to the Program Director. The annual salary for a site supervisor is \$30,000. The grant will pay for the amounts below. This is not reflective of the full cost for personnel, only the amount the grant will cover.

Summer: 2 Site Supervisors @ \$7.21/hr. x 8 hrs./day x 60 days = \$6,926.25

School Year: 1 Site Supervisor @ \$14.04/hr. x 8 hrs./day x 185 days = \$20,778.75

Youth Specialists will work directly with the students. We will have 3 YS' per summer site for the first year, with 4 YS' for the school-year. This is a part-time position (\$12,500/year). The amount that will be charged to the grant breaks down as follows:

Summer: 6 YS x \$3.01/hr. x 6 hrs./day x 60 days = \$6,501.6  
(Harding and Callanan)

School Year: 4 YS x \$7.70/hr. x 6 hrs./day x 185 days = \$34,188

Iowa Certified Teachers will work directly with students over the summer at the standard teacher salary of \$25/hr. This request supports one teacher per summer site for the first year.

Summer: 2 teachers @ \$25/hr. x 60 days x 8 hrs./day = \$24,000

All salaries are standard BGCCI salaries for these positions. Benefits include FICA (1.765%), which totals \$10,503.33 for all listed staff. The total personnel request for the school year and summer of the first year is \$151,397.93. The personnel portion of the budget request is 70% of the total budget. The estimated in-kind personnel time for our partners for the first year is \$3,360.

**Staff Travel:** BGCCI requests support for \$1,600 (1%) for field trips and staff mileage for the first year of programming. This will cover transportation costs for field trips and college visits. 21<sup>st</sup> CCLC students will take 1 field trip per week for the summer and school year.

**Materials:** BGCCI requests \$18,500 for the school year (9%) for materials and supplies to support enrichment activities for 110 students. This amount would provide materials for STEM programming, activity fees, and supplies for the quarterly family literacy nights. The estimated in-kind value for our partners' program materials is \$2,600.

**Professional Development:** Professional Development is crucial for retaining high-quality staff. For professional development the request is \$12,600 (6%). BGCCI will use these funds for in-person and online training, orientation materials, our Leadership Academy, and sending full-time staff to conferences.

**Student Access:** Student access to the 21<sup>st</sup> CCLC program is vital to the success of the program. The estimated in-kind value for DMPS facility use for summer programming \$2,884. Student access will cost \$15,625 (7%). DMPS will provide bus transportation during the school year for students to access the Burt Club. DMPS will provide a late bus at 6pm to transport Callanan and Harding students back to their neighborhoods with 5-10 safe drop-off locations during the school-year. For the summer DMPS will provide a morning bus and after-Club bus. The pick-up and drop-off locations will depend on enrollment.

**Evaluation:** Evaluation is essential for program improvement and sustainability. The program will use an independent evaluator. The evaluator will assess the 21<sup>st</sup> CCLC program quality. Evaluation is \$7,200 (3%) of the budget.

**Administrative/Indirect Costs:** BGCCI staff will provide administration support for the 21<sup>st</sup> CCLC grant through fiscal management, and conducting quarterly reporting. All are vital to a successful program. The administrative cost is \$10,160 (4%) of the budget.

## **9.2 Supplement, not supplant**

The 21<sup>st</sup> CCLC program will provide quality programming for 55 Harding students and 55 Callanan students after-school and in the summer. These students currently do not have

access to high-quality after-school programming, creating a new opportunity. The funds will be used to expand programming to target a completely new population of students by establishing a new 21<sup>st</sup> CCLC program, not supplanting existing services. Administration costs are below 8% so the majority of the grant will cover direct services to the new population of services. Our 21<sup>st</sup> CCLC program partners will provide in-kind services including facility use, program curriculum, and staff to make this program successful.



## **Appendix A: Required Forms**

Forms should be reproduced, completed in full, and submitted with the application. Any redesign, alterations, changes, or modifications will warrant disqualification from the grant review process and eligibility.

Applicants are required to provide accurate and factual information. Providing false or misleading information will render the application un-fundable. A State and a sub-grantee shall keep records to show its compliance with program requirements. 20 U.S.C. 1221e-3, 3474, and 6511(a))

**Application Cover Page  
21<sup>st</sup> Century Community Learning Centers**

**Iowa Department of Education  
Grimes State Office Building  
400 E 14<sup>th</sup> Street  
Des Moines, Iowa 50319**

**Mail Applications to:**

**Jodi Bruce**

Iowa Department of Education

Grimes State Office Building

400 E 14<sup>th</sup> Street

Des Moines, Iowa 50319-0146

[jodi.bruce@iowa.gov](mailto:jodi.bruce@iowa.gov)

**Address all questions to:** [vic.jaras@iowa.gov](mailto:vic.jaras@iowa.gov)

**APPLICATION INFORMATION**

Applicant Serving as Fiscal Agent (Applicant Agency)

Boys & Girls Clubs of Central Iowa

County: Polk

Amount Requested: \$ 217,562.75  
(Total for Year 1 from Form D1)

Director of Agency: (Superintendent, City  
Manager, Executive Director, etc)

Grant Contact/Project Director:

Jodie Warth

Mary Lou Warner

Agency Name: Boys & Girls Clubs of Central  
Iowa

Agency Name: Boys & Girls Clubs of Central Iowa

Address: 1421 Walker St.

Address: 1421 Walker St.

City: Des Moines	Zip: 50316	City: Des Moines	Zip: 50316
Phone: 515-242-7925	FAX:	Phone: 515-242-7925	FAX:
Email: jwarth@bgcci.org		Email: mwarner@bgcci.org	
DUNS Number: 043242122			
<b>Data Collection and Evaluation Contact:</b>		<b>Fiscal Contact:</b>	
Devan Jeffries		Andy Ball	
Address: 1421 Walker St.		Address: 1421 Walker St.	
City: Des Moines	Zip: 50316	City: Des Moines	Zip: 50316
Phone: 515-242-7925	FAX:	Phone: 515-242-7925	FAX:
Email: djeffries@bgcci.org		Email: aball@bgcci.org	

## **BEFORE YOU APPLY**

These steps should be completed **before** you begin writing your application. Please submit this form with your application.

- If you are in non-compliance, **STOP**. You are not eligible to apply until your non-compliance issues have been resolved. 2 CFR Ch. II 200.338 -If a non-Federal entity fails to comply with Federal statutes, regulations or the terms and conditions of a Federal award, the Federal awarding agency or pass-through entity may impose additional conditions. (e) Withhold further Federal awards for the project or program.
- Free and Reduced Lunch Rate: If you do not have 40 percent minimum free and reduced lunch rate for each building that you are proposing to serve, **STOP**, and remove the buildings that do not have a 40 percent minimum from your application.
- The Free and Reduced Lunch percentage is determined by the Title I, Iowa Department of Education spreadsheet that is publicly posted on the date that the application is released and available to all applicants via this page: : <https://educateiowa.gov/documents/school-fil/2018/08/2017-18-iowa-public-school-k-12-students-eligible-free-and-reduced>. This document is updated January 24, 2017, by building level. **Do not use any other spreadsheets or lists to determine the Free and Reduced Lunch Rate.**

## **PLEASE RESPOND TO THE FOLLOWING QUESTIONS:**

- **What is the Free and Reduced Lunch Rate for each site?** List below (use as many lines as necessary):
  - Site/Building Name: **Harding Middle School**
    - Free and Reduced Lunch Rate Percentage: 91.24
  - Site/Building Name: **Callanan Middle School**
    - Free and Reduced Lunch Rate Percentage: 78.77

- Site/Building Name: \_\_\_\_\_
  - Free and Reduced Lunch Rate Percentage: \_\_\_\_\_
- **Partnerships:** Application proposes to partner with a minimum of 5 community organizations as evidenced by signed Memoranda of Understanding (MOUs).  
Yes X No \_\_\_\_\_ (If no: the application is not complete.)
- **When will the program run?** (Check or highlight applicable option(s) below):
  - Summer School Only
  - Afterschool Only
  - Before and After School
  - Before and After School and Summer
  - **Afterschool and Summer**
- **Funding Formula:** Use the funding formula spreadsheet to calculate your award request (found in the supporting materials with the FY19 Request for Applications):
  - 110 number of children x 185 days x 7.5 either \$7.50 (just afterschool) or \$10.00 (Before and afterschool) per day = 152,625.00 (total funding request for before and afterschool programs)
- **Summer School Formula**
  - 110 children x 60 of days = (minimum 30 days) x \$10.00 = 66,000.00 (total funding amount for summer)
  - Summer school-only programs end in that quarter when summer school has been completed. 95 percent of the grant funding needs to be expended at the end of first quarter.
  - The funding formula helps to estimate a starting budget that is modified by partner and district contributions reflected in the budget narrative.

Funding Request for Year One: 217,562.75

Number of Children Served in Year One: 110

## LEGAL STATUS OF APPLICANT

(Check one box below and provide appropriate agency identification information)

- ☐ City or City Agency
- ☐ County or County Agency
- ☐ State or Federal Agency
- ☐ State College or University
- ☐ Community College
- ☐ County Office of Education
- ☐ School District
- ☐ Tribal Council
- ☐ Military Installation
- ☒ **Private Nonprofit Organization-**

Enter Federal Employer ID Number:

42-6075138 **OR**

Enter School District Code

(If applicable) Enter Child Care License #:

Number of years in operation 55

- ☐ Private For-Profit Organization  
Number of years in operation \_\_\_\_\_

### COMMUNITY TYPE

Please use the U.S. Census definitions below to identify the population size of your community.  
<https://www.census.gov/quickfacts/fact/table/US/PST045217>

- ☐ Urban: 50,000 or more people  
☐ Urban cluster (suburban): between 2,500 and 49,999 people  
☐ Rural: 2,499 or fewer people

### REQUEST FOR COMPETITIVE PRIORITY

It is the responsibility of the applicant to request and provide documentation of competitive priority in scoring of applications. Below, please check the boxes for priority you are requesting and provide explanation of the documentation provided to substantiate your request. Examples of documentation are provided.

- ☒ Application proposes to serve children and youth in ***schools designated "Priority" or "Needs Improvement" on the Iowa School Report Card*** AND is jointly submitted as a collaboration between local educational agencies receiving funds under Title I and a community-based organization or other public or private entity that contributes to the program. NOTE: This collaboration cannot include vendors. *Up to 5 additional points awarded.*

Documentation (2 pieces required): MOU with DMPS is included in this application. The Iowa School Report Card for Harding and Callanan Middle schools is included in the application.

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Examples of documentation: 1. Original signatures of joint applicants AND MOUs recognizing joint submission. 2. Look up your school on the Iowa School Report Card online at <http://reports.educateiowa.gov/schoolreportcard>.

- ☐ Application proposes to serve **a county with more than 18% child poverty.** *Up to 5 additional points awarded.*

Documentation: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Examples of documentation: Look up your county at

[https://www.cfpciowa.org/documents/filelibrary/kids\\_count/2016\\_data/2016\\_KCCP\\_0B0ECD1FC15F2.pdf](https://www.cfpciowa.org/documents/filelibrary/kids_count/2016_data/2016_KCCP_0B0ECD1FC15F2.pdf)

- ☐ Application proposes to serve rural communities (**community with population 2,499 or below**). *Up to 5 additional points awarded.*

Documentation: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Example of documentation: Look up city populations at

<https://www.census.gov/quickfacts/fact/table/US/PST045217>

NOTE: *Up to 5 additional points awarded for each category. When an application is received for multiple districts/buildings, the points will be determined by the number of districts/buildings that qualify for the points. If you are applying for more than one county, or community, provide data for each site in your application.*

## FORM A: SITE INFORMATION

*Please fill out this section for **each site** you plan to operate under the grant.*

<b>21CCLC Site Name: Harding Middle School</b>		
<b>Site Address: 203 E. Euclid Ave.</b>		
<b>City, State, Zip: Des Moines, IA 50313</b>		
<b>Phone: 515-242-8445</b>		
<b>Site Contact Person: Joy Linquist</b>		
Feeder School Name(s)	Building Number(s)	# of pupils from this school in 21 <sup>st</sup> Century Community Learning Centers Program
Catell, Madison, Oak Park, Finley, and Moulton Elementary Schools		0
<b>21CCLC Site Name: Callanan Middle School</b>		
<b>Site Address: 3010 Center St.</b>		
<b>City, State, Zip: Des Moines, IA 50312</b>		
<b>Phone: 515-242-8101</b>		
<b>Site Contact Person: Dawn Stahly</b>		
Feeder School Name(s)	Building Number(s)	# of pupils from this school in 21 <sup>st</sup> Century Community Learning Centers Program
Edmunds, Greenwood, Merrill, Hubell, King, Downtown, Walnut St. Elementary Schools		0
<b>21CCLC Site Name: Gregory and Suzie Glazer Burt Club</b>		
<b>Site Address: 2500 Forest Ave.</b>		
<b>City, State, Zip: Des Moines, IA 50311</b>		

<b>Phone: 515-528-4422 (Greg cell)</b>		
<b>Site Contact Person: Greg Grant</b>		
Feeder School Name(s)	Building Number(s)	# of pupils from this school in 21 <sup>st</sup> Century Community Learning Centers Program
King, Moulton, Edmunds, Perkins, and Monroe Elementary		0
Callanan and Harding Middle Schools		110
Roosevelt and North High School		0
<b>21CCLC Site Name:</b>		
<b>Site Address:</b>		
<b>City, State, Zip:</b>		
<b>Phone:</b>		

#### **Part A: Nondiscrimination**

As the designated applicant agency representative, I certify that the 21<sup>st</sup> Century Community Learning Centers Program will comply with federal and state laws which prohibit discrimination on the basis of gender, race, national origin, disability, age, and religion in educational programs. Multicultural, gender fair approaches will be used in planning and implementing request for applications programs. Programs will provide accommodations to students learning English as a second language.

#### **Part B: Use of Funds**

As the designated applicant agency representative, I certify that the 21<sup>st</sup> Century Community Learning Centers Program will primarily target students who attend schools eligible for Title I school wide eligible programs and their families. Funds will be spent under the guidelines for federal grants [https://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200\\_main\\_02.tpl](https://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl)

#### **Part C: Supplement, not Supplant**

As the designated applicant agency representative, I certify that funds from 21st Century Community Learning Centers Program will supplement, not supplant, existing services and funds. I further certify that funds under this program will be used to increase the level of state, local and other non-federal funds that would, in the absence of these Federal funds, be made



available for authorized programs and activities, and will not supplant federal, state, local, or non-federal funds.

#### **Part D: Fiscal Control and Accounting Procedures**

As the designated applicant agency representative, I certify that an annual fiscal audit will be conducted and adequate, accurate attendance records will be kept for the 21st Century Community Learning Centers Program. I further certify that the collaborative will 1) submit periodic program and fiscal reports as required by the state fiscal agent, including but not limited to, the number of pupils served, and expenditure of funds for which they were granted; 2) maintain records and provide access to those records when requested by the state fiscal agent; 3) maintain all supporting documentation of the status and results of the initiative for up to three years from the date of submission of the final expenditure report.

#### **Part E: Control of Funds**

As the designated applicant agency representative, I certify that it assumes responsibility for the control of funds received under this request for applications. It is acceptable to subcontract with another agency for fiscal management of the grant funds.

#### **Part F: Program Accountability**

The request for applications program manager or fiscal agent is responsible to notify the Iowa Department of Education immediately any time a deviation occurs or necessity arises to alter any of the goals, program elements, budget or other sections as stated in the request for applications. Program agrees to provide a minimum of 60 hours contact time a month and 30 days of summer school (if applicable).

#### **Part G: Evaluation and Data Collection**

As the designated applicant agency representative, I certify that the 21st Century Community Learning Centers Program agrees to collect additional data that will be necessary for the evaluation of the 21st Century Community Learning Centers Program, as may be required by the Iowa Department of Education and the U.S. Department of Education.

#### **Part H: Program Site**

As the designated applicant agency representative, I certify that the 21<sup>st</sup> Century Community Learning Centers Program will take place in a safe and easily accessible facility. The program site selected is either an elementary or secondary school-site setting or another location that is at least as available and accessible as the school site.

### **Part I: Collaboration with Schools**

As the designated applicant agency representative, I certify that the 21st Century Community Learning Centers Program was developed and will be carried out in active collaboration with the schools the students attend. Effective integration of the 21CCLC with the regular school day requires that there be a dedicated effort to achieve ongoing communication and articulation of issues between regular school and before and after school staff. Such efforts might include, but are not limited to, quarterly meetings with the principal, combining meetings or training opportunities, identifying preferred methods of communication (e.g., a note in the school mailbox, e-mail, etc.), or case conferencing regarding individual students.

### **Part J: Notice to the Community**

As the designated applicant agency representative, I certify that the community to be served by the 21<sup>st</sup> Century Community Learning Centers Program was given prior notice of this applicant's intent to submit an application.

### **Part K: Public Review of the Application**

As the designated applicant agency representative, I certify that this application and any waiver requested have been made available for public review.

### **Part L: Parent Consent**

As the designated Applicant Agency, I certify that a process will be put in place to obtain parent consent from the parents of students who participate in the proposed Community Learning Center program for the purpose of transferring records between the participant students schools and the proposed program. The Applicant agrees to meet with project staff at the Iowa Department of Education upon request.

### **Part M: Private and Public School Consultation**

As the designated Applicant Agency, I certify that I have consulted with the private and public school(s) within the boundaries of the school(s) that this application proposes to serve. I certify that the proposal meets the requirement that grantees must provide comparable opportunities for the participation of both public- and private-school students in the areas served by the grant. Include names, dates, and signatures on the separate form.

### **Part N: Grant Termination (Additional conditions in Appendix D)**

Grantees are subject to annual progress review by the Iowa Department of Education. The department may terminate a grant with a 10 day notice as a result of a non-compliance issue(s) or if federal funding is no longer available.



**NEW FORM D1: 21CCLC APPLICATION FUNDING REQUEST SUMMARY**

21CCLC TOTAL FUNDING REQUEST			
(Before and/or After School and Summer Program Funds)			
Number of program sites included in this application:	Total number of students being served (all sites for one year):	Total first-year funding request (all sites):	Total three-year funding request (all sites):
<u>3</u>	<u>110</u>	<u>\$ 217,562.75</u>	<u>\$ 652,688.25</u>

FUNDING FOR EACH SITE INCLUDED IN THIS APPLICATION					
NOTE: A <b>program site</b> may serve students from many schools. For example, a location that serves students from three (3) different schools would be considered one Program Site.					
Name of Program Site(s) (School Year)	Year 1 Funding Request	Year 2 Funding Request	Year 3 Funding Request	Total Funding Request (3-year total)	Number of Students Served per site per year
Gregory and Suzie Glazer Burt Club	\$151,645.50	\$151,645.50	\$151,645.50	\$454,936.50	110
	\$	\$	\$	\$	
	\$	\$	\$	\$	

Name of Program Site(s) (Summer School)					
Callanan Middle School	\$32,958.63	\$32,958.63	\$32,958.63	\$98,875.89	55
Harding Middle School	\$32,958.63	\$32,958.63	\$32,958.63	\$98,875.89	55

**FORM D2: 21ST CENTURY COMMUNITY LEARNING CENTERS GRANT PROGRAM BUDGET**

Applicant Agency:

Boys & Girls Clubs of Central Iowa

**Afterschool** Site: Gregory & Suzie Glazer Burt Club

Directions: Provide a proposed budget for each proposed program site. Totals are to be listed on Form D1.

**Restrictions:** Please refer to **Section II C** of the RFA for specific budget restrictions. **Students Served:** 110 (D1) **Students Enrolled** 1,335

Category	Year 1		Year 2		Year 3		Totals
	Student Program	Family Literacy	Student Program	Family Literacy	Student Program	Family Literacy	
Personnel	\$104,958.00	\$200.00	\$104,958.00	\$200.00	\$104,958.00	\$200.00	\$315,474.00
Staff Travel	\$900.00		\$900.00		\$900.00		\$2,700.00

Materials	\$11,000.00	\$1,500.00	\$11,000.00	\$1,500.00	\$11,000.00	\$1,500.00	\$37,500.00
Professional Development (minimum 5% per year)	\$6,937.50		\$6,937.50		\$6,937.50		\$20,812.50
Student Access, Transportation etc. (maximum 8% per year)	\$11,100.00		\$11,100.00		\$11,100.00		\$33,300.00
Evaluation (maximum 4% per year)	\$5,550.00		\$5,550.00		\$5,550.00		\$16,650.00
Administrative/ Indirect Costs (maximum 8% per year)	\$9,500.00		\$9,500.00		\$9,500.00		\$31,700.00
<b>Totals</b>	\$149,945.50	\$1,700.00	\$149,945.50	\$1,700.00	\$149,945.50	\$1,700.00	\$458,136.50

Required: **One form D2 per site**. Please reproduce this page for **each** site included in the application. Reproduce a page for **each Summer school** site. NOTE: This is a projected budget and you can make line item adjustments when approved by IDOE. See the budget guide for more information. You are required to provide documentation of enrollment to the IDOE upon request.

**FORM D2: 21ST CENTURY COMMUNITY LEARNING CENTERS GRANT PROGRAM BUDGET**

Applicant Agency: Boys & Girls Clubs of Central Iowa

Summer School Site: Callanan Middle School

Directions: **Provide a proposed budget for each proposed program site.** Totals are to be listed on Form D1.

**Restrictions:** Please refer to **Section II C** of the RFA for specific budget restrictions. Students **Served:** 55 (D1) Students **Enrolled** 592

Category	Year 1		Year 2		Year 3		Totals
	Student Program	Family Literacy	Student Program	Family Literacy	Student Program	Family Literacy	
Personnel	\$25,473.63		\$25,473.63		\$25,473.63		\$76,420.88
Staff Travel	\$200.00		\$200.00		\$200.00		\$600.00
Materials	\$2,000.00	\$500.00	\$2,000.00	\$500.00	\$2,000.00	\$500.00	\$7,500.00
Professional Development (minimum 5% per year)	\$1,650.00		\$1,650.00		\$1,650.00		\$4,950.00
Student Access, Transportation etc. (maximum 8% per year)	\$1,980.00		\$1,980.00		\$1,980.00		\$5,940.00
Evaluation (maximum 4% per year)	\$825.00		\$825.00		\$825.00		\$2,475.00

Administrative/ Indirect Costs (maximum 8% per year)	\$330.00		\$330.00		\$330.00		\$990.00
<b>Totals</b>	\$32,458.63	\$500.00	\$32,458.63	\$500.00	\$32,458.63	\$500.00	\$98,875.88

Required: **One form D2 per site.** Please reproduce this page for **each** site included in the application. Reproduce this page for **each Summer school** site. NOTE: This is a projected budget and you can make line item adjustments when approved by IDOE. See the budget guide for more information. You are required to provide documentation of enrollment to the IDOE upon request.

**FORM D2: 21ST CENTURY COMMUNITY LEARNING CENTERS GRANT PROGRAM BUDGET**

Applicant Agency: Boys & Girls Clubs of Central Iowa **Summer School** Site: Harding Middle School

Directions: **Provide a proposed budget for each proposed program site.** Totals are to be listed on Form D1.

**Restrictions:** Please refer to **Section II C** of the RFA for specific budget restrictions. **Students Served:** 55 (D1) **Students Enrolled** 743

Category	Year 1		Year 2		Year 3		Totals
	Student Program	Family Literacy	Student Program	Family Literacy	Student Program	Family Literacy	
Personnel	\$25,473.63		\$25,473.63		\$25,473.63		\$76,420.88
Staff Travel	\$200.00	\$500.00	\$200.00	\$500.00	\$200.00	\$500.00	\$600.00



Materials	\$2,000.00		\$2,000.00		\$2,000.00		\$7,500.00
Professional Development (minimum 5% per year)	\$1,650.00		\$1,650.00		\$1,650.00		\$4,950.00
Student Access, Transportation etc. (maximum 8% per year)	\$1,980.00		\$1,980.00		\$1,980.00		\$5,940.00
Evaluation (maximum 4% per year)	\$825.00		\$825.00		\$825.00		\$2,475.00
Administrative/ Indirect Costs (maximum 8% per year)	\$330.00	\$500.00	\$330.00	\$500.00	\$330.00	\$500.00	\$990.00
<b>Totals</b>	\$32,458.63		\$32,458.63		\$32,458.63		\$98,875.88

Required: **One form D2 per site**. Please reproduce this page for **each** site included in the application. Reproduce this page for **each Summer school** site. NOTE: This is a projected budget and you can make line item adjustments when approved by IDOE. See the budget guide for more information. You are required to provide documentation of enrollment to the IDOE upon request.

**2 CFR 200.331(b) requires states to conduct a risk assessment-** Each Quarter your claim is reviewed for the amount (over or below quarterly average) and for restricted categories (like PD). **We are adding a quarterly attendance check.** **Your D1 number is the number of students you proposed to serve and are receiving federal funds for.** The Enrollment number is the actual number of students you currently serve.

The Grant Application requires you to serve 70% of the D1 number by the end of year 1.

The Grant Application requires you to serve 80% of the D1 number by the end of year 3.

If your recruiting methods are effective and you maintain a student leadership group and engage them with telling other students about the activities offered in afterschool, you should have no trouble meeting this goal.

If your program provides engaging activities and you develop positive relationships with the students, you should have no trouble with increasing regular attendance (even with a history of chronic absenteeism).

**If you are having trouble with meeting your goals, you are responsible to contact the SEA for help.** (email: [vic.jaras@iowa.gov](mailto:vic.jaras@iowa.gov)). There are many options that can help increase enrollment, attendance and decrease referrals in this program.

**Failure to meet your attendance goals may ultimately result in a reduction in your federal funding.**

### FORM D3: APPLICANT AGENCY'S FISCAL RESOURCE INFORMATION

It is recommended that each applicant, including school districts, public entities, or government agencies, possess sufficient fiscal resources in order to start up and operate the program being requested for a period of up to three months.

- ☐ Check this box if you are a public entity, (e.g., a local education agency, state college or university, community college, or a governmental entity), and identify your agency's funding source within your organization (e.g., budget line item number, account number, or any other applicable reference,) that will be used to start up and operate the program for up to three months.

- ☐ Check this box if you are a private nonprofit organization, private for profit organization, community-based organization, or Tribal Council. In this section, list and describe fiscal resources (cash, line of credit, emergency loans, etc) the agency has or can access to cover initial start up and operating costs, or as may be necessary for program operation. Fiscal resource information should be specific (e.g., bank or lender names; name of the holder of the account.)\*

**Bankers Trust Account Holder: Jodie Warth**

**Bankers Trust Checking Account: \$141,172.18**

**Bakers Trust Line of Credit: \$200,000.00**

**Bankers Trust Available Credit Card Balance: \$75,000.00**

**Endowment: \$48,813.73**

**Endow Iowa: \$54,429.74**

**Wells Fargo Securities: \$2,981,974.20**

**Wells Fargo Investments: \$532,901.46**

**Total: 4,034,291.31**

\* Note: If you do not have the financial resources available equal to the amount of funding you are requesting, you do not have the financial capacity for this project.

Agencies that do not have adequate fiscal resources on hand are eligible to participate in the application process. However, the applicant must describe in this section the agency's plan to secure the necessary fiscal resources for this program application.

\* Note: Agencies must validate their resources before any award can be made.

\_\_\_ Alaskan Native Americans

## FORM F: PRIVATE SCHOOL CONSULTATION MEETING LOG

***Equitable Participation of Private, Non-Public School Students:*** Students, teachers, and other educational personnel are eligible to participate in 21CCLC programs on an equitable basis, which is determined by a pre-application consultation. A public school or other public or private entity that is awarded a grant must provide equitable services to private, non-public school students and their families. In designing a program that meets this requirement, grantees must provide comparable opportunities for the participation of both private and public school students in the area served by the grant. Given this requirement, a private school that is awarded a grant must provide equitable services to the public school students and families and vice versa.

***Grantees must consult with private and non-public school officials*** during the design and development of the 21CCLC program on issues such as how the children's needs will be identified and what services will be offered. Services and benefits provided to private school students must be secular, neutral, and non-ideological. Consultation involves communication and discussions between LEAs and private school officials on key issues that are relevant to the equitable participation of eligible private school students, teachers, and other education personnel in *ESEA/ESSA* programs. Consultation with non-public schools should occur within the first month of preparing an application for funding. Applications must provide a log of communications in Appendix A that includes contacts, meeting dates and times, and outcomes.


***The required form included in Appendix A*** provides a template for outreach and documentation of consultation with non-public entities. Meaningful consultation provides a genuine opportunity for all parties to express their views, to have their views seriously considered, and to discuss viable options for ensuring equitable participation of private school students, teachers, and other education personnel. Adequate notice of such consultation is critical in ensuring meaningful consultation and the likelihood that those involved will be well prepared with the necessary information and data for decision-making. Consultations should take place in September or October.

Private schools may apply for this grant and are likewise held to the standard requirements of equitable participation and timely and meaningful consultation. Private school grantees must provide equitable access to the program for all public school students and their families who reside in the geographic area of the private school. Private schools, where applicable, must consult with public schools.

Contact Steve Crew with the Iowa Department of Education at [steve.crew@iowa.gov](mailto:steve.crew@iowa.gov) with questions about non-public consultation.

**To include in Form F: contact names, phone numbers, email addresses and dates of consultation. Include more information than less.**

**Note: Outcomes for your consultation: A) Services will be provided, name site, and number of children to be served, B) Services were declined.**

	<b>Private School Consultation Meeting Log</b>	
	<b>Date:</b> 11/13/18	
	<b>Time</b>	
	<b>Location</b>	

**Meeting called by:**

**Type of meeting:**

**Attendees:** (Attach attendance sign-in sheet)

----- Agenda Topics -----		
<p><b>Welcome</b> [Insert Name] [Insert time allocation]</p> <p><u>Discussion:</u> Amanda Franze reached out to Martin Flaherty, the Principal for Holy Catholic Family School, by email and phone on 11/13/18 and 11/19/18, to discuss a collaboration with Boys &amp; Girls Clubs for the upcoming summer and school year.</p> <p><u>Conclusions:</u> I am waiting to hear back from Martin and will continue to follow-up with the office.</p> <hr/>		
<p><u>Action Items:</u> Follow-up with the principal, Martin again.</p> <hr/>	<p>Person responsible:</p> <p>Amanda Franze</p>	<p>Deadline:</p> <p>11/30/18</p>
<p><b>Resources for Non-Public Schools</b> [Insert Name] [Insert time allocation]</p>		

<u>Discussion:</u> _____  		
<u>Conclusions:</u> _____  		
<u>Action Items:</u>  Follow-up with Martin in the spring to see if students are interested in participating. _____	Person responsible:  <u>Mary Lou Warner</u>	Deadline:  <u>04/30/19</u>

*Continues on next page.*

<b>Consultation Procedures</b>	[Insert Name]	[Insert time allocation]
<u>Discussion:</u> _____  		
<u>Conclusions:</u> _____  		



<u>Action Items:</u>  <hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/> <hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/>	Person responsible:  <hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/> <hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/>	Deadline:  <hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/> <hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/>
<div style="display: flex; justify-content: space-between;"> <span><b>Questions</b></span> <span>All Staff</span> <span>[Insert <i>time allocation</i>]</span> </div>  <u>Discussion:</u> <hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/> <hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/>  <u>Conclusions:</u> <hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/> <hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/> <hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/>		
<u>Action Items:</u>  <hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/> <hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/>	Person responsible:  <hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/> <hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/>	Deadline:  <hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/> <hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/>


Outcome of Consultation Participation (check the appropriate box)	The private school <u>will</u> participate.	The private school <u>will not</u> participate.
		X

**Other Information**

<b>Resource persons:</b>	
<b>Special notes:</b>	

Note: This is not an official U.S. Department of Education document. Adapted with permission from NCLB *Private School Services, Local Education Agency Resource Guide, A Handbook for District Administrators*, Orange County, Calif., Department of Education, 2006.

**Note: Outcomes for your consultation: A) Services will be provided, name site, and number of children to be served, B) Services were declined.**

	<p><b>Private School Consultation Meeting Log</b></p> <p><b>Date:</b> 11/13/18</p> <p><b>Time</b></p> <p><b>Location:</b> Email and Phone</p>
---	---

**Meeting called by:**

**Type of meeting:**

**Attendees:** (Attach attendance sign-in sheet)

----- Agenda Topics -----		
<p><b>Welcome</b> [Insert Name] [Insert time allocation]</p> <p><u>Discussion:</u> Amanda Franze reached out to Christie Stover, the Principal for Bergman Academy, by email and phone on 11/13/18 and 11/19/18, to discuss a collaboration with Boys &amp; Girls Clubs for the upcoming summer and school year. Amanda spoke with Christie over the phone and she is happy to advertise the program to her students.</p> <p><u>Conclusions:</u> Christie will advertise this opportunity to students.</p> <hr/>		
<p><u>Action Items:</u></p> <p><u>Send Christie a program overview and more information for students.</u></p> <hr/>	<p>Person responsible:</p> <p>Amanda Franze</p>	<p>Deadline:</p> <p>11/28/18</p>

<b>Resources for Non-Public Schools</b> [Insert <i>Name</i> ]      [Insert <i>time allocation</i> ]		
<u>Discussion:</u> <u>Emailed Christie a program overview on 11/28/19.</u>		
<u>Conclusions:</u> <u>We will hold 5 spots for Bergman Academy students.</u>		
<u>Action Items:</u>  Reach out to Christie in the spring if the project is accepted. Mary Lou will send Christie a program flyer to advertise if the program is accepted. <hr/>	Person responsible:  <u>Mary Lou Warner</u>	Deadline:  <u>04/30/19</u>

*Continues on next page.*

<b>Consultation Procedures</b> [Insert <i>Name</i> ]      [Insert <i>time allocation</i> ]		
<u>Discussion:</u> _____  _____		
<u>Conclusions:</u> _____  _____		
<u>Action Items:</u>	Person responsible:	Deadline:

_____	_____	_____
<b>Questions</b>	All Staff	[Insert <i>time allocation</i> ]
<u>Discussion:</u> _____ _____ _____		
<u>Conclusions:</u> _____ _____ _____		
<u>Action Items:</u>	Person responsible:	Deadline:
_____	_____	_____

Outcome of Consultation Participation (check the appropriate box)	The private school <u>will</u> participate.	The private school <u>will not</u> participate.
	X	

### Other Information

<b>Resource persons:</b>	
<b>Special notes:</b>	

Note: This is not an official U.S. Department of Education document. Adapted with permission from NCLB *Private School Services, Local Education Agency Resource Guide, A Handbook for District Administrators*, Orange County, Calif., Department of Education, 2006.

Note: Outcomes for your consultation: A) Services will be provided, name site, and number of children to be served, B) Services were declined.

**Certification:** As the authorized representative of the Applicant Agency, and on behalf of the 21st Century Community Learning Centers Program, I agree to fulfill all of the above agreements and conditions.

Signature of Applicant Agency Representative on behalf of the 21st Century Community Learning Centers Program	Applicant Agency Name
<i>Joelle J. Warr</i>	Boys & Girls Clubs of Central Iowa

**Certification:** As the designated local education agency representative, I agree to fulfill all of the above agreements and conditions. In addition, I certify that the local education agency (school and district) agrees to collect and share with program partner agencies additional education achievement data, attendance and other requested data that will be necessary for the evaluation of the 21st Century Community Learning Centers Program, as may be required by the Iowa Department of Education.

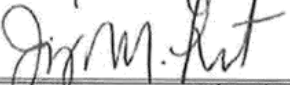

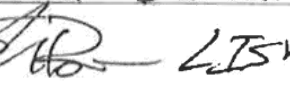
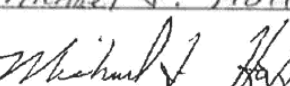
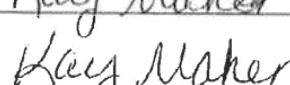
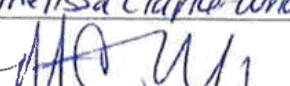
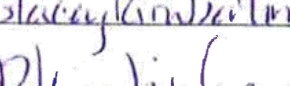

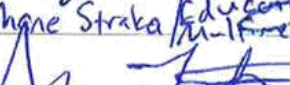
Signature of Local Education Agency Superintendent	Local Education Agency Name
<i>[Signature]</i>	Des Moines Public Schools
Signature of Site Principal for Each 21st Century Community Learning Centers-Funded Site	Site Name
<i>Dawn Stager</i>	Callan Middle School
<i>[Signature]</i>	Harding Middle School

The building principal will be provided with the D-2 form for their building, showing the number of children to be served and the budget allocated to provide services for those children. The building principal agrees to meet quarterly to discuss the effectiveness of the program in meeting the needs of the children. The building principal provides Free and Reduced Price Lunch status on individual students as needed.

### FORM C: COLLABORATIVE SIGNATURES

Every 21CCLC program shall be developed, implemented, evaluated, and sustained through a collaborative process that includes parents, youth, and representatives of participating school sites (e.g., classroom teachers, custodial staff, support staff, etc.), governmental agencies, such as city and county parks and recreation departments, community organizations, and the private sector.

**Applications only allowed up to three (3) additional pages for signatures.**

Name/Signature		Agency Affiliation	
Name/Title	Joy Lingquist	Agency	Harding Middle School
Signature		Address	203 E. Edgell Ave
		City/Zip	Des Moines 50313
		Phone	515-242-8445
Name/Title	Dawn Stahly	Agency	Callanan Middle School
Signature		Address	3010 Center St.
		City/Zip	Des Moines 50312
		Phone	515-242-8101
Name/Title	Shawn Beilman LISW	Agency	Callanan Middle School
Signature		Address	3010 Center St.
		City/Zip	Des Moines 50312
		Phone	515-242-8101
Name/Title	Michael J. Hoffman	Agency	Des Moines Area Community College
Signature		Address	2006 South Ankeny Blvd.
		City/Zip	Ankeny 50023
		Phone	515-256-4901
Name/Title	Kay Maher	Agency	DMAACC Continuing Ed.
Signature		Address	2006 S. Ankeny Blvd.
		City/Zip	Ankeny 50023
		Phone	515-697-7710
Name/Title	Melissa Clarke Whiff	Agency	Courage League Sport
Signature		Address	4405 12th
		City/Zip	Urbandale
		Phone	421 402
Name/Title	Stacey Kunkin Director	Agency	Culture LLC
Signature		Address	P.O. Box 3853
		City/Zip	Urbandale
		Phone	515 273 8581
Name/Title	Ngan Hoang Assist Dir of Outreach	Agency	Girl Scouts of Greater IA
Signature		Address	10175 Hickman Rd
		City/Zip	Des Moines 50310
		Phone	515-988-9786
Name/Title	Shane Straka Education Specialist	Agency	IPTV
Signature		Address	6750 Corporate Drive, PO Box 6450
		City/Zip	Johston, IA 50131
		Phone	515-725-9723



Services ([https://directory.iowa.gov/service/Index?\\_ga=1.101492737.1604613096.1488473035&ia\\_slv=15445584386889](https://directory.iowa.gov/service/Index?_ga=1.101492737.1604613096.1488473035&ia_slv=15445584386889))



# Callanan Middle School

Hearland | Des Moines Independent Community | Middle School

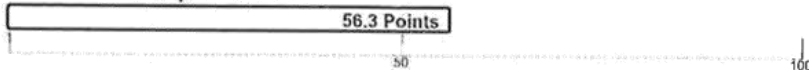
Grades: 06, 07, 08 | Total Students: 592

Expand all

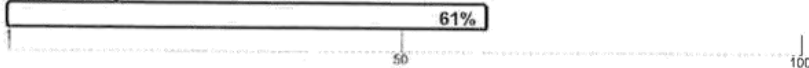
Social ([https://directory.iowa.gov/social/Index?ia\\_slv=15445584386889](https://directory.iowa.gov/social/Index?ia_slv=15445584386889))

## 2017

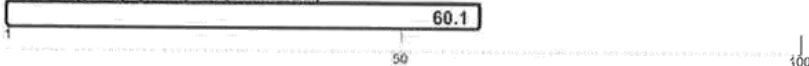
### Rank: Needs Improvement



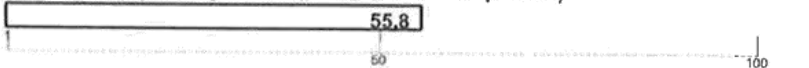
### Proficiency



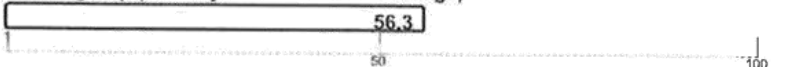
### Closing Gap (FRL, IEP, and ELL)



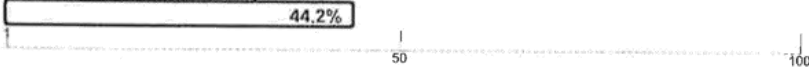
### Closing Gap (Minority student, within school comparison)



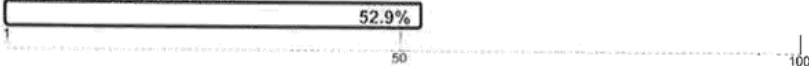
### Closing Gap (Minority student to state average)



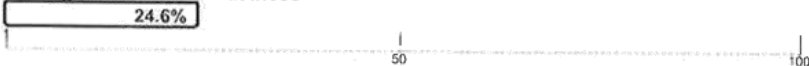
### College and Career Ready Growth



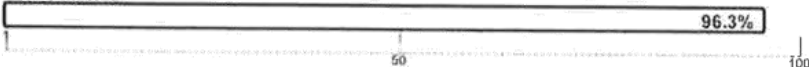
### Annual Expected Growth



### College and Career Readiness



### Attendance

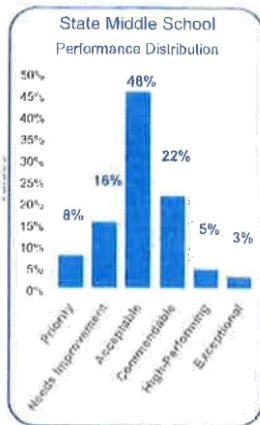
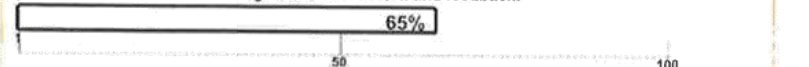


### Staff Retention



### Parent Involvement Teacher Survey Results

The survey results are not included in the school rating calculation. The results are displayed to provide additional context and generate discussion and feedback.



### Previous Year:

Needs Improvement 55.3 pts

Services ([https://directory.iowa.gov/service/Index?\\_ga=1.101492737.1604613096.1488473035&ia\\_slv=1544558426028](https://directory.iowa.gov/service/Index?_ga=1.101492737.1604613096.1488473035&ia_slv=1544558426028))



# Harding Middle School

Heartland | Des Moines Independent Community | Middle School

Grades: 06, 07, 08 | Total Students: 743

Expand all

Social ([https://directory.iowa.gov/social/Index?ia\\_slv=1544558426028](https://directory.iowa.gov/social/Index?ia_slv=1544558426028))

## 2017

### Rank: Priority

50.3 Points

### Proficiency

54.3%

### Closing Gap (FRL, IEP, and ELL)

44.1

### Closing Gap (Minority student, within school comparison)

59.7

### Closing Gap (Minority student to state average)

55.3

### College and Career Ready Growth

39.1%

### Annual Expected Growth

48.5%

### College and Career Readiness

13.8%

### Attendance

94.7%

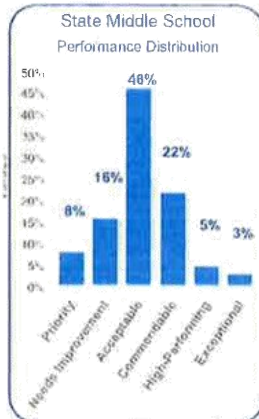
### Staff Retention

84.7%

### Parent Involvement Teacher Survey Results

The survey results are not included in the school rating calculation. The results are displayed to provide additional context and generate discussion and feedback.

66%



### Previous Year:

Priority

51.9 pts



## Form E: Minority Impact Statement

Pursuant to 2008 Iowa Acts, HF 2393, Iowa Code Section 8.11, all grant applications submitted to the State of Iowa which are due beginning January 1, 2009 shall include a Minority Impact Statement. This is the state's mechanism to require grant applicants to consider the potential impact of the grant project's proposed programs or policies on minority groups.

Please choose the statement(s) that pertains to this grant application. Complete all the information requested for the chosen statement(s).

- ☐ The proposed grant project programs or policies could have a disproportionate or unique positive impact on minority persons.

Describe the positive impact expected from this project:

Indicate which group is impacted:

- ☐ Women
- ☐ Persons with a Disability
- ☐ Blacks
- ☐ Latines
- ☐ Asians
- ☐ Pacific Islanders
- ☐ American Indians
- ☐ Alaskan Native Americans
- ☐ Other

Describe the positive impact expected from this project: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

- ☐ The proposed grant project programs or policies could have a disproportionate or unique negative impact on minority persons.

Describe the negative impact expected from this project:

\_\_\_\_\_

\_\_\_\_\_

Present the rationale for the existence of the proposed program or policy.

Provide evidence of consultation of representatives of the minority groups impacted.

Indicate which group is impacted:

- ☐ Women
- ☐ Persons with a Disability
- ☐ Blacks
- ☐ Latines
- ☐ Asians
- ☐ Pacific Islanders
- ☐ American Indians

☐ Alaskan Native Americans  
☐ Other

- ☒ The proposed grant project programs or policies are not expected to have a disproportionate or unique impact on minority persons.

Present the rationale for determining no impact

The 21<sup>st</sup> CCLE is not expected to be harmful or have a disproportionate impact on participants. The proposed project is offered to all students at Callanan and Harding Middle Schools, and will benefit both minority and non-minority students.

I hereby certify that the information on this form is complete and accurate, to the best of my knowledge:

Name: John J. Mark

Title: Chief Executive Officer, Boys & Girls Clubs of Central Iowa

### Definitions

"Minority Persons", as defined in Iowa Code Section 8.11, mean individuals who are women, persons with a disability, Blacks, Latinos, Asians or Pacific Islanders, American Indians, and Alaskan Native Americans.

"Disability", as defined in Iowa Code Section 15.102, subsection 5, paragraph "b", subparagraph (1):

b. As used in this subsection:

(1) "*Disability*" means, with respect to an individual, a physical or mental impairment that substantially limits one or more of the major life activities of the individual, a record of physical or mental impairment that substantially limits one or more of the major life activities of the individual, or being regarded as an individual with a physical or mental impairment that substantially limits one or more of the major life activities of the individual.

"Disability" does not include any of the following:

- (a) Homosexuality or bisexuality.
- (b) Transvestism, transsexualism, pedophilia, exhibitionism, voyeurism, gender identity disorders not resulting from physical impairments or other sexual behavior disorders.
- (c) Compulsive gambling, kleptomania, or pyromania.
- (d) Psychoactive substance abuse disorders resulting from current illegal use of drugs.

"State Agency", as defined in Iowa Code Section 8.11, means a department, board, bureau, commission, or other agency or authority of the State of Iowa.



**BOYS & GIRLS CLUBS  
OF CENTRAL IOWA**

Boys & Girls Clubs of Central Iowa  
1421 Walker St.  
Des Moines, IA 50316  
515 242 7925  
[www.bgcci.org](http://www.bgcci.org)

## **Memorandum of Understanding**

between

Boys & Girls Clubs of Central Iowa

And

CultureALL

This Memorandum of Understanding (MOU) sets forth the terms and understanding between Boys & Girls Clubs of Central Iowa and CultureALL, who will collaborate to provide 21<sup>st</sup> CCLC services to students attending Callanan and Harding Middle Schools.

Partner name: CultureALL

Partner Representative: Stacey Kimberlin

Position: Program Director

Address: PO Box 3913, Urbandale, IA 50323

Telephone: (515) 273-8569 ext. 1

Email: [stacey@cultureall.org](mailto:stacey@cultureall.org)

Organization Name: Boys & Girls Clubs of Central Iowa

Organization Representative: Jodie Warth

Position: Chief Executive Officer

Address: 1421 Walker St., Des Moines, IA 50316

Telephone: (515) 242-7925

Email: [jwarth@bgcci.org](mailto:jwarth@bgcci.org)

## **Background**

CultureALL and Boys & Girls Clubs of Central Iowa have partnered for the past 2 years to bring culture programming to our middle school Club sites. CultureALL programming allows our youth to explore different cultures through music, art, clothes, dance, and



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515-242-7925  
www.bgccii.org

language. CultureALL will provide their culture programming for our 21<sup>st</sup> CCLC middle school participants.

## **Purpose**

The purpose of this MOU is to establish an agreement among the above mentioned parties concerning their respective roles and responsibilities for implementation of a 21<sup>st</sup> Century Community Learning Center (CCLC) subgrant.

The agreement is to establish and coordinate joint processes and procedures for the provision of the 21<sup>st</sup> CCLC program providing the following services to targeted students and families:

- Provide programming centered around exploring cultures' arts, clothes and language

## **21<sup>st</sup> Century Community Learning Centers Vision**

The purpose of our partnership is to meet our vision of creating a safe, supportive environment that engages and motivate central Iowa youth in reaching their full potential. Every day this vision is seen through our strategic programming with hands-on learning opportunities.

## **Duties of Parties**

The Boys & Girls Clubs of Central Iowa will:

Provide safe, fun environment for our target group of students from Callanan and Harding Middle Schools

Serve as the fiscal agent for this grant

Provide staff and volunteers to manage the program



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OF CENTRAL IOWA**

Boys & Girls Clubs of Central Iowa  
421 Walker St.  
Des Moines, IA 50319  
515-242-7825  
www.bgccl.org

### CultureALL will:

Run a 6-week Culture program with our 21<sup>st</sup> CCLC middle school members. Fees are \$185 for the first hour, \$75 for the second, and \$50 for each additional hour per ambassador per day.

### **Advisory Team Roles and Responsibilities**

The 21<sup>st</sup> CCLC committee will plan the quarterly family activities mentioned in this MOU. This group will be made up of Boys & Girls Clubs staff, Des Moines Public Schools staff, community partners, and parents of participants.

### **Funding and Support**

The 21<sup>st</sup> CCLC program will pay for the CultureALL program fees for our middle school members' for summer and school-year programming. The CultureALL program provides the supplies and speakers for each program session.

### **Signatures**

All partners in this agreement sign to confirm their acceptance of its terms by their signatures.

Stacey Kimberlin

Partner Signature

Stacey Kimberlin

Printed Name

Program Director

Position

CultureALL

Organization

December 7, 2018

Date

Jodie L. Wark

Partner Signature

Jodie L. Wark

Printed Name

CEO

Position

BGCCL

Organization

12-9-18

Date





## Community Partnership Agreement

**Our Vision:** To be the model for urban education in the United States

**Our Mission:** The Des Moines Public Schools exists so that the students graduate with the knowledge, skills, and abilities to be successful at the next stage of their lives

Des Moines Public Schools is a partner in the Coalition for Community Schools because we believe helping students and families meet basic needs at home and in the community will support the district's efforts to prepare students academically for the next stage of their lives. The guiding principles for Community Schools are to create, strengthen, and expand the bridge between the school and the community. While DMPS is charged with the academic education of nearly 33,000 students, we know our success is dependent on the wrap-around supports that so many of our students need and that our partners play an important role in providing.

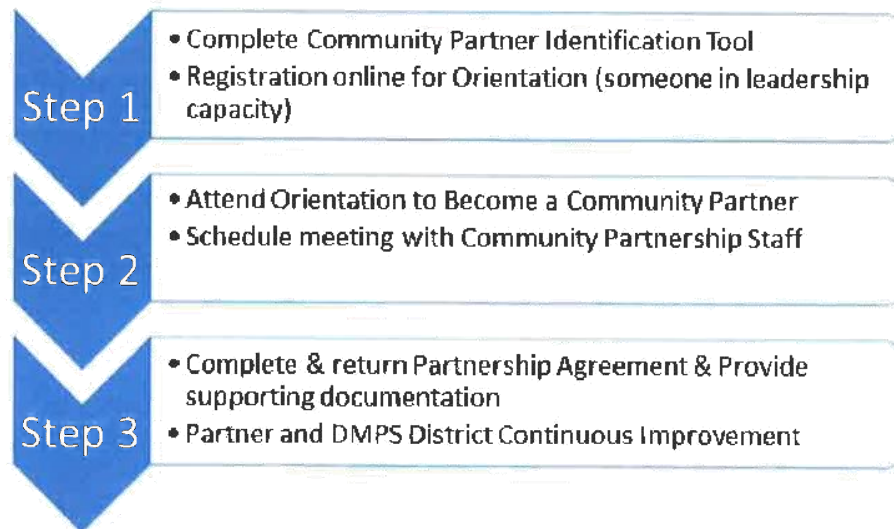
Thank you for partnering with DMPS to help improve student outcomes, improved student engagement and social awareness that ultimately will help develop them through the next stage of their lives.

Thomas Ahart, Superintendent

*It is not enough to open the gates of opportunity; all of our children have to be able to walk through those gates." - Lyndon B. Johnson*

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## Establishing a Community Partnership



Step 4: Upon approval the Community School Site Coordinator will assist you in working with the schools to set up meetings to arrange services within the school. The services provided must be in coordination with each individual school schedule and should not disrupt the school day. Maintain regular communication with Community School Site Coordinator.

Step 5: Maintain ongoing contact with district office and school personnel to ensure that we stay aligned with our goals. Provide documentation of program outcomes and student information as outlined in Community Partnership Agreement.

*Please Note: If you are not interested in becoming DMPS partner you may still utilize DMPS facilities by contacting Community Education online at <https://comm.ed.dmschools.org/reserve/> or 515-242-8521.*

## Data Sharing

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To obtain information regarding students served you must do the following:

1. Turn in all necessary documentation as outlined in the CPA.
2. Provide the appropriate releases to the Community Partnership Coordinator
3. Maintain accurate excel spreadsheets of students involved with your program and submit to the Community Partnership Coordinator quarterly.
4. Maintain regular communication with Community Partnership Coordinator.

## Community Schools Contacts

*Alone we can do so little; together we can do so much" — Helen Keller*

### District Office

Allyson Vukovich – Director of Community in Schools	515-242-8376 or 515-864-1049 (mobile)
Vanessa Howell - Community Partnership Coordinator	515-242-7989 or 614-390-9565 (mobile)
Jill Padgett – District Community Schools Coordinator	515-242-8364
Heidi Brown – Before and After School District Program Coordinator	515-242-7561
Stephanie McFarland – Behavioral Health Services Coordinator	515-242-8479

### Seavo Full Service Community School

Lyn Marchant  
[Lynette.marchant@dmschools.org](mailto:Lynette.marchant@dmschools.org)  
515-242-7627

### Central Campus

Sonya Smith  
[sonya.smith@dmschools.org](mailto:sonya.smith@dmschools.org)  
515-242-3123

### East High School

Antonia (Tonie) Valadez  
[antonia.valadez@dmschools.org](mailto:antonia.valadez@dmschools.org)  
515-242-7741

### Hoover High School

Gretchen Critelli  
[Gretchen.critelli@dmschools.org](mailto:Gretchen.critelli@dmschools.org)  
515-242-7874

### Lincoln High School

Cara Edmondson  
[Cara.edmondson@dmschools.org](mailto:Cara.edmondson@dmschools.org)  
515-242-8452

### North High School

Tim Johnson  
[timothy.johnson@dmschools.org](mailto:timothy.johnson@dmschools.org)  
515-242-7296

### Roosevelt High School

Lupe Thomason  
[Lupe.thomason@dmschools.org](mailto:Lupe.thomason@dmschools.org)  
515-242-7666





## Community Schools Contacts

### Capitol View Elementary School

Julanda Taylor

[Julanda.taylor@dmschools.org](mailto:Julanda.taylor@dmschools.org)

515-242-7547

### King Elementary School

Al Perez

[Alfonso.perez@dmschools.org](mailto:Alfonso.perez@dmschools.org)

515-242-7930

### Lovejoy Elementary School

Theron Hobbs

[Theron.hobbs@dmschools.org](mailto:Theron.hobbs@dmschools.org)

515-242-7716

### McKinley Elementary School

Molly Girsch

[Molly.girsch@dmschools.org](mailto:Molly.girsch@dmschools.org)

515-242-8304

### Monroe Elementary School

Lesley Christensen

[lesleyann.christensen@dmschools.org](mailto:lesleyann.christensen@dmschools.org)

515-242-8373

### Morris Elementary School

Brad Buckley

[Bradley.buckley@dmschools.org](mailto:Bradley.buckley@dmschools.org)

515-242-7243

### Moulton Elementary School

Brent Osborne

[Brent.osborne@dmschools.org](mailto:Brent.osborne@dmschools.org)

515-242-8480

### Samuelson Elementary School

Pashion Muhammad

[Pashion.muhammad@dmschools.org](mailto:Pashion.muhammad@dmschools.org)

515-242-7941



## COMMUNITY PARTNERSHIP AGREEMENT

### DES MOINES PUBLIC SCHOOLS AND ORGANIZATION

---

*Our Vision: To be the model for urban education in the United States*

*Our Mission: The Des Moines Public Schools exists so that the students graduate with the knowledge, skills, and abilities to be successful at the next stage of their lives*

➡ This Community Partnership Agreement (CPA) describes and confirms an agreement between Des Moines Public Schools (DMPS) and Boys & Girls Clubs of Central Iowa for January 1, 2019- December 31, 2019. The purpose of this CPA is to formalize and clarify expectations of this partnership.

DMPS strives to partner with community agencies to provide: tutoring, mentoring, academic and career planning, student activities, family engagement, and social and emotional services that are aligned with the goals of the Des Moines Public Schools.

#### ➡ Organization Description

##### Mission Statement

To inspire and enable all young people, especially those that need us most, to reach their full potential as productive, caring, and responsible citizens.

##### Core Organizational Values

#### DMPS Responsibilities

Provide access to the school sites and space necessary, in collaboration with all school-sponsored events. Assign a Community School Site Coordinator for each school pattern that is the point-of-contact for the Organization. Together the Coordinator and Organization will develop the *school specific* schedule and specific goals as needed. DMPS will work with the organization to identify students that the program aims to serve and may inform parents/guardians about the program in coordination with building site team.

DMPS will provide information on emergency procedures for schools.

DMPS can provide evaluations for all programming using the Youth Program Quality Assessment tool (YPQA) [www.cypq.org/assessment](http://www.cypq.org/assessment). Depending on where you are providing services in our schools you may receive reporting requirements from the Community School Coordinator. DMPS will not share any YPQA assessments or scores with any outside entity without the Organization's written permission.

#### Organization Responsibilities

1. CPAs must be completed yearly and submitted to the Office of Schools-Learning Services Office.
2. Keep in regular communication with district and work with Community Partnership Coordinator, District Community Schools Coordinator and Community School Coordinators to ensure they have the following information as necessary:
  - Length of program, and the dates and times offered
  - Intended outcome/impact of the program and how it is measured
  - Names and credentials of organization staff providing the programming
  - Contact information for the program staff and their direct supervisor

A list of students served (first name, last name, date of birth, and/or DMPS student ID number) with the accompanying release will be provided to Community Partner Coordinator quarterly to ensure accurate data.

Organization will be familiar with the student school discipline policies as well as the personnel policies that guide behavior of professionals in the schools. If any organization staff fail to comply with the policies they shall asked to leave and not allowed to provide services in any school in DMPS.

#### Disclaimer

Organization staff is not to be considered DMPS staff, and no joint venture has been established through any provision of this CPA, or any verbal discussions between the Parties to this CPA.

The Parties enter into this CPA while wishing to maintain their own separate and unique missions and mandates, and their own accountabilities. Unless specifically provided otherwise, the cooperation among the Parties as outlined in this CPA shall not be construed as a partnership or other type of legal entity or personality. Each Party shall accept full and sole responsibility for any and all expenses incurred by itself relating to this CPA. Nothing in this CPA shall be construed as superseding or interfering in any way with any agreements or contracts entered into among the Parties, either prior to or subsequent to the signing of this CPA. Nothing in this CPA shall be construed as an exclusive working relationship. The Parties specifically acknowledge that this CPA is not an obligation of funds, nor does it constitute a legally binding commitment by any Party or create any rights in any third party.

#### Immediate Termination by the DMPS

DMPS may terminate this CPA for any of the following reasons effective immediately without advance notice:

1. In the event the Organization is required to be certified or licensed as a condition precedent to providing services, the revocation or loss of such license or certification will result in immediate termination of the CPA effective as of the date on which the license or certification is no longer in effect;
2. DMPS determines that the actions, or failure to act, of the Organization, its agents, employees or subcontractors have caused, or reasonably could cause, a client's life, health or safety to be jeopardized;
3. The Organization fails to comply with confidentiality laws or provisions;
4. The Organization furnished any statement, representation or certification in connection with this CPA or the RFP, which is materially false, deceptive, incorrect or incomplete.

#### Insurance Requirements

The Organization, and any subcontractor, shall maintain in full force and effect, with insurance companies licensed by the State of Iowa, at the Organization's expense, insurance covering its work during the entire term of this CPA and any extensions or renewals. The Organization's insurance shall, among other things, be occurrence based and shall insure against any loss or damage resulting from or related to the Organization's performance of this CPA regardless of the date the claim is filed or expiration of the policy. The DMPS shall be named as additional insureds or loss payees, or the Organization shall obtain an endorsement to the same effect, as applicable.

#### Certificates of Coverage

All insurance policies required by this CPA shall remain in full force and effect during the entire term of this CPA and any extensions or renewals thereof and shall not be canceled or amended except with the advance written approval of the DMPS. The Organization shall submit certificates of insurance, which indicate coverage and notice provisions as required by this CPA, to the DMPS upon execution of this CPA. The certificates shall be subject to approval by the DMPS. The insurer shall state in the certificate that no cancellation of the insurance will be made without at least thirty (30) days' prior written notice to the DMPS. Approval of the insurance certificates by the DMPS shall not relieve the Organization of any obligation under this CPA.

#### Indemnification By the Organization

The Organization agrees to indemnify and hold harmless DMPS and its officers, employees and agents appointed and elected and volunteers from any and all costs, expenses, losses, claims, damages, liabilities, settlements and judgments, including reasonable value of the time spent by the DMPS's legal counsel, and the costs and expenses and reasonable attorneys' fees of other counsel required to defend the State of Iowa or the Agency, related to or arising from:

1. Any breach of this CPA;
2. Any negligent, intentional or wrongful act or omission of the Organization or any agent or subcontractor utilized or employed by the Organization;
3. The Organization's performance or attempted performance of this CPA, including any agent of Organization's;
4. Any failure by the Organization to comply with the compliance with the Law provision of this CPA;
5. Any failure by the Organization to make all reports, payments and withholdings required by federal and state law with respect to social security, employee income and other taxes, fees or costs required by the Organization to conduct business in the State of Iowa;
6. Any infringement of any copyright, trademark, patent, trade dress, or other intellectual property right; or
7. Any failure by the Organization to adhere to confidentiality provisions of this agreement.

Organization shall defend, indemnify, release, and hold DMPS harmless from and against all Claims, Losses, and Expenses when arising out of or incidental to this Agreement regardless of the negligence or fault of DMPS or any other entity or person.



#### Solicitation

The Organization warrants that no person or entity has been employed or retained to solicit and secure this CPA upon an agreement or understanding for commission, percentage, brokerage or contingency accepting bona fide employees or selling agents maintained for the purpose of securing business.

#### Obligations Beyond CPA Term

This CPA shall remain in full force and effect to the end of the specified term or until terminated or canceled pursuant to this CPA. All obligations of the DMPS and the Organization incurred or existing under this CPA as of the date of expiration, termination or cancellation will survive the termination, expiration or conclusion of this CPA.

#### Counterparts

The parties agree that this CPA has been or may be executed in several counterparts, each of which shall be deemed an original and all such counterparts shall together constitute one and the same instrument.

#### Additional Provisions

The parties agree that if an Addendum, Rider or Exhibit is attached hereto by the parties, and referred to herein, and then the same shall be deemed incorporated herein by reference.

#### Further Assurances and Corrective Instruments

The parties agree that they will, from time to time, execute, acknowledge and deliver, or cause to be executed, acknowledged and delivered, such supplements hereto and such further instruments as may reasonably be required for carrying out the expressed intention of this CPA.

#### Delay or Impossibility of Performance

The Organization shall not be in default under this CPA if performance is delayed or made impossible by an act of God, flood, fire or similar events. In each such case, the delay or impossibility must be beyond the Organization's control, and without fault or negligence of Organization.

#### Compliance with Applicable Laws and Regulations

This Agreement is intended to comply with the requirements of state and federal laws, regulations and rules, including but not limited to the Family Educational and Privacy Rights Act, 20 U.S.C. § 1232g and this Agreement is authorized pursuant to 20 U.S.C. § 1232g(b)(1)(F). The Organization shall use student information only for the intended purposes and will refrain from disclosure of such information except as provided by law.

#### Non-Discrimination Policy

It is the policy of the Des Moines Community School District not to illegally discriminate on the basis of race, color, national origin, sex, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender identity and socioeconomic status (for programs) in its educational programs and its employment practices. There is a grievance procedure for processing complaints of discrimination.

#### Amendments and Alterations to this Agreement

DMPS and Organization may amend this Agreement by mutual consent, in writing, at any time. The Agreement will be reviewed annually for renewal.

➡ Jodie L. Warth

Primary Organization Contact (Print Name)

➡   
Jodie L. Warth (Nov 12, 2018)

Partner Signature

  
Vanessa Howell (Nov 12, 2018)

Community Partnership Coordinator Signature

Vanessa Howell

Community Partnership Coordinator

Date Signed: Nov 12, 2018

Date Signed: Nov 12, 2018

Effective Date: Nov 12, 2018

*Acknowledgement and Certification Form must be up to date in order to be effective.*



### Acknowledgment & Certification

#### Boys & Girls Clubs of Central Iowa

\_\_\_\_ ("Company") is providing services to the Des Moines Independent Community School District ("District") as a contractor, vendor, supplier, provider or subprovider and/or is operating or managing the operations of a contractor, vendor, supplier or provider. The services provided by the Company may involve the presence of the Company's employees upon the real property of the District.

The Company acknowledges that Iowa law prohibits a sex offender who has been convicted of a sex offense against a minor from being present upon the real property of the District. The Company further acknowledges that, pursuant to Iowa law, a sex offender who has been convicted of a sex offense against a minor shall not operate, manage, be employed by, or act as a contractor or volunteer at the District.

The Company hereby certifies that no one who is an owner, operator or manager of the Company has been convicted of a sex offense against a minor. The Company further certifies and agrees that it shall not permit any person who is a sex offender convicted of a sex offense against a minor to provide any services to the District in accordance with the prohibitions set forth above.

The Company further certifies that the Company has completed a satisfactory background check on the Company's employees. The Company hereby agrees to provide the District with the Company's background screening procedures including specific context and infractions that are reviewed by the Company. The District reserves the right to, but does not have the obligation to, conduct a District background check on Company employees as determined by the District in its sole discretion. The District reserves the right to restrict access of any Company employee upon the real property of the District if such employee does not clear the District's background check.

The District reserves the right, but does not have the obligation to, to audit the Company's background screening program at any time, whether announced or unannounced. The Company hereby agrees that the Company shall, upon request, permit an authorized District representative to review background screening records, including those of individual Company employees, in order to conduct a compliance review, audit or investigation, to the fullest extent permitted by law.

The Company shall ensure that the provisions of this Acknowledgement and Certification are extended to any and all subcontractors, consultants, or others the Company may engage if such engagement involves their presence upon the real property of the District.

The Company understands and agrees that violation of any of the provisions of this Acknowledgement and Certification shall constitute sufficient grounds for termination of any contract or subcontract without damages or penalty to the District.

This Acknowledgment and Certification is to be construed under the laws of the State of Iowa. If any portion hereof is held invalid, the balance of the document shall, notwithstanding, continue in full legal force and effect.

In signing this Acknowledgment and Certification, the person signing on behalf of the Company hereby acknowledges that he/she has read this entire document, that he/she understands its terms, and that he/she not only has the authority to sign the document on behalf of the Company, but has signed it knowingly and voluntarily.

Dated: Nov 12, 2018 \_\_\_\_\_

Boys & Girls Clubs of Central Iowa

\_\_\_\_\_  
[name of contractor/vendor/supplier/provider/sub-provider]

Authorization By: \_\_\_\_\_

  
Jodie L. Warth (Nov 12, 2018)

Printed Name: Jodie L. Warth \_\_\_\_\_

Title: CEO \_\_\_\_\_



**BOYS & GIRLS CLUBS**  
OF CENTRAL IOWA

Boys & Girls Clubs of Central Iowa  
1421 Walker St.  
Des Moines, IA 50315  
515 252-5895  
www.bgcc.org

## **Memorandum of Understanding**

between

**Boys & Girls Clubs of Central Iowa**

and

**Des Moines Area Community College**

This Memorandum of Understanding (MOU) sets forth the terms and understanding between Boys & Girls Clubs of Central Iowa and Des Moines Area Community College (DMACC), who will collaborate to provide 21<sup>st</sup> CCLC services to students attending Callanan and Harding Middle Schools.

Partner name: Des Moines Area Community College

Partner Representative: Michael Hoffman

Position: Executive Director Continuing Education

Address: 1111 Army Post Rd., Ste. 2004, Des Moines, IA 50315

Email: [mjhofman@dmacc.edu](mailto:mjhofman@dmacc.edu)

Telephone: (515) 256-4901

Organization Name: Boys & Girls Clubs of Central Iowa

Organization Representative: Jodie Warth

Position: Chief Executive Officer

Address: 1421 Walker St., Des Moines, IA 50315

Email: [jwarth@bgcc.org](mailto:jwarth@bgcc.org)

Telephone: (515) 242-7925

## **Background**

Des Moines Area Community College (DMACC) is a central Iowa community college. Boys & Girls Clubs of Central Iowa and DMACC will collaborate to bring resources for families and students to continue their education.



**BOYS & GIRLS CLUBS**  
OF CENTRAL IOWA

Boys & Girls Clubs of Central Iowa  
1421 Walnut St.  
Des Moines, IA 50316  
515 262 6695  
www.bjcc.org

## **Purpose**

The purpose of this MOU is to establish an agreement among the above mentioned parties concerning their respective roles and responsibilities for implementation of a 21<sup>st</sup> Century Community Learning Center (CCLC) subgrant.

The agreement is to establish the procedures for the 21<sup>st</sup> CCLC program providing the following services to targeted students and families:

- Workforce Training Academy
- Career Nights
- Family Nights

## **21<sup>st</sup> Century Community Learning Centers Vision**

The purpose of our partnership is to meet our vision of creating a safe, supportive environment that engages and motivates central Iowa's youth in reaching their full potential. Every day this vision is seen through our strategic programming with hands-on learning opportunities.

## **Duties of Parties**

### The Boys & Girls Clubs of Central Iowa will:

Provide safe, fun after-school programming for our target group of students from Gallahan and Harding Middle Schools

Serve as the fiscal agent for this grant

Provide staff and volunteers to manage family engagement nights with DMACC

Provide outreach to families for quarterly family engagement nights

### Des Moines Area Community College will:

Provide information for students and families to get involved with the Workforce Training Academy





**BOYS & GIRLS CLUBS**  
OF CENTRAL IOWA

Boys & Girls Clubs of Central Iowa  
1421 Walker St.  
Des Moines, IA 50316  
515-262-8895  
www.bgccio.org

Provide information on available resources through DMACC for families and students

Provide potential career paths/opportunities for families and students

### Advisory Team Roles and Responsibilities

The 21<sup>st</sup> CCLC committee will plan the quarterly family activities mentioned in this MOU. This group will be made up of Boys & Girls Clubs staff, Des Moines Public Schools staff, community partners, and parents of participants.

### Funding and Support

All of the support given to the 21<sup>st</sup> CCLC program by Des Moines Area Community College is considered in-kind support.

### Signatures

All partners in this agreement sign to confirm their acceptance of its terms by their signatures.

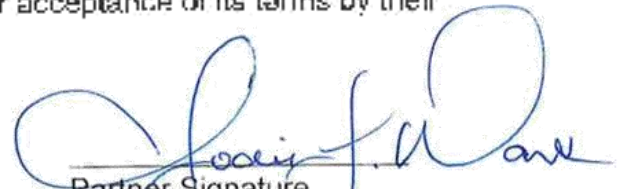
  
Partner Signature

Michael J. Hoffman  
Printed Name

Ex. Director Continuing Education  
Position

DMACC  
Organization

12/5/18  
Date

  
Partner Signature

Jodie L. Warren  
Printed Name

CEO  
Position

Boys & Girls Clubs of Central Iowa  
Organization

12/6/18  
Date





**BOYS & GIRLS CLUBS**  
OF CENTRAL IOWA

Boys & Girls Clubs of Central Iowa  
1421 Walker St.  
Des Moines, IA 50316  
(515) 242-7925  
[www.bgccci.org](http://www.bgccci.org)

## **Memorandum of Understanding**

between

**Boys & Girls Clubs of Central Iowa**

And

**Girl Scouts of Greater Iowa**

This Memorandum of Understanding (MOU) sets forth the terms and understanding between Boys & Girls Clubs of Central Iowa and Girl Scouts of Greater Iowa, who will collaborate to provide 21<sup>st</sup> CCLC services to students attending Callanan and Harding Middle Schools.

Partner name: Girl Scouts of Greater Iowa  
Partner Representative: Holly Kluever  
Position: Chief Operating Officer  
Address: 10715 Hickman Rd., Urbandale, IA 50322  
Telephone: (515) 278-2881  
Email: [hkluever@gsiowa.org](mailto:hkluever@gsiowa.org)

Organization Name: Boys & Girls Clubs of Central Iowa  
Organization Representative: Jodie Warth  
Position: Chief Executive Officer  
Address: 1421 Walker St., Des Moines, IA 50316  
Telephone: (515) 242-7925  
Email: [jwarth@bgcci.org](mailto:jwarth@bgcci.org)

### **Background**

Girl Scouts of Greater Iowa and Boys & Girls Clubs have formed a successful partnership for the past 3 years. Girl Scouts of Greater Iowa provides gender-specific programming to our 2 middle school Club sites in central Iowa and one of our



**BOYS & GIRLS CLUBS  
OF CENTRAL IOWA**

Boys & Girls Clubs of Central Iowa  
1421 Walker St.  
Des Moines, IA 50316  
515-242-7925  
www.bgci.org

elementary sites. We will continue this partnership to provide gender-specific programming for the 21<sup>st</sup> CCLC middle school participants.

### **Purpose**

The purpose of this MOU is to establish an agreement among the above mentioned parties concerning their respective roles and responsibilities for implementation of a 21<sup>st</sup> Century Community Learning Center (CCLC) subgrant.

The agreement is to establish and coordinate joint processes and procedures for the provision of the 21<sup>st</sup> CCLC program providing the following services to targeted students and families:

- Provide gender-specific programming with 21<sup>st</sup> CCLC middle school participants

### **21<sup>st</sup> Century Community Learning Centers Vision**

The purpose of our partnership is to meet our vision of creating a safe, supportive environment that engages and motivate central Iowa youth in reaching their full potential. Every day this vision is seen through our strategic programming with hands-on learning opportunities.

### **Duties of Parties**

The Boys & Girls Clubs of Central Iowa will:

Provide a safe, fun environment for our target group of students from Callahan and Harding Middle Schools

Serve as the fiscal agent for this grant

Provide staff and volunteers to manage the program

Girl Scouts of Greater Iowa will:

Run a 6-week gender-specific program with our 21<sup>st</sup> CCLC middle school members



**BOYS & GIRLS CLUBS**  
OF CENTRAL IOWA

Boys & Girls Clubs of Central Iowa  
1421 Walker St.  
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www.bgccci.org

### Advisory Team Roles and Responsibilities

The 21<sup>st</sup> CCLC committee will plan the quarterly family activities mentioned in this MOU. This group will be made up of Boys & Girls Clubs staff, Des Moines Public Schools staff, community partners, and parents of participants.

### Funding and Support

The support given to the 21<sup>st</sup> CCLC program by Girl Scouts of Greater Iowa is in the form of staff time and programming curriculum for the school year. The 21<sup>st</sup> CCLC funds will pay for the membership fee for summer participants.

### Signatures

All partners in this agreement sign to confirm their acceptance of its terms by their signatures.

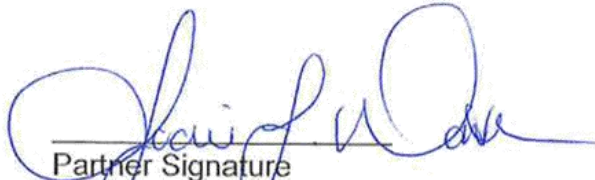
  
\_\_\_\_\_  
Partner Signature

Holly Kliever  
\_\_\_\_\_  
Printed Name

COO  
\_\_\_\_\_  
Position

GS-GI  
\_\_\_\_\_  
Organization

11/28/18  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Partner Signature

Laurie L. Whelan  
\_\_\_\_\_  
Printed Name

CEO  
\_\_\_\_\_  
Position

Boys & Girls Clubs of Central Iowa  
\_\_\_\_\_  
Organization

11/28/18  
\_\_\_\_\_  
Date



**WARREN G. HARDING MIDDLE SCHOOL**  
***HOME OF THE TIMBER WOLVES***

203 EAST EUCLID, DES MOINES, IA 50313-4599 (515) 242-8445 FAX (515) 323-8652



December 5, 2018

Jodie Warth  
Boys & Girls Clubs of Central Iowa  
1421 Walker St.  
Des Moines, IA 50316

Dear Ms. Warth,

I write this on behalf of Harding Middle School in support of the Boys & Girls Clubs of Central Iowa's proposal to the 21<sup>st</sup> Century Community Learning Center grant. This grant will fund programming for Harding Middle School students to increase their reading and math proficiencies. We strongly support this grant application and the focus on increasing academic proficiencies among our students.

The Boys & Girls Clubs of Central Iowa has a long-standing, strong relationship with the Des Moines Public School District. Five of their current Club sites are housed within Des Moines Public School buildings, and their research-based programs have helped students increase their academic proficiencies.

Through this letter, we acknowledge specific roles and responsibilities we will fulfill in this partnership. In the event this proposal is funded, we would expect our role in the 21<sup>st</sup> CCLC program to include:

- Allow use of Harding Middle School facilities for the first year of summer programming
- Share data and student information between Harding Teachers and 21<sup>st</sup> CCLC staff
- Participate in the Advisory Committee to provide vision, goal setting, and management of the program

Boys & Girls Clubs of Central Iowa will take responsibility to lead the 21<sup>st</sup> CCLC program serving Harding students in the summer and school-year with academic programs and enrichment activities.

We look forward to working with you to help our students succeed.

Sincerely,

Dr. Joy M. Linquist  
Principal of Harding Middle School  
Des Moines Public Schools

JOY LINQUIST - PRINCIPAL • CHRIS SCHMIT - VICE-PRINCIPAL  
MICHAEL PENTEK & MARIA LANTZ - SCHOOL IMPROVEMENT LEADERS



**BOYS & GIRLS CLUBS**  
OF CENTRAL IOWA

Boys & Girls Clubs of Central Iowa  
1421 Walker St.  
Des Moines, IA 50316  
515-262-5695  
www.bgcci.org

## **Memorandum of Understanding**

between

Boys & Girls Clubs of Central Iowa

and

Iowa Public Television (IPTV)

This Memorandum of Understanding (MOU) sets forth the terms and understanding between Boys & Girls Clubs of Central Iowa Public Television (IPTV), who will collaborate to provide 21<sup>st</sup> CCLC services to students attending Callanan and Harding Middle Schools.

Partner name: Iowa Public Television  
Partner Representative: Shane Straka  
Position: Educational Multimedia Specialist  
Address: 6450 Corporate Dr., Johnston, IA 50131  
Email: shane.straka@iptv.org  
Telephone: (515) 725-9723

Organization Name: Boys & Girls Clubs of Central Iowa  
Organization Representative: Jodie Warth  
Position: Chief Executive Officer  
Address: 1421 Walker St., Des Moines, IA 50316  
Email: jwarth@bgcci.org  
Telephone: (515) 242-7925

### **Background**

Iowa Public Television (IPTV) is Iowa's statewide public broadcasting network. They provide quality, alternative programming that educates, enlightens and entertains Iowans. BGCCI and IPTV have partnered this year for our Club kids to visit IPTV and learn about photography programming. Boys & Girls Clubs of Central Iowa and IPTV will collaborate to bring educational programs, enrichment opportunities, field trips, and curriculum support for the 21<sup>st</sup> CCLC participants.





**BOYS & GIRLS CLUBS**  
OF CENTRAL IOWA

Boys & Girls Clubs of Central Iowa  
1421 Walker St.  
Des Moines, IA 50316  
515-262-5695  
www.bgcci.org

## **Purpose**

The purpose of this MOU is to establish an agreement among the above mentioned parties concerning their respective roles and responsibilities for implementation of a 21<sup>st</sup> Century Community Learning Center (CCLC) subgrant.

The agreement is to establish the procedures for the 21<sup>st</sup> CCLC program providing the following services to targeted students and families:

- Educational Programming
- Field Trips
- Enrichment Opportunities
- Curriculum Support

## **21<sup>st</sup> Century Community Learning Centers Vision**

The purpose of our partnership is to meet our vision of creating a safe, supportive environment that engages and motivates central Iowa's youth in reaching their full potential. Every day this vision is seen through our strategic programming with hands-on learning opportunities.

## **Duties of Parties**

The Boys & Girls Clubs of Central Iowa will:

Provide safe, fun after-school programming for our target group of students from Callanan and Harding Middle Schools

Serve as the fiscal agent for this grant

Provide staff and volunteers to manage events

Iowa Public Television will:

Provide educational programming and curriculum support for students

Host field trips for the 21<sup>st</sup> CCLC students

Provide enrichment opportunities



**BOYS & GIRLS CLUBS**  
OF CENTRAL IOWA

Boys & Girls Clubs of Central Iowa  
1421 Walker St.  
Des Moines, IA 50316  
515-262-5695  
www.bgccci.org

### Advisory Team Roles and Responsibilities

The 21<sup>st</sup> CCLC committee will plan the quarterly family activities mentioned in this MOU. This group will be made up of Boys & Girls Clubs staff, Des Moines Public Schools staff, community partners, and parents of participants.

### Funding and Support

All of the support given in the form of programming and staff time to the 21<sup>st</sup> CCLC program by IPTV is considered in-kind support.

### Signatures

All partners in this agreement sign to confirm their acceptance of its terms by their signatures.

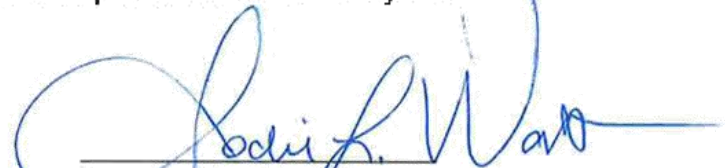
  
Partner Signature

Shane L Strick  
Printed Name

Educational Multimedia  
Specialist  
Position

IPTV  
Organization

12/10/18  
Date

  
Partner Signature

Jodie L. Wark  
Printed Name

CEO  
Position

BGCCCI  
Organization

12-9-18  
Date



***Callanan Middle School***

***3010 Center Street***

***Des Moines, IA 50312-3722***

***(515) 242-8101***

***Fax (515) 242-8103***

***Dawn Stahly, Principal***

***Josh Griffith, Vice Principal***

***Ryan Daugherty, School Improvement Leader***

***Mary Brannen, Counselor***

***Sara Loran, Nurse***

***Wendy Hapwood, Office Manager***

Jodie Warth

Boys & Girls Clubs of Central Iowa

1421 Walker St.

Des Moines, IA 50316

Dear Jodie,

I write this on behalf of Callanan Middle School in support of the Boys & Girls Clubs of Central Iowa's proposal to the 21st Century Community Learning Center grant. This grant will fund programming for Callanan Middle School students to increase their reading and math proficiencies. We strongly support this grant application and the focus on increasing academic proficiencies among our students.

The Boys & Girls Clubs of Central Iowa has a long-standing, strong relationship with the Des Moines Public School District. Five of their current Club sites are housed within Des Moines Public School buildings and their research-based programs have helped students increase their academic proficiencies.

Through this letter, we acknowledge specific roles and responsibilities we will fulfill in this partnership. In the event this proposal is funded, we would expect our role in the 21st CCLC program to include:

- Allow use of Callanan Middle School facilities for the first year of summer programming
- Share data and student information between Callanan Teachers and 21st CCLC staff
- Participate in the Advisory Committee to provide vision, goal setting, and management of the program

Boys & Girls Clubs of Central Iowa will take responsibility to lead the 21st CCLC program serving Callanan students in the summer and school-year with academic programs and enrichment activities.

We look forward to working with you to help our students succeed.

Sincerely,

Dawn Stahly

Principal of Callanan Middle School

Des Moines Public Schools

***Mission Statement***

***Callanan Middle School is a diverse learning community committed to providing a meaningful, challenging curriculum in a caring, respectful environment.***





**BOYS & GIRLS CLUBS**  
OF CENTRAL IOWA

Boys & Girls Clubs of Central Iowa  
1421 Walker St.  
Des Moines, IA 50316  
515-242-7925  
[www.bgcci.org](http://www.bgcci.org)

## **Memorandum of Understanding**

between

Boys & Girls Clubs of Central Iowa

and

Courage League Sports

This Memorandum of Understanding (MOU) sets forth the terms and understanding between Boys & Girls Clubs of Central Iowa and Courage League Sports who will collaborate to provide 21<sup>st</sup> CCLC services to students attending Callanan and Harding Middle Schools.

Partner name: Courage League Sports  
Partner Representative: Melissa Clarke-Wharff  
Position: Founder/President  
Address: 4405 121<sup>st</sup> St., Urbandale, IA 50323  
Email: [melissa@courageleaguesports.com](mailto:melissa@courageleaguesports.com)  
Telephone: (515) 421-4021

Organization Name: Boys & Girls Clubs of Central Iowa  
Organization Representative: Jodie Warth  
Position: Chief Executive Officer  
Address: 1421 Walker St., Des Moines, IA 50316  
Email: [jwarth@bgcci.org](mailto:jwarth@bgcci.org)  
Telephone: (515) 242-7925

### **Background**

Courage League Sports is a non-profit adaptive sports and recreational facility that offers year-round programming for children and adults. At Courage League Sports they adapt the pace, equipment, and nature of the activity to provide a safe, accessible environment for participants. Boys & Girls Clubs of Central Iowa and Courage League Sports have collaborated for the past two years to bring adaptive sports programming to our middle school Club site and for field trips to their facility.



**BOYS & GIRLS CLUBS**  
OF CENTRAL IOWA

Boys & Girls Clubs of Central Iowa  
1421 Walker St.  
Des Moines, IA 50316  
515-242-7925  
www.bgcci.org

## **Purpose**

The purpose of this MOU is to establish an agreement among the above mentioned parties concerning their respective roles and responsibilities for implementation of a 21<sup>st</sup> Century Community Learning Center (CCLC) subgrant.

The agreement is to establish the procedures for the 21<sup>st</sup> CCLC program providing the following services to targeted students and families:

- Sports programming
- Facility use

## **21<sup>st</sup> Century Community Learning Centers Vision**

The purpose of our partnership is to meet our vision of creating a safe, supportive environment that engages and motivates central Iowa's youth in reaching their full potential. Every day this vision is seen through our strategic programming with hands-on learning opportunities.

## **Duties of Parties**

The Boys & Girls Clubs of Central Iowa will:

Provide safe, fun after-school programming for our target group of students from Callanan and Harding Middle Schools

Serve as the fiscal agent for this grant

Provide staff and volunteers to manage the program

Courage League Sports will:

Provide sports programming to our middle school 21<sup>st</sup> CCLC members

Allow use of their facility for a program fee



**BOYS & GIRLS CLUBS**  
OF CENTRAL IOWA

Boys & Girls Clubs of Central Iowa  
1421 Walker St.  
Des Moines, IA 50318  
515-242-7925  
www.bgcci.org

### Advisory Team Roles and Responsibilities

The 21<sup>st</sup> CCLC committee will plan the quarterly family activities mentioned in this MOU. This group will be made up of Boys & Girls Clubs staff, Des Moines Public Schools staff, community partners, and parents of participants.

### Funding and Support

The 21<sup>st</sup> CCLC program will pay a fee to have the participants participate in their adaptive programming and use their facility, with the potential to use Courage League Sports' swimming pool as part of our Triple Play program.

### Signatures

All partners in this agreement sign to confirm their acceptance of its terms by their signatures.

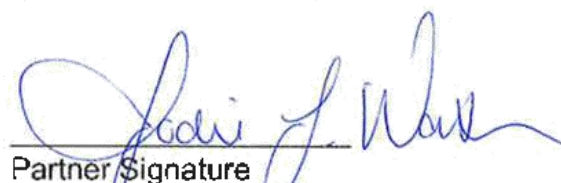
  
Partner Signature

Melissa Clarke Wharf  
Printed Name

Founder/Executive Director  
Position

Courage League  
Organization

11/29/18  
Date

  
Partner Signature

Sodie Wharf  
Printed Name

CEO  
Position

Boys & Girls Clubs  
Organization

11/29/18  
Date

of Central Iowa