



Iowa 21<sup>st</sup> Century Community Learning Centers

Program Support Committee

Meeting Agenda

Date: April 15th, 2020

Join by phone:

1-515-604-9985, passcode 123766

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COMMITTEE MISSION: This committee keeps current with out-of-school time best practices and develops guides and essentially serves as a community of practice on high-quality out-of-school time.

**2020 Goals:**

ROSTER

NAME	SITE/SCHOOL	MARK FOR ATTENDANCE
Tasia McCloskey	Iowa City Schools	
Sylvia Bright	Des Moines Schools	X
Yvette Sanchez	Des Moines Schools	
Julie Fetters	Des Moines Schools	X
Aileen Hunnell	Des Moines Schools	
Cassie Gerst	Burlington Schools	X
Darcie Capo	Council Bluffs Schools	
Barb Schmitz	Oelwein Schools	
Abby Kempema	SHIP	X
Bobbie Jo Sheridan	Des Moines Public Schools	
Diana DeAnda	SHIP	X
Taylor Noel	St. Mark Youth Enrichment	X
Ron Paar	St. Mark Youth Enrichment	X
Amanda Avenarius	St. Mark Youth Enrichment	X
Vic Jaras	Iowa Department of Education	X
Veronica Ramirez	SHIP	X
Sierra Whitlock	SHIP	X
Jennifer Morgan	SHIP	X
Cynthia	SHIP	X
Roxanna	SHIP	X
Alyssa	North Fayette Valley	X
Carissa	SHIP	X
Fernando Perez	SHIP	X
Reed	SHIP	X

AGENDA ITEMS

Agenda Item	Notes
Review whirlwind before starting meeting (Covid 19)	DMPS is closed for the rest of the year, so their program has been working remotely to be in contact with their families and youth. They've started a new Facebook page to share activities that they can do during quarantine and the staff is doing a lot of online trainings. Des Moines is rolling out distance learning throughout the district. Afterschool staff is trying to attend some of these class meetings in order to be able to talk to kids. St. Mark is using their Lending Libraries to share social and emotional activities, crayons, journals, and books that youth and families can pick up. They have also been doing daily readings, crafts, and talent sharing on social media. Beyond the Bell has been doing social media challenges and sharing activities, crayons, books, and notebooks with

	families when they can. The Committee requested a list of 21CCLC social media pages so they can get ideas from one another. The IAA is almost done updating this list and will get it sent out by the end of the week or early next week. Burlington has been using Facebook and Google Classrooms to reach out to students. The district has been distributing Chromebooks to students and having voluntary instruction time. The afterschool program has been using games like Cahoot to try to engage kids at a scheduled time. The IAA has been distributing biweekly bulletins with updates on state guidance and activities for youth to do from home. Committee members shared that this bulletin has been helpful for them.
Get feedback from site staff on what would be most helpful for them	Committee members did not have updates to report because COVID-19 has disrupted communication with staff.
Put ideas/questions about SEL, field trips, collecting frontline feedback, and the partner list in a Google Sheet	Amanda provided a Google sheet to share ideas between meetings. Committee members said that this is helpful, but they haven't been able to prioritize it because of COVID-19.
Get feedback from program staff member that submits community partner information	<p>Britney introduced the concept of using the annual Community Partnership spreadsheet to create a searchable database of partners across the state on the <a href="http://www.iowa21cclc.com">www.iowa21cclc.com</a> website. We have been able to do this with our 2019 spreadsheet, but there are some inconsistencies that need to be addressed if we want to do this in a systematic way going forward (geographic location). The Committee will take the following questions to their program staff member who inputs this data:</p> <ol style="list-style-type: none"> <li>1. Do we want a searchable database of community partners?</li> <li>2. What do you want to be able to search by? (region, topic, etc.)</li> <li>3. How do you want to input data? (we could create a form where programs input one partner at a time to automatically populate a database or we could improve the spreadsheet that we have used in the past and the IAA could manually input it into a database)</li> <li>4. Is it important to have the database be cumulative (keeping partners from all previous years or just the most recent. If we keep previous years, it will take more time on the back end to check for duplicates).</li> </ol> <p>Vic and the IAA are sensitive to ensuring that we are not adding more work for grantees. The goal is to make the information we are already collecting more accessible, not to make the process more complex or onerous.</p>
Google Sheet Tool for all to add to between meetings	Amanda provided a Google sheet to share ideas between meetings. Committee members said that this is helpful, but they haven't been able to prioritize it because of COVID-19.
Other	Vic emphasized that funds can be used to help feed youth nutritious meals.

WORK PLAN

Deadline	Activity	Who's Responsible	Outcome Expected	Notes for Implementation
June 17	Answer the questions and provide feedback about the searchable database	Each committee member	Begin to make decisions about the partner list going forward	

Next Meeting: June 17th, 2020

*(This committee meets 3rd Wednesday e/o month)*

ADJOURN