



**Iowa 21st Century Community Learning Centers
Professional Development Committee**

Meeting Notes

April 1, 2022

9:00 – 10:00 a.m.

Join Zoom Meeting

<https://zoom.us/j/96441632428?pwd=NEZXNkk0c0hINE9ZRIVTMIY1OTVQQT09>

Meeting ID: 964 4163 2428

Passcode: 666908

COMMITTEE MISSION: This committee provides input and assists with outreach and professional development activities, such as the coordination of the spring annual out-of-school time conference, as well as the regional summer and fall workshops for the 21CCLC network and other out-of-school time providers.

2020-2021 COMMITTEE GOALS:

1. To develop and implement a component of the Impact Afterschool Conference to highlight the network’s accomplishments through an Iowa Best Practices Day (Lightning Sessions during Impact).
2. Encourage and support presentations from Iowa programs at national professional development offerings.

ROSTER

NAME	SITE/SCHOOL	MARK FOR ATTENDANCE
Barb Schmitz	Oelwein	
Billy Stone	Oakridge	x
Cassie Gerst	Burlington	
Dave Welter	Volunteer	
Heidi Brown	DMPS	X and Jane Bishop
Janay Jones	Iowa City	
Jessica Walter	Council Bluffs	x
John Spinks	Oakridge	
Nikki Clausen	Council Bluffs	
Jackie Norris	Iowa Afterschool Alliance	X

AGENDA ITEMS

Agenda Item	Notes
Professional Development Template	Create a “cheat sheet” or a “guide” that would accompany the PD template for programs to utilize when completing the form. The guide would provide examples of each category, explain each category and allow programs to better understand how to categorize their training. Changing the “drop down” bottom denoting the type of PD to allow for multiple types of training in one line. The PD form is important for federal documentation but also to look for synergies on PD to align resources, etc. Next Steps: IAA create cheat sheet for review by PD Committee
Impact Afterschool Conference	The IAA asked for feedback on new location for the Impact Afterschool Conference and Monday/Tuesday dates. The Committee shared that the preference is for the latter part of the week since many attendees play a pivotal role in the clubs and Mondays are an important day. They worry about missing programming on Mondays. The Committee liked the idea of location change IF it is close by hotel for out of town guests.
Best Practice Webinar – Idea Solicitation (June)	The Committee suggested a webinar on the new GPRA measures or Staff Shortages and Staff Retention. They also recommended a webinar on Mental Health for Staff and Students. Committees noted that some staff are off contract in June so a June webinar may not be well attended.
Successes/Barriers and General Sharing	-Staff Retention -Can hourly rate be increased since carryover is only 15%? Can pay time and a half. (Just remember it can’t be promised as sustainable or district doesn’t allow overtime)
Remote/Virtual PD Opportunities	Vic shared a website that had some excellent mental health resources.

WORK PLAN

Deadline	Activity	Who’s Responsible	Outcome Expected	Notes for Implementation

NEXT MEETING DATE: June 3, 2022

ADJOURN