



**Iowa 21st Century Community Learning Centers
Family Engagement Committee**

Meeting Notes

May 18, 2022

10:00am

Join Zoom Meeting

<https://zoom.us/j/98261573186?pwd=NnBWWHIWRVQxRElvSGRZQmdrZnNTQT09>

Meeting ID: 982 6157 3186

Passcode: 514050

Please mute your laptop/phones as to reduce background noise.

COMMITTEE MISSION: This committee focuses on strategies for family engagement, including identifying and sharing of best practices.

2021-2022 COMMITTEE GOALS:

- Social/Emotional Support. How to best support families going through trauma.
- Communicate to parents in a more personal manner the facts that the out of school time program is designed to be safe, interactive, and meeting their needs as a student and as a family.
- Ideas for engaging families virtually and in-person in a fun and interactive way.
- Revisit and edit or update the Family Engagement Guide to include an expectation section on what the committee can do for you, what is expected of you, and immediate guidance and support.

ROSTER

NAME	SITE/SCHOOL	MARK FOR ATTENDANCE
Bobbie Jo Sheridan	DMPS	
Billy Stone	Oakridge Neighborhood Services	X
Dema Abussaf	Des Moines Public Schools	X
Chris Hoover	Maquoketa CSD	X
Christine Carlson	Storm Lake CSD	X
John Spinks	Oakridge Neighborhood	X
Fiona Top	Burlington CSD	X
Hilary Huebner	Clinton CSD	
Linda Phillips	Des Moines Public Schools	
Megan Kruse	Council Bluff CSD	X
Melissa Williams	DMPS	
Patty Schmidt	Easton Valley/Andrew	
Tricia Anderson	North Fayette	

Shaney Ford	Davenport CSD	X
Stephanie Stulken	Kids on Course/Cedar Rapids	
Kelz Schmidt	St. Mark Youth Enrichment	X
Vic Jaras	Iowa Department of Education	X
Britney Appelgate	IAA	X

AGENDA ITEMS

Agenda Item	Notes
Review Family Engagement Guide	Shaney will share the updated Family Engagement Guide with the Committee in the next week. The IAA has also created a Google Drive with activities and resources for family engagement.
Family Engagement Ideas, Tips, Suggestions	Vic also suggested recognizing youth at family engagement events with awards (improved attendance, improved academics, good helper, etc.).
Recent successes/stories/highlights and obstacles/barriers to success	Shaney asked the group to share about their family engagement plans for the summer and recent family engagement events. Oakridge is close to finalizing plans for their summer program and the summer youth employment program. They are working on planning field trips and getting teachers in place. They are engaging families through orientation/registration events. They are also planning a celebration for the end of the school year. They have also been doing surveys for their local evaluation and engaging parents as they are in the program. Des Moines Public Schools shared that they did an art exhibit and a school-wide book reading. It had a great turnout. Burlington shared information about their family events. This time, they created official invitations with an RSVP process which allowed them to follow up with families they hadn't heard from. Each site had different stations and the youth had input on what they wanted to show their families. They provided a book or prize for families who attended and visited stations. They shared that it was nice to be able to make connections with families outside of having conversations about difficult behaviors. Council Bluffs Schools brought in sno-cone trucks for the youth and families. For summer, they are in the midst of planning with their community partners to offer new programming during the summer. Storm Lake ties their family engagement nights to the district's family nights. They provide book bags. Vic also shared that he created a guide on the importance of

	field trips (https://www.iowa21cclc.com/new-grantee-and-staff-transition). Vis also acknowledged the staffing shortages that have been caused from the pandemic. There are staffing incentives being offered to DHS-licensed programs if programs wanted to explore that option.
Other/Open Agenda/Updates	Vic reminded Committee members to code family engagement expenses correctly and to spend budgeted funds on family engagement events. This shows him that family engagement requirements are being met. He also encouraged Committees to make sure they are taking attendance, so there can be data about how many people were there.

WORK PLAN

Deadline	Activity	Who's Responsible	Outcome Expected	Notes for Implementation
6/18	Shaney will share the Family Engagement one-pager with the Committee for feedback	Shaney	Document shared for feedback	
6/18	Shaney and IAA will meet to continue work on Google Drive	Shaney and Brintey	Google Drive for resources to share with the network	

NEXT MEETING DATE: July 20, 2022 at 10am.

ADJOURN