



**Iowa 21st Century Community Learning Centers
Evaluation and Sustainability Committee**

Meeting Notes

February 2, 2021

9:00AM

Join by phone:

1-515-604-9985, passcode 123766

COMMITTEE MISSION: This committee provides insight on state evaluation and resources around evaluation for programs and resources for sustainability. The committee reviews out-of-school time data, such as the annual Statewide Afterschool Report and provides input on the statewide survey for local 21CCLC programs.

2020-2021 COMMITTEE GOALS:

ROSTER

NAME	SITE/SCHOOL	MARK FOR ATTENDANCE
Kaitlin Schmidt	St. Mark Youth Enrichment	X
Amy Minter	Iowa City Schools	X
Dom Shirley	Des Moines Schools	
Chuck Benge	Fairfield Schools	
Loras Osterhaus	Clinton Schools	
Beth Christoffer	Allamakee Schools	X
Elana Zalar	Council Bluffs Schools	X
Lynn Redenbaugh	Storm Lake Schools	X
Jenna Andrews	SHIP	X
Amy Whittington	Central Decatur Schools	X
Jennifer Watkins	Bettendorf Schools	X
Shaney Ford	Davenport Schools	X
Lisa Stevenson	Marshalltown Schools/MICA	
Billy Stone	Oakridge Neighborhood Services	X
Jenny Becker	Kids on Course	Excused
Colleen Gould	Bettendorf Schools	
Nikki Clausen	Council Bluffs Schools	X

AGENDA ITEMS

Agenda Item	Notes
Reminder APR Spring Data	Reminder that the APR Spring data is due 2/15/2021.

<p>New evaluation contract with R and R Educational Consulting</p>	<p>A new contract has been signed with R and R Educational Consulting, which is Ron and Rusty's new business. There should not be any changes involved here for grantees, just a notification that a new contract is in place. Vic also noted that the state evaluators can attend these Committee meetings if the agenda warrants their participation. Vic sent out a notice that responses to data inquiries are needed ASAP so they can make updates and move forward with aggregating data for the state evaluation. At the last meeting, it was brought to the IAA's attention that evaluation training video links were not working. The IAA reported that these videos are now back on the website and on the YouTube channel.</p>
<p>GPRA Measures Update</p>	<p>Additional information was provided at 1/18/2021 Directors Meeting. Vic shared that there will be some separate trainings specifically on the GPRA Measures to make this transition. These changes will not take effect until 2022, so grantees should continue collecting data according to the old measures.</p>
<p>Review Summary of Evaluator/Grantee Roles for Local Evaluation</p>	<p>Kaitlin shared the summary of responses to the form about the time grantees spend on evaluation. Seven grantees submitted information. Vic said that this information shows that the grantee may be doing more work than the evaluator is doing, so they might want to adjust their budgets to pay the evaluator less than 4%. Kaitlin acknowledged that the form does not totally accommodate for the nuances of what happens in reality. Vic is going to check with the Department's financial staff to determine which budget category grantees should charge for the time they contribute to evaluation.</p>
<p>Discussion of Sustainability Focus</p>	<p>Kaitlin asked the Committee how they viewed the focus on sustainability. Kaitlin mentioned that she has trouble assigning a monetary value to some of the in-kind contributions that their partners provide. Vic explained that grantees should just be providing an estimate—these do not have to be exact numbers. Kaitlin shared that she tries to survey partners about what the monetary value is for their services and she finds it difficult to get them to answer. Vic suggested calling the community partner instead and asking what they pay their staff per hour.</p>

Other	Vic noted that this Committee will be providing guidance and input for the process of moving the RFA application online. Crystal shared that the IAA is looking for some programs to participate in a focus group on STEM programming. Grantees should email Crystal if they are interested.
-------	--

WORK PLAN

Deadline	Activity	Who's Responsible	Outcome Expected	Notes for Implementation
4/1	Determine evaluation budget category for grantees	Vic	Guidance provided for grantees on how to charge their time for evaluation to the grant	Vic will be discussing with financial consultants at IDOE.

NEXT MEETING DATE: April 6, 2021

ADJOURN