**Iowa 21st Century Community Learning Centers**

**Family Engagement Committee**

***Meeting Agenda***

October 17, 2019

10:00am

Join by phone:

1-515-604-9985, passcode 123766

*Please mute your phones as to reduce background noise.*

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**COMMITTEE MISSION:** This committee focuses on strategies for family engagement, including identifying and sharing of best practices.

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**2019-2020 COMMITTEE GOALS:**

* Meet every other month.
* Share insights, successes, and resources with each other.
* Have 50% of your enrolled attendees’ families attend your engagement events. This is a cumulative number – not necessarily based on one event.

**ROSTER - \*Chair/Co-Chair, if you have committee needs, please contact the chairs**

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| NAME | SITE/SCHOOL | MARK FOR ATTENDANCE |
| Amy McDonough | St. Mark’s Youth Enrichment | X |
| Barb Schmitz | Oelwein CSD | X |
| Cassandra Wood | Cedar Rapids CSD |  |
| Chris Hoover | Maquoketa CSD | X |
| \*Christine Carlson | Storm Lake CSD | X |
| Clarissa Thompson | MICA |  |
| Jessica Azpetia | SHIP/Beyond the Bell | X |
| Danielle Ruby | Des Moines Public Schools | X |
| Diana DeAnda | SHIP/Beyond the Bell |  |
| Jaquanda Franklin | Neighborhood Centers of Johnson Co. |  |
| \*John Spinks | Oakridge Neighborhood |  |
| Joni James | Burlington CSD | X |
| Kate Stockstell | Hamburg CSD | x |
| Linda Phillips | Des Moines Public Schools | X |
| Marla Theisen | Andrew CSD |  |
| Megan Bogdan | YouthPort/Tanager Place – Cedar Rapids | X |
| Nikki Clausen | Council Bluffs CSD | X |
| Sam Graeve | Audubon CSD |  |
| Stephanie Shavers | Operation Threshold – Waterloo |  |
| Virginia Kurth | Allamakee CSD | X |

**AGENDA ITEMS**

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| **Agenda Item** | **Notes** |
| Recent successes/stories/highlights and obstacles/barriers to success | Amy – St. Mark’s- partnered with churches who provided food and activities (games, face painting, book give away, etc.), flyers for family nights. Had trolley’s pick up at schools. Two nights planned – one for Dubuque and one for Western Dubuque (had to cancel – outside due to rain). Combined this event and the church worked with the site to invite all families. Distance caused low attendance from Western Dubuque families. Communicated with families that this event was open to all and to all denominations as this was hosted at the church.  Virginia – Allamakee – middle school family engagement is tough. Planning a parent survey during conferences to collect into on contacting them (has everyone’s email). Planning a service project and fun event on an upcoming day off from school that the kids are looking forward to. A barrier might be transportation as there is no busing this day. Vic suggested that Virginia could use the Student Transportation portion of the budget to go and pick up youth. Vic also suggested that she consider incorporating an addition to the service learning component that results in a family event in which the youth are presented with certificates of recognition. Virginia is also concerned that there is a stigma with attendance in that “you’re not doing well in school” so you have to come here. Christine suggested a change in the schedule by breaking it into academic hour and fun hour. Virginia pointed out that these kids are facing many challenges.  Christine - Storm Lake - combines Family Fun events with all ages. She also prints out schedules for all adult learning classes and teacher contact information on a table at conferences. Acting as a personal guide for parents to and from classrooms at conferences also helps to make connections.  Barb – Oelwein – tried a literacy night. Started immediately after camps were over during pick up times. Invited a lot of people. Theme was camping. Attendees got a ticket and followed a rotation with activities based on reading. Had fake camp fires in the library with sticks and a flashlight. Families used flashlights to read in the dark. Targeted 1st and 2nd graders. Served 142 meals. Next event is Nov. 7 and is for the whole school district. Invited a speaker (John Darry-Barry motivational speaking on growth mindset and how he was an at-risk student) to come and talk for a 30 minute presentation. Will provide food and community partners will have booths/tables in the hallway with information. We will ask Barb to report out at the next meeting. Also a 3rd and 4th grade literacy event in January.  Megan – YouthPort – Thanksgiving dinner for both sites. Students invite their whole families. Leftovers go home with them.  Jessica – Beyond the Bell – planning an event for Lights On Afterschool. Ordered buttons for youth to wear at school on 10/24. Afterschool programming will do a healthy meal but need ideas from the group. Parents are invited and will be able to view the projects kids have been working on so far this year. |
| Development of ad hoc committees to better understand and serve different populations: elementary, middle school, high school. | Crystal will ask each of the sites if they have interest in joining one of these ad hoc committees.  Middle School –  High School - |

**WORK PLAN**

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| --- | --- | --- | --- | --- |
| **Deadline** | **Activity** | **Who’s Responsible** | **Outcome Expected** | **Notes for Implementation** |
| TBD | Establish Subcommittees for different types of engagement: elementary, middle school, and high school | TBD | Better engagement based on the unique needs of each of these groups. | Free to use the conference number. IAA/Crystal is also available for assisting with video conferencing if needed. |
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**Updates from Vic**

Committee attendance will be tracked moving forward and attendance will be rewarded by earning points towards your next application. You’ll earn 5 points for attendance at each meeting and if you are the chair or co-chair, you’ll earn 10 points.

Vic recommends using your cell phone to call in for these committee meetings to eliminate music on hold (☺). If you have an Android phone, there is an app called Conference Caller where you can store your numbers and the pins to enter the call rooms.

**NEXT MEETING DATE: January 15, 2020 at 10:00am.**

**ADJOURN**