**Iowa 21st Century Community Learning Centers**

**Professional Development Committee**

***Meeting Agenda***

December 3, 2021

9:00 – 10:00 a.m.

Join Zoom Meeting

<https://zoom.us/j/96441632428?pwd=NEZXNkk0c0hlNE9ZRlVTMlY1OTVQQT09>

Meeting ID: 964 4163 2428

Passcode: 666908

**COMMITTEE MISSION:** This committee provides input and assists with outreach and professional development activities, such as the coordination of the spring annual out-of-school time conference, as well as the regional summer and fall workshops for the 21CCLC network and other out-of-school time providers.​

**2020-2021 COMMITTEE GOALS:**

1. To develop and implement a component of the Impact Afterschool Conference to highlight the network’s accomplishments through an Iowa Best Practices Day (Lightning Sessions during Impact).
2. Encourage and support presentations from Iowa programs at national professional development offerings.

**ROSTER**

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| NAME | SITE/SCHOOL | MARK FOR ATTENDANCE |
| Barb Schmitz | Oelwein | X |
| Billy Stone | Oakridge | X |
| Cassie Gerst | Burlington | X |
| Dave Welter | Volunteer | x |
| Heidi Brown | DMPS | E |
| Janay Jones | Iowa City |  |
| Jessica Walter | Council Bluffs | x |
| John Spinks | Oakridge |  |
| Nikki Clausen | Council Bluffs |  |
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**AGENDA ITEMS**

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| **Agenda Item** | **Notes** |
| PD Comprehensive Report | **Share out and discuss where we can improve and generate a list of potential presenters.**  Crystal shared the summary document based on responses from sites. The areas we have the lowest indices of occurrence include: academics, enrichments, and family engagement. However, these categories are fluid in that they rely on site interpretation of what type of training or experience should go where (ex. chess was listed as both an academic and enrichment).  Vic shared that “evidence based professional development” is a returning IDOE strategy and we will need to ensure that our upcoming PD opportunities meet the Department’s criteria. IDOE is also tagging onto the Future Ready Iowa movement from a Department lens.  When asked for general response, the committee identified the following ideas to address this agenda item.   * The BEST conference hosted several trainings regarding Family Engagement. This could be a resource for us to work through as we identify future presenters. * There are parent advocates at every AEA for youth with special needs, but perhaps this could be an untapped resource for us. * Academics – Because schools usually have specialists that work with their school day instructors, this is often not an intentional focus in OST. We may need to consider how we can get those who teach for us to share their expertise in our world. * Volunteers need training to be effective academic supports for youth. * We also need to consider how we use OST academics and enrichments as a motivation factor for youth. How do we ignite that spark or interest in a particular area? Staff can be a supervisor but allow volunteers or community experts to be the spark that ignites that passion. * We may need to consider developing a guide or cheat sheet on how to complete the form so that we are collectively responding to all opportunities. Crystal shared that some sites literally include every training in the building while others only document the ones that OST staff attend. Vic suggested that we identify those trainings that are common at all sites and possibly mandated by Iowa Code (ex. bloodborne pathogens or mandatory child abuse reporter training).   Homework: Committee was asked to send their ideas to Cassie by the end of January on the following topics:   * Ideas for tips or hints to incorporate into guidance or a cheat sheet on “how to” complete the annual professional development document. * A list of potential presenters with particular emphasis on academics, enrichments and family engagement. |
| Summary of Brian Mendler | **Ask Jessica to share out if possible**  From Jessica: *Brian Mendler's seminar, entitled Motivating and Managing Hard to Reach, Uninterested and Disruptive Students...A trauma sensitive approach, provided many learning opportunities to step back and look at the situation from a different perspective. He had so much great advice like knowing that the audience (other students) always play a role and sometimes it's more about dealing with their role first and  "The Windshield approach" to always be moving forward and just glance in the past.*  Jessica attended his workshop on November 19 in Des Moines. Here are some of the takeaways from this workshop:   * He was “one of these kids.” * Relationships have to be built first. * Second to last word (a strategy when working with difficult kids)   Council Bluffs is looking to hosting Mr. Mendler for an internal training and will possibly consider inviting other 21CCLC sites. |
| Guide for each committee | **Cassie created a page for review.**  Vic suggested that we add the words “evidence based professional development”  The committee is asked to review this document by our February meeting using the lens of recruitment and orientation/onboarding. Please have your comments ready to review |
| Successes/Barriers and General Sharing | Cassie attended the BEST Conference in Des Moines at the beginning of November and said it was great. Burlington also brought a Conscious Discipline master trainer out to their site. They had great attendance and great feedback from attendees.  Billy and her team have been working with CASEL on social-emotional learning. They brought in a guest speaker, Ralph Mose Jr., who was fantastic. They have developed a manual for their staff that includes easy talking points and activities that the team can do with youth. Working with DMPS to infuse SEL learning into literacy, math, STEM, and arts. This is in response to Oakridge’s determination that you cannot just focus on academics, you have to address behaviors too – they call this “awareness and action” internally and are also developing strategies for family engagement.  Barb started a book club with their OST staff via Zoom. They are now on their second round (6 the first time and 14 the second). Using the book *What Happened to You* by Bruce Perry which is a conversation between the author and Oprah that addresses trauma.  Dave has written a couple of books on the concepts of “home-team;” people are hungry for that sense of togetherness and his speaking engagement have really increased in the last few weeks. |
| Remote/Virtual PD Opportunities | Vic shared that there will be a conference speaking opportunity in June in Des Moines (dates to be determined). He would really like to highlight how effective OST can be. He suggested that Dave present his decade(s) of data on relationships and academics. He also suggested that Conscious Discipline could be another session.  Cassie shared that they have an upcoming training opportunity that will focus on strategies from Montana. See the attached flyer.  Vic stated that if you would like to be considered as a presenter for the Beyond School Hours conference, you just need to let him know.  Crystal shared that the IAA is just started to venture into a coaching and mentoring model. This initial step will be with a STEM focus in mind, but the skills should be able to be used in multiple settings. There is a small pilot group starting in January/February of 2022 with a larger roll out next fall. More information to come on this! |

**WORK PLAN**

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| **Deadline** | **Activity** | **Who’s Responsible** | **Outcome Expected** | **Notes for Implementation** |
| January 30, 2022 | Ideas for content regarding the “how to” complete the annual professional development document. | All | We will discuss at the February meeting. |  |
| January 30, 2022 | Identify a list of potential presenters for webinars, workshops, conferences etc. that really focus on those areas of academics, enrichments, and family engagement | All | We will discuss at the February meeting. |  |
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**NEXT MEETING DATE: February 4, 2022**

**ADJOURN**