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**Iowa 21CCLC Director’s Meeting**

**Agenda**

**December 17, 2021**

**10:00am**

Join Zoom Meeting

<https://us06web.zoom.us/j/83702730609>

Meeting ID: 837 0273 0609

**Please mute when not speaking**

1. Attendance/Roll Call – **Please type your name and site/school into the chat**
2. Financials
   1. Hard CASA deadlines and new designation for risk assessment **(failure to submit claim)**
   2. Internal claim communication
   3. DUNS numbers will be transitioned to a Unique Entity Identifier – enrollment information coming: [file:///C:/Users/t530/Downloads/Quick%20Start%20Guide%20for%20Getting%20a%20Unique%20Entity%20ID%20(2).pdf](file:///C:\Users\t530\Downloads\Quick%20Start%20Guide%20for%20Getting%20a%20Unique%20Entity%20ID%20(2).pdf)
3. Local Evaluation extensions.  Simply email Vic for a 30 day extension.  If you need a second extension -send another email. It takes several months for us to read each local evaluation, check the data, request clarification, and aggregate data.
4. Program Updates
   1. APR for the 2020-2021 School Year is now closed **remember failure to complete your APR data will be non-compliance**
      1. New APR dates – coming in February
   2. Committee Updates –
      1. CSP Committee form
      2. Update from the Family Engagement Committee
      3. Committee redesign discussions – spring 2022
      4. New calendar invites sent for January – June
   3. New Best Practice Webinar schedule and content
      1. Suggestions for content/topics
   4. Professional Development Summary – February 2022
      1. FERPA Explained document and location
   5. Annual Survey - open now, due January 21
      1. <https://www.surveymonkey.com/r/21CCLCSurvey20-21>
5. RFA Updates
6. Updates from the Iowa Afterschool Alliance
7. Other
   1. Reminder that all Director’s Meetings are recorded and can be found here: <https://www.iowa21cclc.com/directors-meetings>
   2. Pursuant to [Iowa Administrative Code (IAC) 80.45A](https://www.legis.iowa.gov/docs/code/80.45A.pdf), beginning January 1, 2022, all in-state lodging providers must complete the Department of Public Safety’s Human Trafficking Prevention Training certification to receive public funds for State employee lodging, conferences, meetings, banquets, or any state-funded event. All of the lodging provider’s employees must complete the training to be certified.

If a lodging provider is not certified, public funds cannot be used for travel reimbursement or any other expense.

This means beginning January 1, 2022, State employees must confirm a lodging provider has received the Human Trafficking Prevention Training certification at <https://stophtiowa.org/certified-locations> prior to expending or committing public funds for in-state travel lodging, conferences, meetings, banquets, or any state-funded event. Employees who stay at non-certified facilities will not be reimbursed.

* 1. **NO JANUARY MEETING**